

**AUDIT REPORT
AND
FINANCIAL STATEMENTS
OF**

**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAJALAL UPASHAHAR
SYLHET**

(CONSOLIDATED ACCOUNTS)

FOR THE PERIOD FROM 1ST JANUARY, 2013 TO 31 DECEMBER, 2013

A B SAHA & CO.

Chartered Accountants

78, Motijheel C/A (6th Floor)

Dhaka-1000

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAJALAL UPASHAHAR
SYLHET**

CONSOLIDATED ACCOUNTS

FOR THE PERIOD FROM 1ST JANUARY, 2013 TO 31ST DECEMBER, 2013

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AUDITORS' REPORT

We have audited the annexed Financial Statements of **Sylhet Jubo Academy** for the period from 1st January 2013 to 31st December, 2013 with books, vouchers, registers and other relevant papers and documents as maintained and produced to us at the time of our audit.

The Preparation of these Financial Statements is the responsibility of the organization Management. On the other hand, our responsibility is to express an independent opinion on the Financial Statements based on our audit.

We conducted our audit of the Financial Statements in accordance with Bangladesh Standard on Auditing (BSA) and Terms of the appointment. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the Financial Statements are free of material misstatement. Our audit includes examining on test basis, evidence supporting the amounts and disclosures in the Financial Statements. Our audit also includes assessing the accounting principles used and significant estimates made by the management as well as evaluating the overall Financial Statements presentation. We believe that our audit provides a reasonable basis for our opinion.

Except the effect of our report to the Executive Director of **Sylhet Jubo Academy** we report as under:

- i) We have obtained all the information and explanations which we required for the purpose of our audit and to the best of our knowledge and belief these are adequate and satisfactory;
- ii) In our opinion, the annexed Financial Statements have been drawn up in accordance with the Generally Accepted Accounting Principles;
- iii) The Financial Statements which are in agreement with the books of account exhibit a true and fair view of the State of Affairs of the organization as at 31st December, 2013 and the result of its activities for the period ended on that date according to the best of our information and explanations given to us and as shown by the books of account of the organization; and
- iv) In our opinion, books of account of the organization have been maintained properly.

Dated, Dhaka

10 APR 2014


A B SAHA & CO
Chartered Accountant

SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

BALANCE SHEET
AS AT 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<u>PROPERTY AND ASSETS</u>		
<u>FIXED ASSETS:</u>	4	4,423,625.50
<u>CURRENT ASSETS:</u>		
Receiveable From Donnor	5	357,338.15
Advance & Deposit	6	162,500.00
Investment	7	1,500,000.00
Loan	8	924,090.00
Cash in hand		7,456.00
Cash at Bank	9	4,633,795.28
		Tk. 12,008,804.93
<u>FUND AND LIABILITIES</u>		
Capital Fund Account	10	11,083,594.93
Security Money	11	200,000.00
Loan	12	466,210.00
Loan Over Recovered	13	249,000.00
Provision for Audit Fee		10,000.00
		Tk. 12,008,804.93

The accompanying notes form an integral part of this Balance Sheet


Finance Director
 SJA


Executive Director
 SJA

This is the Balance Sheet which we have referred to our report of even date

10 APR 2014


A B SAHA & Co.
 Chartered Accountants



SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
A. INCOME:		
Miscellaneous Income		325,547.00
Hall Room Rent		380,439.00
Fund Received	14	91,114,851.41
Service Charge Received		154,027.00
Bank Interest earned		86,315.55
FDR Interest Received		1,278,682.00
Total Income		Tk. <u>93,339,861.96</u>
B. EXPENSES:		
Fund Transfer to Projects/GF		38,110,919.00
Program Expenses	15	31,632,792.85
Staff Salary & Honorarium	16	9,290,454.00
House Rent & Other Rent		281,564.00
Fringe Benefits		173,789.00
Travel & Perdiem		133,480.00
Office Equipment		435,884.00
Printing and Photocopy		8,546.00
Administrative Cost		1,636,225.00
Office Operational Expenses		1,607,658.55
Bank Charge		36,908.15
Staff Welfare Payment		689,421.00
Gratuiaty Payment		67,338.00
Interest Payment To GF		69,149.00
Total Expenses		Tk. <u>84,174,128.55</u>
C. Excess of Expenses over Income (A-B)		9,165,733.41

The accompanying notes form an integral part of this Income and Expenditure Account


Finance Director
SJA


Executive Director
SJA

This is the Income and Expenditure Account which we have referred to our report of even date


A B SAHA & Co.
Chartered Accountants



SYLHET JUBO ACADEMY (SJA)HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<u>OPENING BALANCE:</u>	1,597,009.36
Cash in hand	15,690.00
Cash at Bank	1,581,319.36
<u>RECEIPTS:</u>	108,912,910.96
Loan Received	8,844,553.00
Loan Realised/Recovered	6,287,473.00
Miscellaneous Income	325,547.00
Income From Room Rent	380,439.00
Advance Realised	336,220.00
Fund Received	91,114,851.41
Other Received (BWHC)	104,803.00
Service Charge Received	154,027.00
Bank Interest earned	86,315.55
FDR Received	1,278,682.00
TOTAL	Tk. 110,509,920.32
<u>PAYMENTS:</u>	105,741,377.55
Payment to BWHC	104,803.00
Fund Transfer to Projects/GF	38,110,919.00
Loan Payment to Project	3,901,323.00
Loan Payment to ED/GF	17,018,373.00
Advance Payment	457,750.00
Program Expenses	31,632,792.85
Staff Salary & Honorarium	9,290,454.00
House Rent & Other Rent	281,564.00
Fringe Benefits	173,789.00
Travel & Perdiem	133,480.00
Office Equipment	435,884.00
Printing and Photocopy	8,546.00
Last Year Provision Paid	85,000.00
Administrative Cost	1,636,225.00
Office Operational Expenses	1,607,658.55
Bank Charge	36,908.15
Staff Welfare Payment	689,421.00
Gratuity Payment	67,338.00
Interest Payment To GF	69,149.00
<u>CLOSING BALANCE:</u>	4,768,542.77
Cash in hand	7,509.00
Cash at Bank	4,761,033.77
TOTAL	Tk. 110,509,920.32

Finance Director
SJAExecutive Director
SJA

This is the Receipt and Payments Account which we have referred to our report of even date

A B SAHA & Co.
Chartered Accountants

SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

BALANCE SHEET
AS AT 31ST DECEMBER, 2013

Particulars	CMEVAW	ECCO	ECDSP-B	EHLBP	GENERAL FUND	GRATUITY	HIV-STI	MNH	MOTHER ACCOUNT	PHR	PLCEHDP-2 (1st Phase)	PLCEHDP-2 (2nd Phase)	RCBPRCYD	RCC-1, Package 908 (Phase-1)	RCC-1, Package 909 (Phase-2)	SOCIAL WELFARE FUND	STAFF WELFARE FUND	IGM	Total		
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19		
PROPERTY AND ASSETS																					
FIXED ASSETS:																					
CURRENT ASSETS:																					
Receivable From Donor											357,338.15									357,338.15	
Advance & Deposit					10,000.00										92,500.00			60,000.00		162,500.00	
Investment					1,500,000.00															1,500,000.00	
Loan					815,000.00												86,090.00			924,090.00	
Cash in hand	24,072.27	910.00	1,604.95	508.64	354,943.35		3,167.00			239.00	10.00				4,027.00			13.00		7,456.00	
Cash at Bank							79,028.00			917.00	371.85	46,634.00	85,159.00	902,407.00	840,432.40	2,797.23	1,971,317.90	322,691.69		4,633,795.28	
	24,072.27	910.00	222,023.45	508.64	4,175,778.35		1,135,614.00			1,156.00	357,710.00	46,644.00	93,742.00	1,716,257.00	1,439,834.40	2,797.23	2,057,407.90	734,349.69		12,008,804.93	
FUND AND LIABILITIES																					
Capital Fund Account	24,072.27	910.00	222,023.45	508.64	3,885,778.35		1,135,614.00			656.00		46,644.00	83,742.00	1,716,257.00	1,439,834.40	2,797.23	1,808,407.90	716,349.69		11,083,594.93	
Security Money					200,000.00																200,000.00
Loan					90,000.00					500.00	357,710.00						249,000.00	18,000.00		466,210.00	
Loan Over Recovered																					249,000.00
Provision for Audit Fee													10,000.00								10,000.00
	24,072.27	910.00	222,023.45	508.64	4,175,778.35		1,135,614.00			1,156.00	357,710.00	46,644.00	93,742.00	1,716,257.00	1,439,834.40	2,797.23	2,057,407.90	734,349.69		12,008,804.93	

Director Finance
SJA

Executive Director
SJA

As per our annexed report of even date

A B Saha & Co
A B SAHA & CO
Chartered Accountants



SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013

Particulars	Name of Project																		Total
	CMEVAV	ECCO	ECDSP-B	EHCLBP	GENERAL FUND	GRATUITY	HIV-STI	MNH	MOTHER ACCOUNT	PHR	PLCEHDP-2 (1st Phase)	PLCEHDP-2 (2nd Phase)	RCBPDRCYD	RCC-1, Package 908 (Phase-1)	RCC-1, Package 909 (Phase-2)	SOCIAL WELFARE FUND	STAFF WELFARE FUND	IGM	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	22
INCOME:																			
Miscellaneous Income																			
Hall Room Rent					380,439.00													325,547.00	
Fund Received		1,552,404.00	3,235,300.00	2,358,756.00	3,063,229.00	3,024,500.00			27,695,650.00	1,771,037.00	1,641,561.41	21,293,641.00	2,175,650.00	11,506,500.00	10,989,000.00		807,623.00		380,439.00
Service Charge Received					154,027.00														91,114,851.41
Bank Interest earned	1,108.95				940.00	1,640.00	16,499.49	1,168.00		253.00		37,180.00				162.11	22,855.00	4,509.00	154,027.00
FDR Received																	1,278,682.00		1,278,682.00
TOTAL INCOME:	1,108.95	1,552,404.00	3,235,300.00	2,358,756.00	3,598,635.00	1,640.00	3,040,999.49	1,168.00	27,695,650.00	1,771,290.00	1,641,561.41	21,330,821.00	2,175,650.00	11,506,500.00	10,989,000.00	162.11	2,109,160.00	330,056.00	93,339,861.96
EXPENSES:																			
Fund Transfer to Project/GF																			
Program Expenses		255,845.00			1,966,920.00	64,929.00		22,987.00	27,695,650.00	1,148,808.00		8,360,433.00							38,110,919.00
Staff Salary & Honorarium		1,220,175.00			166,344.00					1,348,838.00		7,238,085.00	1,476,426.00	9,207,336.00	8,699,680.85				31,632,792.85
House Rent & Other Rent		101,930.00			1,638,064.00		1,830,398.00					5,400.00	408,451.00	1,099,372.00	965,313.00				9,290,454.00
Fringe Benefits													179,634.00						281,564.00
Travel & Perdiem																			173,789.00
Office Equipment																			133,480.00
Printing and Photocopy		7,474.00																	435,884.00
Administrative Cost					428,011.00														8,546.00
Office Operational Expenses	56.00	6,265.00			582,396.00		768,388.00					106,189.00		170,517.00	163,120.00			1,072.00	1,636,225.00
Bank Charge	1,380.90	730.00			3,892.98	2,150.00	515,234.50	1,848.00	4,293.05	65,056.00	290.00	13,124.00	2,773.50	12,621.00				124,200.00	1,607,658.55
Staff Welfare Payment																			36,908.15
Gratuaty Payment																			689,421.00
Interest Payment To GF						67,338.00													67,338.00
TOTAL EXPENSES:	1,436.90	1,592,419.00	3,450,317.05	2,358,602.36	4,785,627.98	134,417.00	3,386,994.50	24,835.00	27,699,943.05	1,370,857.00	1,641,271.41	15,720,518.00	2,092,378.50	10,607,346.00	10,056,497.85	1,166.21	762,843.10	127,639.05	84,174,128.55
Excess of Income over Exp.	(327.95)	(40,015.00)	(215,017.05)	153.64	(1,186,992.98)	(132,777.00)	(345,995.01)	(23,667.00)	(4,293.05)	400,433.00	1,641,271.41	5,610,303.00	83,271.50	899,154.00	932,502.15	(1,004.10)	1,346,316.90	202,416.95	9,165,733.41

[Signature]
 Director-Finance
 SJA

[Signature]
 Executive Director
 SJA

As per our annexed report of even date
[Signature]
 A B SAHA & Co.
 Chartered Accountants



SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHARJALAL UPASHAHAR, SYLHET
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013

Particulars	Name of Project													Total					
	CMEYAW 1	ECCO 2	ECDSP-B 3	EHLBP 4	GENERAL FUND 5	GRATUITY 6	HIV-STI 7	MNH 8	MOTHER ACCOUNT 9	PHR 10	PLCEHDP-2 (1st Phase) 11	PLCEHDP-2 (2nd Phase) 12	RCBPRCVD 13		RCC-1, Package 908 (Phase-1) 14	RCC-1, Package 909 (Phase-2) 15	SOCIAL WELFARE FUND 16	STAFF WELFARE FUND 17	IGM 18
Opening Balance :																			22
Cash in hand	56.00					1,031.00			6,071.00	50.00	4,960.00	27.00			3,449.00			46.00	15,690.00
Cash at Bank	24,344.22	40,925.00	2,16,622.00	3,55.00	81,936.33	32,777.00	23,667.00	131,383.47	9,652.00	1,050.44	106,381.00	11,861.00	3,253.00	1,008.25	1,008.25	3,801.33	462,091.00	3,821.74	1,581,319.36
RECEIPTS:																			
Loan Received					1,225,000.00				395,000.00		6,525,000.00	270,953.00	550,000.00		273,600.00		2,020,100.00		8,844,533.00
Loan Realised/Recovered					3,579,133.00	100,000.00													6,287,473.00
Miscellaneous Income					380,439.00														325,547.00
Income From Room Rent																			380,439.00
Advance Realised						970.00			55,000.00			280,250.00							336,220.00
Fund Received					3,063,229.00	3,024,500.00		27,695,650.00	1,771,037.00	1,641,561.41	21,293,641.00	2,175,650.00	11,506,500.00	10,989,000.00			807,623.00		91,114,851.41
Other Received (BWHC)																			104,803.00
Service Charge Received					154,027.00				253.00		37,180.00								154,027.00
Bank Interest earned					940.00														86,315.55
FDR Received																			1,278,682.00
Total Receipts	1,108.95	1,552,404.00	3,235,300.00	2,358,756.00	8,402,768.00	101,640.00	3,041,969.49	27,695,650.00	2,221,290.00	1,641,561.41	27,855,821.00	2,726,853.00	12,161,303.00	11,262,600.00	11,262,600.00	162.11	4,129,260.00	523,296.00	108,912,910.96
TOTAL:	25,509.17	1,693,329.00	3,451,922.00	2,359,111.00	8,484,704.33	134,417.00	3,469,190.07	24,835.00	2,237,013.00	1,642,661.85	27,967,162.00	2,738,741.00	12,164,556.00	11,267,057.25	11,267,057.25	3,963.44	4,491,351.00	527,163.74	110,509,920.32
PAYMENTS:																			
Payment to BWHC																			
Fund Transfer to Projects/GF					1,966,920.00	64,929.00		22,987.00	27,695,650.00		8,360,433.00								104,803.00
Loan Payment to Project					2,044,133.00														38,110,919.00
Loan Payment to ED/GF					1,225,000.00														3,901,333.00
Advance Payment																			17,018,373.00
Program Expenses					1,083,168.00				810,000.00	1,642,000.00	12,200,000.00	270,953.00	550,000.00	273,600.00	273,600.00				46,820.00
Staff Salary & Honorarium					1,220,175.00				55,000.00		7,238,085.00	280,250.00	9,207,336.00	8,699,680.85	92,500.00				30,000.00
House Rent & Other Rent					1,638,064.00				1,148,808.00		5,400.00	1,476,426.00	1,009,372.00	965,313.00	965,313.00				457,750.00
Franchise Benefits									134,838.00										31,632,792.85
Travel & Perdiem																			9,290,454.00
Office Equipment									173,789.00										281,564.00
Printing and Photocopy									99,185.00										173,789.00
Last Year Provision Paid					75,000.00				21,350.00										133,480.00
Administrative Cost					42801.11														435,984.00
Office Operational Expenses					582396.00				65,056.00		106,189.00	13,124.00	12,621.00						85,000.00
Bank Charge					3892.98				805.00	290.00	10,411.00	2,773.50							1,636,225.00
Staff Welfare Payment					1,502.36	2,150.00	1,848.00	4,293.05											1,607,658.55
Gratuities Payment						67,338.00													1,607,658.55
Interest Payment To GF																			36,908.15
Total Payment	1,436.90	1,692,419.00	3,450,317.05	2,358,602.56	8,129,760.98	134,417.00	3,386,994.50	24,835.00	2,235,857.00	1,642,290.00	27,920,518.00	2,653,581.50	11,262,149.00	10,423,597.85	10,423,597.85	1,166.21	2,620,033.10	204,459.05	105,741,377.55
Closing Balance:																			
Cash in hand	24,072.27	910.00	1,604.95	508.64	354,943.35		3,167.00	127,290.42	239.00	50.00	10.00	3.00		4,027.00				13.00	7,509.00
Cash at Bank	25,509.17	1,693,329.00	3,451,922.00	2,359,111.00	8,484,704.33	134,417.00	3,469,190.07	24,835.00	2,237,013.00	1,642,661.85	27,967,162.00	2,738,741.00	12,164,556.00	11,267,057.25	11,267,057.25	3,963.44	4,491,351.00	527,163.74	110,509,920.32
TOTAL:	50,581.44	2,603,259.00	7,056,846.00	4,867,720.64	16,969,407.68	268,834.00	6,938,380.14	47,670.42	4,474,026.00	3,285,161.85	55,877,674.00	5,472,484.00	23,329,107.00	22,534,654.50	22,534,654.50	7,926.84	7,111,382.10	527,163.74	220,029,840.64

Director Finance
SJA

Executive Director
SJA

As per our annexed report of even date

A B Saha & Co
A B SAHA & Co.
 Chartered Accountants



NOTES TO THE ACCOUNTS



**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAJALAL UPASHAHAR
SYLHET**

(CONSOLIDATED ACCOUNTS)

NOTES TO THE ACCOUNTS

FOR THE PERIOD FROM 1ST JANUARY, 2013 TO 31 DECEMBER, 2013

1. INTRODUCTION:

SJA was established in August 1991 by a small group of philanthropists, led by former United Nations volunteer, A H M Faisal Ahmed. Their aim was to develop a locally based, not-for-profit and non-political development organization that would operate at "grassroots" level to address the real needs of economically and socially marginalized members of the community in Sylhet. The organization is duly registered with the NGO Affairs Bureau, vide Registration No. 860 Dated 10th October 1994 and also registered with Directorate of Social welfare and Directorate of Family Welfare vide registration No Syl-284/92 and 76/95 respectively.

2. OBJECTIVE OF THE ORGANIZATION:

SJA deals with people in distress, who are poverty stricken, socio-economically marginalized, illiterate, disables, gender discriminated, creed, ethnicity and so on and thereby excluded. Women and children, the most vulnerable group of the population, are the primary concern of SJA. The organization promisingly and persistently works to uplift the downtrodden, and to bring sustainable changes in the life of deprived people.

3. ACCOUNTING SYSTEM AND POLICIES:

The accounts of the organization have been prepared on accrual basis under Generally Accepted Accounting Principles.

4. FIXED ASSETS: Tk. 4,423,625.50

The above amount consists of the assets of following projects:

<u>Name of Project</u>	<u>Amount</u>
G F (Mother Account)	1,495,835.00
IGM-SJA	328,645.00
HIV-SCI	1,053,419.00
Package-909	502,875.00
Package-908	813,850.00
RCBPRCD	8,583.00
ECDSP-B	220,418.50
Tk.	<u>4,423,625.50</u>



5. **ACCOUNTS RECEIVABLE FROM DONOR: Tk. 357,338.15**

The above amount is receivable from donor in respect of the following projects:

<u>Particulars</u>	<u>Amount</u>
Opening Balance	7,377,335.45
Less: Adjustment	7,019,997.30
	<u>357,338.15</u>
Tk.	

Note: This amount (Tk. 7,019,997.30) was received during the year from the donor, which was shown as receivable to donor in last year (2012) Balance Sheet.

6. **ADVANCE: Tk. 162,500.00**

The above balance has been arrived at as under:

<u>Particulars</u>	<u>Amount</u>
Opening Balance	40,790.00
Addition during the Year	162,500.00
	<u>203,290.00</u>
Less: Realized During the Year	40,790.00
	<u>162,500.00</u>
Tk.	

Note: All figure has taken from the consolidated Receipts & Payments Account as well as Individual project's Receipts & Payments Account.

7. **INVESTMENT (FDR): Tk.1, 500,000.00**

This is made up as follows.

Opening Balance	1,500,000.00
Addition during the Year	-
	<u>1,500,000.00</u>
Less: Encashment during the Year	-
	<u>1,500,000.00</u>
Tk.	

8. **LOAN TO DIFFERENT PROJECT: Tk. 924,090.00**

Details of the above amount are as under:

<u>Particulars</u>	<u>Amount</u>
Opening Balance	2,519,420.00
Add: Payment during the year	4,692,143.00
	<u>7,211,563.00</u>
Less: Realized during the year	6,287,473.00
Closing Balance	<u>924,090.00</u>
Tk.	

Note: All figure has taken from the consolidated Receipts & Payments Account as well as Individual project's Receipts & Payments Account.



9. **CASH IN HAND AND CASH AT BANK: TK. 4,768,542.77**

The above amount consists of the following:

<u>Particulars</u>	<u>Amount</u>
Cash in hand	7,509.00
Cash at Bank	4,761,033.77
	<hr/>
Tk.	<u>4,768,542.77</u>

Details are given in "Annexure -H"

10. **CAPITAL FUND : Tk. 11,083,594.93**

The above balance has been arrived at under:

<u>Particulars</u>	<u>Amount</u>
Opening Balance	9,511,793.12
Add: Excess of Income over Expenses	9,165,733.41
	<hr/>
	18,677,526.53
Less: Adjustment of Current Year	7,593,931.60
	<hr/>
Closing Balance	<u>11,083,594.93</u>

Note: This amount (Tk. 7,593,931.60) was Adjusted with Fund received during the year from the donor, which was taken from the consolidated Receipts & Payments Account (2013).

11. **SECURITY MONEY: TK. 200,000.00**

Movement of the above balance is as under:

<u>Particulars</u>	<u>Amount</u>
Opening Balance	200,000.00
Add: Received during the year	-
	<hr/>
	200,000.00
Less: Payment during the year	-
	<hr/>
Closing Balance	<u>200,000.00</u>

12. **LOAN: Tk. 466,210.00**

The above balance has been arrived at as under:

<u>Particulars</u>	<u>Amount</u>
Opening Balance	7,613,500.00
Add: Received during the year	8,844,553.00
	<hr/>
	16,458,053.00
Less: Refund during the year	15,991,843.00
	<hr/>
Closing Balance	<u>466,210.00</u>

Note: All figure has taken from the consolidated Receipts & Payments Account as well as Individual project's Receipts & Payments Account.



13. **PROVISION DURING THE YEAR: Tk. 10,000.00**

Details of the above amount are as under:

<u>Particulars</u>	<u>Amount</u>
Opening Balance	85,000.00
Add: Made During the Year	10,000.00
	<u>95,000.00</u>
Less: Paid During the Year	85,000.00
Closing Balance	<u>Tk. 10,000.00</u>

14. **FUND RECEIVED FROM DONOR: Tk. 91,114,851.41**

Details of the above amount are as under:

<u>Name of Project</u>	<u>Amount</u>
CMEVAW	-
ECCO	1,552,404.00
ECDSP-B	3,235,300.00
EHCLBP	2,358,756.00
GENERAL FUND	3,063,229.00
GRATUITY	-
HIV-STI	3,024,500.00
MNH	-
MOTHER ACCOUNT	27,695,650.00
PHR	1,771,037.00
PLCEHDP-2 (1st Phase)	1,641,561.41
PLCEHDP-2 (2nd Phase)	21,293,641.00
RCBPDRCYD	2,175,650.00
RCC-1, Package 908 (Phase-1)	11,506,500.00
RCC-1, Package 909 (Phase-2)	10,989,000.00
SOCIAL WELFARE FUND	-
STAFF WELFARE FUND	807,623.00
IGM	-
	<u>Tk. 91,114,851.41</u>

15. **PROGRAM EXPENSES: Tk. 31,632,792.85**

Details of the above amount are as under:

<u>Name of Project</u>	<u>Amount</u>
ECCO	255,845.00
ECDSP-B	1,083,168.00
EHCLBP	2,357,100.00
GENERAL FUND	166,344.00
PHR	1,148,808.00
PLCEHDP-2 (2 nd Phase)	7,238,085.00
RCBPDRCYD	1,476,426.00
RCC-1, Package 908 (Phase-1)	9,207,336.00
RCC-1, Package 909 (Phase-2)	8,699,680.00
	<u>Tk. 31,632,792.85</u>



16. STAFF SALARY: Tk. 9,290,454.00

Details of the above amount are as under:

<u>Name of Project</u>	<u>Amount</u>
HIV-STI Project	1,830,398.00
ECCO	1,220,175.00
ECDSP-B	2,078,443.00
GENERAL FUND	1,638,064.00
PHR	134,838.00
PLCEHDP-2 (2nd Phase)	5,400.00
RCBPDRCYD	408,451.00
RCC-1, Package 908 (Phase-1)	1,009,372.00
RCC-1, Package 909 (Phase-2)	965,313.00
Tk.	<u>9,290,454.00</u>



**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

**CMPEVAW Project
BALACNE SHEET
AS AT 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<u>PROPERTY AND ASSETS</u>		
FIXED ASSETS:		
CURRENT ASSETS:		
Cash in hand		-
Cash at Bank		24,072.27
		Tk. <u>24,072.27</u>
<u>FUND AND LIABILITIES:</u>		
Capital Fund	1	24,072.27
		Tk. <u>24,072.27</u>

Notes to the Accounts

1.00 CAPITAL FUND: Tk. 24,072.27

Opening Balance	24,400.22
Less: Excess Expenses	(327.95)
	Tk. <u>24,072.27</u>

A B Saha & Co
A B SAHA & CO
Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

CMPEVAW Project

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>INCOME</u>	1,108.95
Bank Interest	1,108.95
B. <u>EXPENSES</u>	1,436.90
Bank Charge	1,436.90
Excess Expenses over Income	Tk. (327.95)

AB Saha & Co
A B SAHA & CO
Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

CMPEVAW PROJECT

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>Opening Balacne</u>	24,400.22
Cash in Hand	56.00
Cash at Bank	24,344.22
B. <u>RECEIPTS</u>	1,108.95
Bank Interest	1,108.95
	Tk. 25,509.17
C. <u>PAYMENTS:</u>	1,436.90
Stationary and Printing	56.00
Bank Charge	1,380.90
D. <u>CLOSING BALANCE:</u>	24,072.27
Cash at Bank	24,072.27
Cash in Hand	-
	Tk. 25,509.17

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Chartered Accountant:



SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET
Effort for Capacity-Building of Community based Organization (ECCO) Project

BALACNE SHEET
AS AT 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<u>PROPERTY AND ASSETS</u>		
FIXED ASSETS:		
At cost less depreciation		-
CURRENT ASSETS:		
Cash in hand		-
Cash at Bank		910.00
		Tk. <u>910.00</u>
<u>FUND AND LIABILITIES:</u>		
Capital Fund	1	910.00
		Tk. <u>910.00</u>

Notes to the Accounts

1.00 CAPITAL FUND: Tk. 910.00

Opening Balance	40,925.00
Less: Excess Expenses	(40,015.00)
	Tk. <u>910.00</u>

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A B SAHA & CO
Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

Effort for Capacity-Building of Community based Organization (ECCO) Project

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>INCOME</u>	1,552,404.00
Fund Received From Vard	1,552,404.00
B. <u>EXPENSES</u>	1,592,419.00
Co-ordinator cum Social Mobilizer salary, 1 Person	177,700.00
Social Mobilizer salary, 2 Person	264,960.00
Co-ordinator cum Social Mobilizer social Mobilizerb Travel	48,932.00
Shanglap Animator honorarium	290,483.00
Shanglap House rent for center	37,800.00
Shanglap Animator's Meeting Monthly (10 Meetings)	15,145.00
SST & Spouse Meeting	10,054.00
NAKSI- Hand sewing training/Homestate Gardining	50,000.00
Tailoring Training / poultry Training	36,000.00
Day observation/ campain	4,500.00
NFPE Social mobilizer-salary, 1 person 14 month	93,500.00
NFPE Social mobilizer-Travel, 1 person 12 month	9,247.00
NFPE Animator honorarium 5 person 13 month	129,333.00
NFPE Mothers Meetings quarterly	5,516.00
House rent for school	18,000.00
Animator's Meeting montly (8 Meetings)	6,000.00
ECD Animator's honorarium 5 person 13 month	92,520.00
Quarterly Parents meetings	3,334.00
House rent for ECD Center	15,600.00
ECD Animator's Meeting monthly (8 Meetings)	5,696.00
Extra curricular Activities and days observation	25,380.00
Day long Advocacy workshop at union level LGI, GO, NGO	13,920.00
Cultarul Activity- Theatar/folk song	24,500.00
Bi month youth Club members meeing/ gatharing	14,213.00
Leadership & Rights Training	23,887.00
Certificate Ceremony	17,700.00
Accountant (Partial) 1 person, 13 month	65,000.00
Focal Person	3,000.00
Project office rent	30,530.00
Communication (Mobile, phone, Fax, Email)	6,000.00
Postage and Courier	265.00
Stationaries and Printing /Photocopy	7,474.00
Bank charge	730.00
Executive Director honorarium 13 month	45,500.00
Excess Expenses over Income	Tk. (40,015.00)



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SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

Effort for Capacity-Building of Community based Organization (ECCO) Project

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>Opening Balacne</u>	40,925.00
Cash in Hand	-
Cash at Bank	40,925.00
B. <u>RECEIPTS</u>	1,552,404.00
Fund Received From Vard	1,552,404.00
	Tk. 1,593,329.00
C. <u>PAYMENTS:</u>	
Co-ordinator cum Social Mobilizer salary, 1 Person	177,700.00
Social Mobilizer salary, 2 Person	264,960.00
Co-ordinator cum Social Mobilizer social Mobilizerb Travel	48,932.00
Shanglap Animator honorarium	290,483.00
Shanglap House rent for center	37,800.00
Shanglap Animator's Meeting Monthly (10 Meetings)	15,145.00
SST & Spouse Meeting	10,054.00
NAKSI- Hand sewing training/Homestate Guardining	50,000.00
Tailoring Training / poultry Training	36,000.00
Day observation/ campain	4,500.00
NFPE Social mobilizer-salary, 1 person 14 month	93,500.00
NFPE Social mobilizer-Travel, 1 person 12 month	9,247.00
NFPE Animator honorarium 5 person 13 month	129,333.00
NFPE Mothers Meetings querterly	5,516.00
House rent for school	18,000.00
Animator's Meeting montly (8 Meetings)	6,000.00
ECD Animator's honorarium 5 person 13 month	92,520.00
Quarterly Parents meetings	3,334.00
House rent for ECD Center	15,600.00
ECD Animator's Meeting monthly (8 Meetings)	5,696.00
Extra curricular Activities and days observation	25,380.00
Day long Advocacy workshop at union level LGI, GO, NGO	13,920.00
Cultarul Activity- Theatar/folk song	24,500.00
Bi month youth Club members meeing/ gatharing	14,213.00
Leadership & Rights Training	23,887.00
Certificate Ceremony	17,700.00
Accountant (Partial) 1 person, 13 month	65,000.00
Focal Person	3,000.00
Project office rent	30,530.00
Communication (Mobile, phone, Fax, Email)	6,000.00
Postage and Courier	265.00
Stationaries and Printing /Photocopy	7,474.00
Bank charge	730.00
Executive Director honorarium 13 month	45,500.00
Total Payments	1,592,419.00
D. <u>CLOSING BALANCE:</u>	910.00
Cash at Bank	910.00
Cash in Hand	-
	Tk. 1,593,329.00



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A B SAHA & CO
Chartered Accountants

**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

**ECDSP-B
BALACNE SHEET
AS AT 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<u>PROPERTY AND ASSETS</u>		
FIXED ASSETS:		220,418.50
CURRENT ASSETS:		
Cash in hand		-
Cash at Bank		1,604.95
		Tk. <u>222,023.45</u>
<u>FUND AND LIABILITIES:</u>		
Capital Fund	1	222,023.45
		Tk. <u>222,023.45</u>

Notes to the Accounts

1.00 CAPITAL FUND: Tk. 222,023.45

Opening Balance	437,040.50
Less: Excess Expenses	(215,017.05)
	Tk. <u>222,023.45</u>

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A B SAHA & CO
Chartered Accountants



SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

ECDSP-B

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. INCOME	Tk. 3,235,300.00
Fund Received from FIVDB ECDSP-B	3,235,300.00
B. EXPENDITURE	Tk. 3,450,317.05
ECD Program Organizer	246,330.00
Accountant	195,972.00
ECD Program Officer	435,898.00
Share of Directors salary	195,972.00
ECD Teacher	610,400.00
ECD Support -Teacher	323,500.00
Support Staff/Office Peon	70,371.00
Office Rent	82,500.00
Utilities	9,686.00
E-Mail/Fax/Courier/Postage	6,728.00
Bank Charge	11,591.05
Printing, Photocopy & Stationary	11,690.00
Office Maintenance	4,805.00
Fuel and Maintenance costs	43,991.00
Computer and Equipment Maintenance	20,336.00
Meetings Expenses	204.00
Staff local travel	48,775.00
Telephone /Mobile Bill	27,600.00
Transportation	10,860.00
Accommodation	6,700.00
Perdiem	3,240.00
Center Rent	216,000.00
Supplies	3,500.00
School Dress	348,000.00
Materials for Center	38,085.00
Teacher Guide, Evaluation Sheet & Others	11,914.00
Reading Scream Books- Big Book	10,000.00
Reading Scream Books- Story Book	10,000.00
Learning Materials	76,900.00
Exercise Sheet	15,480.00
Poster, Flip Chart & Others	6,000.00
Best Teachers Per	9,000.00
Annual Sports & Cultural Activity	75,000.00
Venue	5,000.00
Food	26,228.00
Transportation	15,000.00
Supplies	1,780.00
Meeting with CMC, Local Govt. officials & others	21,550.00
Meeting with other Instauration	45,000.00
CMC Meeting	35,058.00
Venue	12,000.00
Food	65,673.00
Transportation	36,000.00
Excess Expenses over Income (A-B)	(215,017.05)



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 Chartered Accountants

**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

ECDSP-B

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>Opening Balacne</u>	216,622.00
Cash in Hand	-
Cash at Bank	216,622.00
B. <u>RECEIPTS</u>	3,235,300.00
Fund Received from FIVDB ECDSP-B	3,235,300.00
Interest Received	-
Tk.	3,451,922.00
C. <u>PAYMENTS:</u>	
ECD Program Organizer	246,330.00
Accountant	195,972.00
ECD Program Officer	435,898.00
Share of Directors salary	195,972.00
ECD Teacher	610,400.00
ECD Support -Teacher	323,500.00
Support Staff/Office Peon	70,371.00
Office Rent	82,500.00
Utilities	9,686.00
E-Mail/Fax/Courier/Postage	6,728.00
Bank Charge	11,591.05
Printing, Photocopy & Stationary	11,690.00
Office Maintenance	4,805.00
Fuel and Maintenacne costs	43,991.00
Computer and Equipment Maintenacne	20,336.00
Meetings Expenses	204.00
Staff local travel	48,775.00
Telephone /Mobile Bill	27,600.00
Transportation	10,860.00
Accommodation	6,700.00
Perdiem	3,240.00
Center Rent	216,000.00
Supplies	3,500.00
School Dress	348,000.00
Materials for Center	38,085.00
Teacher Guide, Evaluation Sheet & Others	11,914.00
Reading Scream Books- Big Book	10,000.00
Reading Scream Books- Story Book	10,000.00
Learning Materials	76,900.00
Exercise Sheet	15,480.00
Poster, Flip Chart & Others	6,000.00
Best Teachers Per	9,000.00
Annual Sports & Cultarual Activity	75,000.00



Venue	5,000.00
Food	26,228.00
Transportation	15,000.00
Supplies	1,780.00
Meeting with CMC, Local Govt. officials & others	21,550.00
Meeting with other Instauration	45,000.00
CMC Meeting	35,058.00
Venue	12,000.00
Food	65,673.00
Transportation	36,000.00
Total Payments	3,450,317.05

D. CLOSING BALANCE:

Cash at Bank	1,604.95
Cash in Hand	-
Tk.	3,451,922.00

A B Saha & Co
A B SAHA & CO
Chartered Accountants



SYLHET JUBO ACADEMY
SYLHET

SJA- EC DSP-B

Annexure--"E"

SCHEDULE OF FIXED ASSETS
AS AT 31ST DECEMBER, 2013

Particulars	Cost			Dep. Rate	Depreciation			Written down value as at 31.03.13
	Balance as on 01.01.2013	Addition during the period	Adj. during the period		Balance as at 31.12.2013	Charge for the period	Balance as at 31.12.13	
Dell Computer - 3	83,500	-	-	83,500	-	48,600.00	34,900.00	
UPSn - 1	3,000	-	-	3,000	-	1,800.00	1,200.00	
Pen Drive	1,400	-	-	1,400	-	840.00	560.00	
Printer - HP Leserjet	19,500	-	-	19,500	-	11,700.00	7,800.00	
Executive Chair - 1	5,635	-	-	5,635	-	2,535.50	3,099.50	
Chair with Arms - 4	14,760	-	-	14,760	-	6,642.00	8,118.00	
Chair with Arms (Moving)- 6	13,980	-	-	13,980	-	6,291.00	7,689.00	
Armless Chair - 15	16,335	-	-	16,335	-	7,350.50	8,984.50	
Almirah (Steel) - 1	14,490	-	-	14,490	-	6,521.00	7,969.00	
File Cabinet - 2	18,500	-	-	18,500	-	8,325.00	10,175.00	
Executive Table - 4	28,060	-	-	28,060	-	12,627.00	15,433.00	
Executive Table - 1	8,545	-	-	8,545	-	3,845.50	4,699.50	
Computer Table - 2	10,470	-	-	10,470	-	4,712.00	5,758.00	
Hero Hunda - 2	230,000	-	-	230,000	-	138,000.00	92,000.00	
Ceiling Fan - 2 (56")	2,700	-	-	2,700	-	1,620.00	1,080.00	
Water Filter - 2	2,500	-	-	2,500	-	1,500.00	1,000.00	
Notice board - 3	2,500	-	-	2,500	-	1,500.00	1,000.00	
Vipp Board - 3	2,370	-	-	2,370	-	1,421.00	949.00	
White Board	2,960	-	-	2,960	-	1,776.00	1,184.00	
Coocaries	3,000	-	-	3,000	-	1,800.00	1,200.00	
Digital Signboard	2,800	-	-	2,800	-	1,680.00	1,120.00	
Camara	7,500	-	-	7,500	-	3,000.00	4,500.00	
Total :	494,505	-	-	494,505	-	274,086.50	220,418.50	

SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

EHCLBP
BALANCE SHEET
AS AT 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<u>PROPERTY AND ASSETS</u>		
<u>FIXED ASSETS:</u>		
At cost less depreciation		
<u>CURRENT ASSETS:</u>		
Cash in hand		
Cash at Bank		
		508.64
		Tk. <u>508.64</u>
<u>FUND AND LIABILITIES:</u>		
Capital Fund		
	1	508.64
		Tk. <u>508.64</u>

NOTES TO THE ACCOUNTS

1 **CAPITAL FUND: Tk. 508.64**

Opening Balance	355.00
Add: Excess income	153.64
	Tk. <u>508.64</u>

A B Saha & Co
A B SAHA & CO
Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

EHCLBP

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>INCOME</u>	2,358,756.00
Fund Received during the year	2,358,756.00
B. <u>EXPENSES</u>	2,358,602.36
Styfen & NGO Service Charge	2,357,100.00
Bank Charge	1,502.36
C. Excess Income over expenses	153.64

A B Saha & Co
A B SAHA & CO
Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

EHCLBP

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>Opening Balacne</u>	355.00
Cash in Hand	-
Cash at Bank	355.00
B. <u>RECEIPTS</u>	2,358,756.00
Fund Received during the year	2,358,756.00
	Tk. <u>2,359,111.00</u>
C. <u>PAYMENTS:</u>	2,358,602.36
Styfen & NGO Service Charge	2,357,100.00
Bank Charge	1,502.36
D. <u>CLOSING BALANCE:</u>	508.64
Cash at Bank	508.64
Cash in Hand	-
	Tk. <u>2,359,111.00</u>

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A B SAHA & CO
Chartered Accountants



SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

GENERAL FUND
BALANCE SHEET
AS AT 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<u>PROPERTY AND ASSETS</u>		
FIXED ASSETS:		1,495,835.00
CURRENT ASSETS:		
Advance		10,000.00
Loan to Different Project	1	815,000.00
Investment		1,500,000.00
Cash in hand		-
Cash at Bank		354,943.35
		Tk. <u>4,175,778.35</u>
<u>FUND AND LIABILITIES:</u>		
Capital Fund	2	3,885,778.35
Security Money		200,000.00
Loan from ED	3	90,000.00
		Tk. <u>4,175,778.35</u>

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Chartered Accountants



SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

GENERAL FUND

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>INCOME</u>	3,598,635.00
Rental Charged/Hall Room Rent	380,439.00
Donation Received	54,000.00
Overhead Cost Received	154,027.00
Fund Received from Different Project	3,009,229.00
Bank Interest	940.00
B. <u>EXPENSES</u>	4,785,628.00
Salary & Benefits	1,638,064.00
Travel & Perdiem	46,487.00
Administrative and logistice Cost	428,011.00
Office Expenses	535,909.00
Program Expenses	166,344.00
Fund Transfer to other project	1,966,920.00
Bank Charge	3,893.00
Excess Expenses Over Income	Tk. (1,186,993.00)

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Chartered Accountants



SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

GENERAL FUND

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>Opening Balacne</u>	81,936.33
Cash in Hand	-
Cash at Bank	81,936.33
B. <u>RECEIPTS</u>	8,402,768.00
Loan Refund From Different Project	3,579,133.00
Loan from ED	1,225,000.00
Rental Charged/Hall Room Rent	380,439.00
Donation Recevied	54,000.00
Overhead Cost Received	154,027.00
Fund Received from Different Project	3,009,229.00
Bank Interest	940.00
	Tk. 8,484,704.33
C. <u>PAYMENTS:</u>	8,129,760.98
Loan Repayment to ED	1,225,000.00
Loan to Different Project	2,044,133.00
Salary & Benefits	1,638,064.00
Travel & Perdiem	46,487.00
Administrative and logistice Cost	428,011.00
Office Expenses	535,909.00
Program Expenses	166,344.00
Fund Transfer to other project	1,966,920.00
Last Year Provision Paid	75,000.00
Bank Charge	3,892.98
	354,943.35
D. <u>CLOSING BALANCE:</u>	354,943.35
Cash at Bank	354,943.35
Cash in Hand	-
	Tk. 8,484,704.33

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Chartered Accountants



Notes to the Accounts

1.00 LOAN TO DIFFERENT PROJECT: Tk. 815,000.00

Opening Balance	2,350,000.00
Add: Current Year Distribution	2,044,133.00
	<u>4,394,133.00</u>
Less: Refund From Different Project	(3,579,133.00)
	<u>Tk. 815,000.00</u>

2.00 CAPITAL FUND: Tk. 3,885,778.35

Opening Balance	5,072,771.35
Less: Excess Expenses	(1,186,993.00)
	<u>Tk. 3,885,778.35</u>

3.00 LOAN FROM ED: Tk. 90,000.00

Opening Balance	90,000.00
Add: Current Year Received	1,225,000.00
	<u>1,315,000.00</u>
Less: Refund to ED	(1,225,000.00)
	<u>Tk. 90,000.00</u>



SYLHET JUBO ACADEMY(SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G ,SYLHET

General Fund

Schedule of Fixed Assets

As on 31.12.13

Annexure--"F"

SL No.	Code	Description of assets	Quantity	Rate	Original Cost
1	1.6.1	Computer (colon) with accessories	2	75,000.00	150,000.00
2	1.6.2	Mobile Phone	2	6,500.00	13,000.00
3	1.6.3	Digital Camera	1	16,400.00	16,400.00
4	1.6.5	Table - TEX35 1200x750x750	5	7,500.00	37,500.00
5	1.6.6	Sitting Chair PFVC41	5	2200.00	11,000.00
6	1.6.7	Plain Table	1	4400.00	4,400.00
7	1.6.8	Student Chair	30	2150.00	64,500.00
8	1.6.9	Almirah	1	12500.00	12,500.00
9	1.6.10	File Cabinet	2	7,000.00	14,000.00
10	1.6.11	Display Board	2	1,600.00	1,600.00
11	1.6.12	White Board with Stand	1	3000.00	3,000.00
12	1.6.13	Ceiling Fan	6	1000.00	6,000.00
13	1.6.14	Bi-cycle	7	5500	38,500.00
			10	6,800.00	68,000.00
14	1.6.15	Table (wood/steel) for union staff	6	4400.00	26,400.00
15	1.6.16	Chairs	36	510	18,360.00
			1	400.00	400.00
16	1.6.17	Self/Rack	6	4000.00	24,000.00
			1	2000.00	2,000.00
17	1.6.18	Motorcycle- Hero Honda 100 cc	2	106160.00	212,320.00
18	1.6.19	Motor cycle /Hunda CD-80 (Japan) - 1 (One)	1	152,600.00	152,600.00
		Table TEX-33BH - 1 (One)	1	8,575.00	8,575.00
19	1.6.20	Table TEX-35BH - 5 (Five)	5	35,075.00	35,075.00
		Chair JE-0053R - 1 (One)	1	3,690.00	3,690.00
20	1.6.21	Chair JE-0043R - 5 (Five)	5	3,500.00	17,500.00
		Computer Table TCM-38BH - 1 (One)	1	5,340.00	5,340.00
21	1.6.22	Chair VI-0164R - 24(Twenty four)	24	29,040.00	29,040.00
		Office Almirah with Drawer - 1 (One)	1	18,000.00	18,000.00
22	1.6.23	File Cabinet - 1 (One)	1	10,100.00	10,100.00
		Ceiling Fan - 4 (Four)	4	5,700.00	5,700.00
23	1.6.24	Mobile NOKIA 2330 - 2 (Two)	2	5,395.00	5,395.00
		Digital Camera NIKON - 1 (One)	1	13,000.00	13,000.00
24	1.6.25	Camera Battery Charger - 1 (One)	1	2,500.00	2,500.00
		Signboard - 2 (Two)	2	6,440.00	6,440.00
25	1.6.26	Computer-Dell 01(one)	1	55,000.00	55,000.00
		Internet Modem-Citicell Zoom-01(one)	1	4,000.00	4,000.00
26	1.6.27	HP-ledger Printers-01(one)	1	20,000.00	20,000.00
		TCN-48MG.B(Table)-01	1	20,000.00	20,000.00
27	1.6.28	Motro Cycle	04	90,000.00	360,000.00
				Tk.	1,495,835.00



**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

Gratuity Account

BALANCE SHEET

AS AT 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<u>PROPERTY AND ASSETS</u>		
FIXED ASSETS:		
		-
CURRENT ASSETS:		
Cash in hand		-
Cash at Bank		-
		Tk. <u>Nil</u>
<u>FUND AND LIABILITIES:</u>		
Capital Fund		
		-
		Tk. <u>Nil</u>

Notes to the Accounts

1.00 CAPITAL FUND: Tk.Nill

Opening Balance	32,777.00
Less: Excess Expenses	<u>32,152.00</u>
	64,929.00
Less: Fund Transfer to General Fund	<u>64,929.00</u>
	Tk. <u>-</u>

AB Saha & Co
A B SAHA & CO
Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

Gratuity Account

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>INCOME</u>	101,640.00
Other Income	100,000.00
Bank Interest	1,640.00
B. <u>EXPENSES</u>	69,488.00
Bank Charge	2,150.00
Gratuity Payment	67,338.00
Excess Income Over Expenditure	32,152.00

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SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

Gratuity Account

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>Opening Balacne</u>	32,777.00
Cash in Hand	-
Cash at Bank	32,777.00
B. <u>RECEIPTS</u>	101,640.00
Other Income	100,000.00
Bank Interest	1,640.00
	Tk. 134,417.00
C. <u>PAYMENTS:</u>	
Bank Charge	2,150.00
Gratuity Payment	67,338.00
Fund Transfer to General Fund	64,929.00
Total Payments	134,417.00
D. <u>CLOSING BALANCE:</u>	-
Cash at Bank	-
Cash in Hand	-
	Tk. 134,417.00

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

**HIV-STI Prevention Project
BALACNE SHEET
AS AT 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<u>PROPERTY AND ASSETS</u>		
<u>FIXED ASSETS:</u>		
		1,053,419.00
<u>CURRENT ASSETS:</u>		
Cash in hand		3,167.00
Cash at Bank		79,028.00
		Tk. <u>1,135,614.00</u>
<u>FUND AND LIABILITIES:</u>		
Capital Fund		1,135,614.00
		Tk. <u>1,135,614.00</u>

Notes to the Accounts

1.00 CAPITAL FUND: Tk. 1,135,614.00

Opening Balance	1,481,609.00
Less: Excess Expenses	(345,995.00)
	Tk. <u>1,135,614.00</u>

AB Saha & Co
A B SAHA & CO
Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

HIV-STI Prevention Project

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>INCOME</u>	3,040,999.50
Fund Received	3,024,500.00
Bank Interest	16,499.50
B. <u>EXPENSES</u>	3,386,994.50
Salaries	1,830,398.00
Fringe Benefits	173,789.00
Travel/Transportation	99,185.00
Office Expenses	515,234.50
Other Direct Cost	768,388.00
Excess Expenses over Income	(345,995.00)

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

HIV-STI Prevention Project

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>Opening Balacne</u>	427,220.58
Cash in Hand	1,031.00
Cash at Bank	426,189.58
B. <u>RECEIPTS</u>	3,041,969.49
Fund Received	3,024,500.00
Advance	970.00
Bank Interest	16,499.49
	Tk. 3,469,190.07
C. <u>PAYMENTS:</u>	3,386,994.50
Salaries	1,830,398.00
Fringe Benefits	173,789.00
Travel/Transportation	99,185.00
Office Expenses	515,234.50
Other Direct Cost	768,388.00
D. <u>CLOSING BALANCE:</u>	82,195.57
Cash at Bank	79,028.57
Cash in Hand	3,167.00
	Tk. 3,469,190.07

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Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G, SYLHET**

Annexure-D

**Schedule of Fixed Assets
As at 31st December, 2013**

Date of Purchase	Item Description	Unit Cost	Quantity	Total Cost	Model Number	Inventory/ID Number	Location	Remarks	Voucher No.	Condition
23.02.2003	HP Laser Printer 1200	20,500	1	20,500	HPLJ 1200	USAID/FHU/SJA/Printer-01	HO		CP-03/002	Good
23.02.2003	HP Scanner	15,500	1	15,500	HPSJ4500C	USAID/FHU/SJA/Scanner-01	HO		CP-03/002	Good
23.02.2003	SENDON UPS	8,300	1	8,300	SENDON	USAID/FHU/SJA/UPS-01	HO	Out of order	CP-03/003	
23.02.2003	DELL Dextop Computer	59,000	1	59,000	DELL	USAID/FHU/SJA/UPS-01	HO	Out of order	CP-03/004	
12.03.2003	Steel Almerah	6,200	1	18,600	Local Made	USAID/FHU/SJA/SA - 1 to 4	HO-1,MHC-Syl-2 MHC-Sree-1		CP-03/008	
12.03.2003	File Cabinet	4,350	4	17,400	Local Made	USAID/FHU/SJA/FC - 1 to 4	HO-1/MHC-Syl-2 & MHC-Sree-1		CP-03/008	
25.03.2003	Revolving Arms Chair	2,000	6	10,000	Local Made	USAID/FHU/SJA/AC - 1 to 6	MHC-Sylhet	Out of order	CP-03/015	1 damaged
25.03.2003	Training Chair	900	20	18,000	Local Made	USAID/FHU/SJA/TC - 1 to 20	MHC-Sylhet		CP-03/015	
25.03.2003	Armless Chair	375	16	6,000	Local Made	USAID/FHU/SJA/Armsless Chair - 1-16	MHC-Syl & MC-Sree	Out of order	CP-03/015	
27.03.2003	Computer Table	8,000	1	8,000	Local Made	USAID/FHU/SJA/Comp.Table - 1	HO		CP-03/016	
30.03.2003	Half Sec. Table (4'X2.25')	7,200	2	14,400	Local Made	USAID/FHU/SJA/Sec. Table (S) - 1-6	HO-1,MHC-Syl-4 & MHC-Sree-1		CP-03/017	
30.03.2003	Half Sec. Table (4.5'X2.25')	8,700	3	26,100	Local Made	USAID/FHU/SJA/Sec. Table (M) - 1-3	HO-1,MC-Syl-2,Sree-2		CP-03/017	
30.03.2003	Normal Table	4,500	9	40,500	Local Made	USAID/FHU/SJA/Table - 1 to 11	HO-6/MHC-Syl-4 & MHC-Sree-1		CP-03/017	
30.03.2003	What Not (Raock)	3,800	6	22,800	Local Made	USAID/FHU/SJA/Rack - 1 to 08	HO-2/MHC-Syl-4 & MHC-Sree-2		CP-03/017	
30.03.2003	White Board with Stand	3,600	1	3,600	Local Made	USAID/FHU/SJA/HB - 1	Training Room (MHC Syl)		CP-03/017	
30.03.2003	Display Board	8,000	4	32,000	Local Made	USAID/FHU/SJA/DB - 1 to 4	MHC-Syl		CP-03/017	
30.03.2003	Office Show Case	14,000	1	14,000	Local Made	USAID/FHU/SJA/Show Case - 01	Conference Room - HO		CP-03/017	
03.04.2003	Apollo Stabilizer	3,000	1	3,000	Apollo (600VA)	USAID/FHU/SJA/Stabilizer - 02	HO	Out of order	CP-03/022	
10.04.2003	Ceiling Fan - 56"	9,000	5	45,000	GEC	USAID/FHU/SJA/Ceiling Fan - 1-5	MHC-Syl-4/MHC-Sree-1	Out of order	CP-03/023	
07.06.2003	Basin	3,180	1	3,180	Local Made	USAID/FHU/SJA/Basin - 01	HO		PC-03/081,084	
09.07.2003	Spot Light	2,800	1	2,800	Local Made	USAID/FHU/SJA/Spot Light-01	MHC-Syl	Out of order	CP-03/060	
09.07.2003	Patient Bed	3,800	1	3,800	Local Made	USAID/FHU/SJA/Patient Bed-01	MHC-Sree	Out of order	CP-03/060	
29.08.2003	Calculator	250	5	750	Local Made	USAID/FHU/SJA/Calculator - 09 to 13	MHC-Syl	Out of order		
21.11.2004	Laser Jet Printer	12,500	1	12,500	Local Made	USAID/FHU/SJA/Printer-02	HO		CP-04/070	
21.11.2004	UPS - Navana 500 VA	5,800	1	5,800	Navana	USAID/FHU/SJA/UPS-02	HO	Out of order	CP-04/071	
25.11.2004	PANASONIC Color TV - 21"	27,800	1	27,800	PANASONIC	USAID/FHU/SJA/TV-01	MHC-Syl	Out of order	CP-04/072	
25.11.2004	PANASONIC DVD	10,800	1	10,800	PANASONIC	USAID/FHU/SJA/DVD-01	MHC-Syl		CP-04/072	
04.12.2004	Half Sec. Table(Med)	9,600	1	9,600	Local Made	USAID/FHU/SJA/sec. Table(M)-04	MHC-Syl		CP-04/076	
04.12.2004	Half Sec. Table(Med)	8,500	5	42,500	Local Made	USAID/FHU/SJA/sec. Table(S)-7 - 11	HO-1/MHC-Syl-3 & MHC-Sree-1		CP-04/076	
04.12.2004	Display Board	2,000	2	4,000	Local Made	USAID/FHU/SJA/DB- 05 to 06	MHC-Syl & MHC-Sree		CP-04/076	
04.12.2004	Book Self	5,800	1	5,800	Local Made	USAID/FHU/SJA/BS-01	MHC-Syl		CP-04/076	
04.12.2004	Normal Table	6,500	1	6,500	Local Made	USAID/FHU/SJA/Tabel - 12	MHC-Syl		CP-04/076	
26.06.2005	Armless Steel Chair	350	10	3,500	Local Made	USAID/FHU/SJA/CF - 27 to 36	MHC-Syl-5,Sree-5	Damaged	CP-05/159	
26.06.2005	Armed Steel Chair	800	7	5,600	Local Made	USAID/FHU/SJA/CF - 01 to 07	HO-1/MC-Syl-4,Sree-2	Damaged	CP-05/159	
26.06.2005	Sign Board	1,700	1	1,700	Local Made	USAID/FHU/SJA/Sign Board - 02	MHC-Sree		PC-05/151	
17.05.2006	White Board 3'X4'	950	1	950	Local Made	USAID/FHU/SJA/White Board - 02	MHC-Sree		PC-05/033	
24.08.2006	Sink	1,133	3	3,399	Local Made	USAID/FHU/SJA/Sink - 01 to 03	MHC-Syl		PC-06/260	
24.08.2006	Wall Moving Fan	4,500	3	13,500	Local Made	USAID/FHU/SJA/MF - 01 to 03	MHC-Syl		PC-06/260	



28.08.2006	Handle Basket	900	6	5,400	Local Made	USAID/FHI/SJA/MF - 01 to 06	MHC-Syl - 1,3 & MHC-Sree-4,6	PC-06/267	
29.08.2006	Sink	1,067	3	3,201	Local Made	USAID/FHI/SJA/Sink - 01 to 03	MHC-Sree-1 to 3	PC-06/272	
17.09.2006	Wall Moving Fan	1,500	3	4,500	Local Made	USAID/FHI/SJA/MF - 04 to 06	MHC-Sree	PC-06/291	
18.09.2006	File Cabinet(Malamine)	14,500	1	14,500	Local Made	USAID/FHI/SJA/FC(Mela)-01 & 02	MHC-Syl-1 & MHC-Sree-1	CP-06/168	
18.09.2006	Medicine Rack	10,500	1	10,500	Local Made	USAID/FHI/SJA/FC(Mela)-01 & 02	MHC-Syl-1 & MHC-Sree-2	CP-06/168	
18.09.2006	Cabinet for Sluice Room	6,200	2	12,400	Local Made	USAID/FHI/SJA/Cab(Mela)-01 & 02	MHC-Syl-1 & MHC-Sree-2	CP-06/168	
18.09.2006	Wall Cabinet	4,800	1	4,800	Local Made	USAID/FHI/SJA/WC(Mela)-01 & 02	MHC-Syl-1 & MHC-Sree-2	CP-06/168	
18.09.2006	Table	9,800	2	19,600	Local Made	USAID/FHI/SJA/Tab(Mela)-01 & 02	MHC-Syl-1 & MHC-Sree-2	CP-06/168	
22.01.2007	PANASONIC TV - 14"	8,800	1	8,800	Local Made	USAID/FHI/SJA/TV-02	MHC-Sree	CP-07/054	
22.01.2007	Samsung DVD	4,500	1	4,500	Local Made	USAID/FHI/SJA/DVD-02	MHC-Sree	CP-07/054	
25.01.2007	Tape Recorder	2,150	1	2,150	Local Made	USAID/FHI/SJA/TR - 01	MHC-Syl	CP-06/099	
29.04.2007	Condom Self	9,850	1	9,850	Local Made	USAID/FHI/SJA/CS-02	MHC-Sree	CP-07/105	
15.05.2007	Computer (Clone)	19,000	1	19,000	Local Made	USAID/FHI/SJA/Comp-03	MHC-Sree	CP-07/122	
26.08.2007	Tape Recorder	2,850	1	2,850	Local Made	USAID/FHI/SJA/TR - 02	MHC-Sree	CP-07/273	
17.09.2007	Display Board	1,203	2	2,406	Local Made	USAID/FHI/SJA/DB-07 to 08	MHC-Syl	PC-07/294	
26.09.2007	Stabilizer	5,500	1	5,500	Local Made	USAID/FHI/SJA/Ste - 02	MHC-Sree	PC-07/188	
26.09.2007	Zoom (EC 325)	6,000	1	6,000	Local Made	USAID/FHI/SJA/Zoom - 01	MHC-Syl	CP-07/190	
31.12.2007	Display Board	4,558	2	9,116	Local Made	USAID/FHI/SJA/DB - 09 to 10	MHC-Syl	CP-08/120	
30.04.2008	Almira (File Cabinet)	14,000	1	14,000	Local Made	USAID/FHI/SJA/FC(Mela)-03	MHC-Syl		
17.02.2009	Lab. Table	12,260	2	24,520	Local Made	USAID/FHI/SJA/Lab.Tab -01 & 02	MHC-Syl & MHC-Sree		
22.02.2009	Almira (File Cabinet)	14,584	1	14,584	Local Made	USAID/FHI/SJA/FC(Mela)-04	MHC-Syl		
22.02.2009	Fridge	22,500	1	22,500	Local Made	USAID/FHI/SJA/Frd - 01	MHC-Sree	CP-09/032	
05.03.2009	Comp. Table	2,350	1	2,350	Local Made	USAID/FHI/SJA/Comp.Table - 02	MHC-Sree	PC-09/068	
30.06.2009	Stabilizer	2,400	1	2,400	Local Made	USAID/FHI/SJA/ Sta - 03	MC-Sree	PC-09/082	
30.06.2009	IPS	37,000	1	37,000	Local Made	USAID/FHI/SJA/ IPC - 01	MHC-Sree	JV-09/003	
30.06.2009	Sign Board	9,220	1	9,220	Local Made	USAID/FHI/SJA/ Sign Board	MHC-Sree	JV-09/003	
05.01.2011	Fridge	21,700	1	21,700	Local Made	USAID/FHI/SJA/Frd - 02	MHC-Syl	B-53	
05.01.2011	Color TV - 21"	13,100	1	13,100	Local Made	USAID/FHI/SJA/Frd - 0	MHC-Sree	B-53	
05.01.2011	Computer with Printer & UPS	32,000	1	32,000	Local Made	USAID/FHI/SJA/Com(Clon) - 05	MHC-Sree	B-55	
05.01.2011	Digital Camera	10,000	1	10,000	Local Made	USAID/FHI/SJA/Camara - 02	MHC-Syl	B-55	
13.01.2011	Lab Table	9,833	1	9,833	Local Made	USAID/FHI/SJA/Lab.Tab	MHC-Syl	JV-005	
23.01.2011	IPS	37,000	1	37,000	Local Made	USAID/FHI/SJA/PA - 02	MHC-Syl	B-61	
23.01.2011	Internet Zoom (Citycell)	990	1	990	Local Made	USAID/FHI/SJA/Zoom- 02	MHC-Sree	Dr.C-48	
05.04.2011	Steel Almerah	13,000	2	26,000	Local Made	USAID/FHI/SJA/SA-015-016	MHC-Syl & MHC-Sree	Dr.B-100	
11.06.2011	Ceiling Fan - 56"	1,400	2	2,800	Local Made	USAID/FHI/SJA/CF-015-016	MHC-Sree	Dr.C-145	
06.09.2011	Mobile Set NOKIA	2,060	1	4,120	Local Made	USAID/FHI/SJA/MS-01-002	MHC-Syl & MHC-Sree	Dr.C-219	
24.12.2011	Color TV - 21"	14,300	1	14,300	Local Made	USAID/FHI/SJA/TV-04	MHC-Syl	Dr.B-31	
26.12.2011	Charge Light	1,150	1	1,150	Local Made	USAID/FHI/SJA/CL-05	MHC-Sree		
25.01.2012	Computer	38,100	1	38,100	Local Made	USAID/FHI/SJA/Comp-05	Head Office		
07.02.2012	Autoclave (Heavy)	15,500	1	15,500	Local Made	USAID/FHI/SJA/Autoclave-01	MHC-Sree		
04.04.2012	Laboratory Rotator	8,000	1	8,000	Local Made	USAID/FHI/SJA/LR-01	MHC-Sree		
Total :								1,053,419	

**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

**Income Generating Measures (IGM)
BALANCE SHEET
AS AT 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<u>PROPERTY AND ASSETS</u>		
<u>FIXED ASSETS:</u>		
		328,645.00
<u>CURRENT ASSETS:</u>		
Advance		60,000.00
Loan to different Projects		23,000.00
Cash in hand		13.00
Cash at Bank		322,691.69
	Tk.	<u><u>734,349.69</u></u>
<u>FUND AND LIABILITIES:</u>		
Capital Fund		716,349.69
Loan		23,000.00
	Tk.	<u><u>739,349.69</u></u>

Notes to the Accounts

1.00 CAPITAL FUND: Tk. 716,349.69

Opening Balance	513,932.74
Add: Excess Income	202,416.95
	Tk. <u><u>716,349.69</u></u>

2.00 LOAN: Tk. 23,000.00

Opening Balance	169,420.00
Add: Current Year Addition	46,820.00
	<u>216,240.00</u>
Less: Refund	193,240.00
	Tk. <u><u>23,000.00</u></u>



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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

Income Generating Measures (IGM)

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>INCOME</u>	330,056.00
Guest Room Service	21,550.00
Entertainment	168,710.00
Condom Sale	22,603.00
Bank Interest received	4,509.00
Service Charge	2,035.00
Multimedia Service	14,850.00
Sale Proceed old Furniture	6,000.00
Stationary Item Sale	30,114.00
Conference Hall	59,685.00
C. <u>EXPENSES</u>	127,639.05
Entertainment	113,917.00
Established Cost	600.00
Bank Charge	1,392.05
Printing/Photocopy/Stationary Expenses	1,072.00
Office Maintenance	4,073.00
Travel	975.00
Electricity	2,410.00
Desline Bill	3,200.00
Excess Income over Expenses	202,416.95
	Tk. <u>330,056.00</u>

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

Income Generating Measures (IGM)

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>Opening Balacne</u>	3,867.74
Cash in Hand	46.00
Cash at Bank	3,821.74
B. <u>RECEIPTS</u>	523,296.00
Guest Room Service	21,550.00
Entertainment	168,710.00
Condom Sale	22,603.00
Bank Interest received	4,509.00
Service Charge	2,035.00
Multimedia Service	14,850.00
Sale Proceed old Furniture	6,000.00
Stationary Item Sale	30,114.00
Conference Hall	59,685.00
Loan Realized	193,240.00
	Tk. 527,163.74
C. <u>PAYMENTS:</u>	204,459.05
Entertainment	113,917.00
Established Cost	600.00
Bank Charge	1,392.05
Printing/Photocopy/Stationary Expenses	1,072.00
Office Maintenance	4,073.00
Travel	975.00
Electricity	2,410.00
Desline Bill	3,200.00
Loan Payment	46,820.00
Advance	30,000.00
D. <u>CLOSING BALANCE:</u>	322,704.69
Cash at Bank	322,691.69
Cash in Hand	13.00
	Tk. 527,163.74

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Sylhet Jubo Academy (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G Shajalal Uposahar, Sylhet

Income Generating Measures (IGM)

Annexure--"G"

Schedule of Fixed Assets
As at 31st December 2013

Particulars	COST			DEPRECIATION				Written down Value as at 31.12.2013
	Balance as on 01.12.2013	Adj. during the year	Balance as at 31.12.2013	Dep. Rate	Balance as on 01.12.2013	Charge for the period	Balance as at 31.12.2013	
AC	125,000	-	125,000		20,000	-	20,000	80,000
Established	353,476	-	353,476		56,556	-	56,556	226,225
Freeze	28,000	-	28,000		4,480	-	4,480	17,920
Ceiling Fan -1	4,500	-	4,500		4,500	-	4,500	4,500
Total	510,976		515,476		85,536		85,536	328,645



SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

MNH

BALANCE SHEET
AS AT 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<u>PROPERTY AND ASSETS</u>		
<u>FIXED ASSETS:</u>		
<u>CURRENT ASSETS:</u>		
Cash in hand		-
Cash at Bank		-
		Tk. <u><u>Nil</u></u>
<u>FUND AND LIABILITIES:</u>		
Capital Fund	1	-
		Tk. <u><u>Nil</u></u>

Notes to the Accounts

1.00 CAPITAL FUND: Tk. Nil

Opening Balance	23,668.00
Less: Excess Expenses	(680.00)
	<u>22,988.00</u>
Less: Fund Transfer to General Fund	22,988.00
	Tk. <u><u>Nil</u></u>

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SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

MNH

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>INCOME</u>	1,168.00
Bank Interest	1,168.00
B. <u>EXPENSES</u>	1,848.00
Bank charge	1,848.00
Excess Expenses over Income	(680.00)
	Tk. <u>1,168.00</u>

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

MNH

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>Opening Balacne</u>	23,667.00
Cash in Hand	-
Cash at Bank	23,667.00
B. <u>RECEIPTS</u>	1,168.00
Bank Interest	1,168.00
	Tk. 24,835.00
C. <u>PAYMENTS:</u>	
Bank charge	1,848.00
Fund transfer to General Fund	22,987.00
D. <u>CLOSING BALANCE:</u>	
Cash at Bank	-
Cash in Hand	-
	Tk. 24,835.00

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

MOTHER ACCOUNT

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>INCOME</u>	27,695,650.00
Donation received	27,695,650.00
B. <u>EXPENSES</u>	27,699,943.05
Fund Transfer to different Project	27,695,650.00
Bank Charge	4,293.05
Excess Expenses over Income	(4,293.05)
	Tk. <u><u>27,695,650.00</u></u>

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

MOTHER ACCOUNT

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>Opening Balacne</u>	131,583.47
Cash in Hand	-
Cash at Bank	131,583.47
B. <u>RECEIPTS</u>	27,695,650.00
Donation received	27,695,650.00
	Tk. <u>27,827,233.47</u>
C. <u>PAYMENTS:</u>	
Fund Transfer to different Project	27,695,650.00
Bank Charge	4,293.05
Total Payments	27,699,943.05
D. <u>CLOSING BALANCE:</u>	127,290.42
Cash at Bank	127,290.42
Cash in Hand	-
	Tk. <u>27,827,233.47</u>

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SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET
PROTECTING HUMAN RIGHTS (PHR)
BALANCE SHEET
AS AT 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<u>PROPERTY AND ASSETS</u>		
<u>FIXED ASSETS:</u>		
<u>CURRENT ASSETS:</u>		
Cash in hand		239.00
Cash at Bank		917.00
		Tk. <u><u>1,156.00</u></u>
<u>FUND AND LIABILITIES:</u>		
Capital Fund		656.00
Loan		500.00
		Tk. <u><u>1,156.00</u></u>

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SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

PROTECTING HUMAN RIGHTS (PHR)

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>INCOME</u>	1,771,290.00
Fund Received from plan Bangladesh	1,771,037.00
Bank Interest	253.00
B. <u>EXPENSES</u>	1,370,857.00
Award Ceremony	14,500.00
HRAF Meeting	19,019.00
Divisional Advocacy	120,000.00
Evedent Based Data Collection	18,790.00
International Womens day	115,929.00
SMC Programe cost	7,256.00
Organization Management cost	19,735.00
ED salary	28,226.00
Chief Accountant salary	16,935.00
Project officer salary	49,677.00
Finance and Admin salary	40,000.00
TRAVEL	21,350.00
Supplies	33,600.00
Advocacy Mettings-Union Level:	97,537.00
Day Celebration	124,137.00
Champions/Award ceremony	14,400.00
Social Workers stipend	277,015.00
Courtyard meeting (2 meeting per union per month)	43,457.00
Youth Group interventions	5,629.00
School outreach program:	271,404.00
Office Operations Cost:	31,456.00
Bank Charge	805.00
C. Excess Income over Expenses	400,433.00
	1,771,290.00

Tk.

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

PROTECTING HUMAN RIGHTS (PHR)

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>Opening Balacne</u>	15,723.00
Cash in Hand	6,071.00
Cash at Bank	9,652.00
B. <u>RECEIPTS</u>	2,221,290.00
Fund Received from plan Bangladesh	1,771,037.00
Loan Received	395,000.00
Advance Realized	55,000.00
Bank Interest	253.00
	Tk. 2,237,013.00
C. <u>PAYMENTS:</u>	
Award Ceremony	14,500.00
HRAF Meeting	19,019.00
Divisional Advocacy	120,000.00
Evedent Based Data Collection	18,790.00
International Womens day	115,929.00
SMC Programe cost	7,256.00
Organization Management cost	19,735.00
ED salary	28,226.00
Chief Accountant salary	16,935.00
Project officer salary	49,677.00
Finance and Admin salary	40,000.00
TRAVEL	21,350.00
Supplies	33,600.00
Advocacy Mettings-Union Level:	97,537.00
Day Celebration	124,137.00
Champions/Award ceremony	14,400.00
Social Workers stipend	277,015.00
Courtyard meeting (2 meeting per union per month)	43,457.00
Youth Group interventions	5,629.00
School outreach program:	271,404.00
Office Operations Cost:	31,456.00
Bank Charge	805.00
Advance	55,000.00
Loan Refund	810,000.00
Total Payments	2,235,857.00
D. <u>CLOSING BALANCE:</u>	1,156.00
Cash at Bank	917.00
Cash in Hand	239.00
	Tk. 2,237,013.00



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Notes to the Accounts

1.00 CAPITAL FUND: Tk. 656.00

Opening Balance	-
Add: Excess Income	400,433.00
	<u>400,433.00</u>
Less: Adjustment with Receivable	399,777.00
	<u>Tk. 656.00</u>

2.00 LOAN: Tk. 500.00

Opening Balance	415,500.00
Add: Current Year	395,000.00
	<u>810,500.00</u>
Less: Payment	810,000.00
	<u>Tk. 500.00</u>



SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

PLCEHDP- (1st Phase)

BALACNE SHEET
AS AT 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<u>PROPERTY AND ASSETS</u>		
<u>FIXED ASSETS:</u>		
<u>CURRENT ASSETS:</u>		
Account Recevable from Donor	1	357,338.15
Cash in hand		-
Cash at Bank		371.85
		Tk. <u><u>357,710.00</u></u>
<u>FUND AND LIABILITIES:</u>		
Loan	2	357,710.00
		Tk. <u><u>357,710.00</u></u>

Notes to the Accounts

1.00 RECEIVABLE FROM DONNOR: Tk. 357,338.15

Opening Balance	1,998,899.56
Less: Received During the year	(1,641,561.41)
	Tk. <u><u>357,338.15</u></u>

1.00 LOAN: Tk. 357,710.00

Opening Balance	2,000,000.00
Less: Payment During the year	1,642,000.00
	<u>358,000.00</u>
Less: Excess Income (Adjustment)	(290.00)
	Tk. <u><u>357,710.00</u></u>

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SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

PLCEHDP- (1st Phase)

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>INCOME</u>	1,641,561.41
Fund received from PLCEHDP-2	1,641,561.41
B. <u>EXPENDITURE</u>	290.00
Bank charge	290.00
C. Excess Income over Expenses	1,641,271.41
	Tk. <u><u>1,641,561.41</u></u>

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

PLCEHDP- (1st Phase)

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>Opening Balacne</u>	1,100.44
Cash in Hand	50.00
Cash at Bank	1,050.44
B. <u>RECEIPTS</u>	1,641,561.41
Fund received from PLCEHDP-2	1,641,561.41
	Tk. <u>1,642,661.85</u>
C. <u>PAYMENTS:</u>	
	1,642,290.00
Bank charge	290.00
Loan Refund	1,642,000.00
Total Payments	1,642,290.00
D. <u>CLOSING BALANCE:</u>	371.85
Cash at Bank	321.85
Cash in Hand	50.00
	Tk. <u>1,642,661.85</u>

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Chartered Accountants



SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

PLCEHDP-2 (2nd Phase)
BALACNE SHEET
AS AT 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<u>PROPERTY AND ASSETS</u>		
FIXED ASSETS:		
CURRENT ASSETS:		
A/C Receiveable to Donnor	1	Nil
Cash in hand		10.00
Cash at Bank		46,634.00
		Tk. <u>46,644.00</u>
<u>FUND AND LIABILITIES:</u>		
Capital Fund	2	46,644.00
Loan	3	Nil
		Tk. <u>46,644.00</u>

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

PLCEHDP-2 (2nd Phase)

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>INCOME</u>	21,330,821.00
Fund received from Donor	21,293,641.00
Bank Interest	37,180.00
B. <u>EXPENSES</u>	15,720,518.00
Fund Transfer to Different Partner (NGO)	8,360,433.00
Program Expenses	7,238,085.00
Staff Salary	5,400.00
Bank charge	10,411.00
Overheads	106,189.00
Excess Income over Expenditure	5,610,303.00
	Tk. 21,330,821.00

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

PLCEHDP-2 (2nd Phase)

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>Opening Balacne</u>	111,341.00
Cash in Hand	4,960.00
Cash at Bank	106,381.00
B. <u>RECEIPTS</u>	
<u>CAPITAL:</u>	6,525,000.00
Loan	6,525,000.00
Advance	-
<u>REVENUE:</u>	21,330,821.00
Fund received from Donor	21,293,641.00
Bank Interest	37,180.00
Total Receipts	27,855,821.00
	Tk. 27,967,162.00
C. <u>PAYMENTS:</u>	
<u>CAPITAL:</u>	20,560,433.00
Loan Refund	12,200,000.00
Fund Transfer to Different Partner (NGO)	8,360,433.00
<u>REVENUE:</u>	7,360,085.00
Program Expreses	7,238,085.00
Staff Salary	5,400.00
Bank charge	10,411.00
Overheads	106,189.00
Total Payments	27,920,518.00
D. <u>CLOSING BALANCE:</u>	46,644.00
Cash at Bank	46,634.00
Cash in Hand	10.00
	Tk. 27,967,162.00

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Notes to the Accounts

1.00 A/C RECEIVABLE TO DONNOR: Tk. Nil

	<u>AMOUNT</u>
Opening Balance	4,978,659.00
Less: Adjust with Excess Income	(4,978,659.00)
	Tk. Nil

2.00 CAPITAL FUND: Tk. 46,644.00

Opening Balance	Nil
Add: Excess Income	5,610,303.00
	5,610,303.00
Less: Adjust With A/C Receivable	4,978,659.00
	631,644.00
Less: Prior Year Loan Adjustment	585,000.00
	Tk. 46,644.00

3.00 LOAN: Tk. Nil

Opening Balance	5,090,000.00
Add: Received During the Year	6,525,000.00
	11,615,000.00
Add: Prior Year Loan Adjustment	585,000.00
	12,200,000.00
Less: Refund During the Year	12,200,000.00
	Tk. Nil



**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

**RCBPRCYD PROJECT
BALACNE SHEET
AS AT 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<u>PROPERTY AND ASSETS</u>		
FIXED ASSETS:		8,583.00
CURRENT ASSETS:		
Cash in hand		85,159.00
Cash at Bank		Tk. <u>93,742.00</u>
<u>FUND AND LIABILITIES:</u>		
Capital Fund	1	83,742.00
Provision for Audit Fee		10,000.00
		Tk. <u>93,742.00</u>

Notes to the Accounts

1.00 CAPITAL FUND: Tk.83,742.00

Opening Balance	10,470.00
Less: Excess Expenses	73,272.00
	Tk. <u>83,742.00</u>

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

RCBPRCYD PROJECT

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>INCOME</u>	2,175,650.00
Fund Received from AAB	2,175,650.00
B. <u>EXPENSES</u>	2,102,378.00
Executive Director Honorarium	33,000.00
Project Coordingator	208,000.00
Finance and Admin Person	67,600.00
Workshop	12,351.00
Teacher -1 (Salary)	45,500.00
Inclusion Orgainzation cum teacher-1	10,500.00
Office rent Sylhet (3 month)	31,500.00
Meeting with care giver group-12 meeting	2,950.00
Inclusion Orgainzation cum teacher-1	126,000.00
Supplying necessary materials for deaf	1,430.00
Servey and Identifying Children with disabilities	33,650.00
Thrrapeutic service home based and follow up	16,915.00
Referral service for physician support (if required)	13,150.00
Medicine service for most marginalize children with Assistive devices	6,190.00
Lunch and snacds for caregiver and parents for 3 days	852,544.00
Transportation cost participants 3 days	142,972.00
Transportation cost participants 3 days	88,800.00
Training Materials cost for 12 batches	12,852.00
Experts (physio and occupational therapist) honorarium	28,235.00
Awareness meeting /campainging at mommunity level	75,839.00
Day observance (International Disability day)Child day womens day	5,958.00
Art and Cultural Coppitition	2,020.00
School Attendent for golopgonj	18,000.00
School Attendent for Sylhet	24,000.00
Materials for 50 student (Education materials gemes etc)	24,921.00
Office ren Sylhet (in 2013 .9 month)	124,875.00
Travel Bill	11,970.00
Mobile bill	7,200.00
Office rent for Golopgonj	54,759.00
Office stationary	5,924.00
Bank charge	2,773.00
Provision	10,000.00
C. Excess Expenses over Income	73,272.00
	Tk. 2,175,650.00

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

RCBPRCYD PROJECT

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>Opening Balacne</u>	11,888.00
Cash in Hand	27.00
Cash at Bank	11,861.00
B. <u>RECEIPTS</u>	2,726,853.00
Fund Received from AAB	2,175,650.00
Loan Received	270,953.00
Advance realized	280,250.00
	Tk. 2,738,741.00
C. <u>PAYMENTS:</u>	
Executive Director Honorurium	33,000.00
Project Coordingator	208,000.00
Finance and Admin Person	67,600.00
Workshop with Go-NGO officicals including social welfare youth dept.	
Local elit. Civil society	12,351.00
Teacher -1 (Salary)	45,500.00
Inclusion Orgainzation cum teacher-1	10,500.00
Office rent Sylhet (3 month)	31,500.00
Meeting with care giver group-12 meeting	2,950.00
Inclusion Orgainzation cum teacher-1	126,000.00
Supplying necessary materials for deaf	1,430.00
Servey and Identifying Children with disabilities	33,650.00
Thrrapeutic service home based and follow up	16,915.00
Referral service for physician support (if required)	13,150.00
Medicine service for most marginalize children with	6,190.00
Assistive devices (Hearing aids/wheel chair/ special chair/walker/special shoes/braces/splints	852,544.00
Lunch and snacds for caregiver and parents for 3 days	142,972.00
Transportation cost participants 3 days	88,800.00
Training Materials cost for 12 batches	12,852.00
Experts (physio and occupational therapist) honorarium for conducting care givers training	28,235.00
4 Partners will organize 16 awareness meeting /campainging at mommunity level on early detectiong and intervention and inclusion	75,839.00
Day observance (International Disability day)Child day womens day	5,958.00
Art and Cultural Coppitition	2,020.00
School Attendent for golopgonj	18,000.00
School Attendent for Sylhet	24,000.00
Materials for 50 student (Education materials gemes etc)	24,921.00
Office ren Sylhet (in 2013 .9 month)	124,875.00
Travel Bill	11,970.00
Mobile bill	7,200.00



Office rent for Golopgonj	54,759.00
Office stationary	5,924.00
Bank charge	2,773.50
Advance	280,250.00
Provision	10,000.00
Loan Payment	270,953.00
Total Payments	2,653,581.50

D. CLOSING BALANCE:

	85,159.50
Cash at Bank	85,156.50
Cash in Hand	3.00
Tk.	2,738,741.00

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Sylhet Jubo Academy (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G, Shajalal Uposhahar, Sylhet

Removing Cultural Barrier and Promoting Rights of Children with Disabilities Project

Annexure--"C"

SCHEDULE OF FIXED ASSETS
AS AT 31ST DECEMBER, 2013

Particulars	Cost			Depreciation			Written down Value as at 31.12.2013			
	Balance as on 01.01.2013	Addition during the period	Adj. during the period	Balance as at 31.12.2013	Dep. Rate	Balance as on 01.01.2013		Adj. during the period	Charge for the period	Balance as at 31.12.2013
Computer with Printer -	55,250	-	-	55,250		55,250	-	-	55,250	-
Digital camera-1	20,000	-	-	20,000		20,000	-	-	20,000	-
Sec. Table -3	25,154	-	-	25,154		18,865	-	-	18,865	6,289
File Cabinet -1	9,175	-	-	9,175		6,881	-	-	6,881	2,294
Celing Fan -1	1,950	-	-	1,950		1,950	-	-	1,950	-
Total	111,529			111,529		102,946			102,946	8,583



SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

Provision of Essential Services to Street Based and Hotel/Residence Based Female Sex Worker
 Package -908-SJA

BALACNE SHEET
AS AT 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<u>PROPERTY AND ASSETS</u>		
FIXED ASSETS:		813,850.00
CURRENT ASSETS:		
Cash in hand		902,407.00
Cash at Bank		902,407.00
	Tk.	<u><u>1,716,257.00</u></u>
<u>FUND AND LIABILITIES:</u>		
Capital Fund		1,716,257.00
	Tk.	<u><u>1,716,257.00</u></u>

Notes to the Accounts

1.00 CAPITAL FUND: Tk. 1,716,247.00

Opening Balance	817,103.00
Less: Excess Income over Expenses	899,154.00
	Tk. <u><u>1,716,257.00</u></u>

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

**Provision of Essential Services to Street Based and Hotel/Residence Based Female Sex Worker
Package -908-SJA**

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>INCOME</u>	11,506,500.00
Fund Receipts during the period:	11,506,500.00
B. <u>EXPENSES</u>	10,607,346.00
Human Resource	1,009,372.00
Training	191,902.00
Infrastructure and Other Equipment	207,500.00
Communication Materials	12,621.00
Monitoring and Evaluation	191,026.00
Living Support to Clients/ Target Population	8,824,408.00
Planning and Administration	31,016.00
Overheads	139,501.00
Excess Income Over Expenditure	899,154.00
	Tk. 11,506,500.00

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

**Provision of Essential Services to Street Based and Hotel/Residence Based Female Sex Worker
Package -908-SJA**

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>Opening Balacne</u>	3,253.00
Cash in Hand	-
Cash at Bank	3,253.00
B. <u>RECEIPTS</u>	12,161,303.00
Fund Receipts during the period:	11,506,500.00
Payable to BWHC	104,803.00
Other Receipts/Loan	550,000.00
	Tk. 12,164,556.00
C. <u>PAYMENTS:</u>	11,262,149.00
Human Resource	1,009,372.00
Technical Assistance	-
Training	191,902.00
Infrastructure and Other Equipment	207,500.00
Communication Materials	12,621.00
Monitoring and Evaluation	191,026.00
Living Support to Clients/ Traget Population	8,824,408.00
Planning and Administation	31,016.00
Overheads	139,501.00
Loan Repayments	550,000.00
Recevable from BWHC	104,803.00
D. <u>CLOSING BALANCE:</u>	902,407.00
Cash at Bank	902,407.00
Cash in Hand	-
	Tk. 12,164,556.00

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G, SYLHET**

Provision of Essential Services to Street Based and Hotel/Residence Based Female Sex Worker
Package -908-SJA

Annexure---"A"

**SCHEDULE OF FIXED ASSETS
AS ON 31ST DECEMBER, 2013**

SL No.	Assets Description	Assets Number	Source	Date of Purchase	Unit cost	Quantity	Cost	Status/ Condition
01	Monitor & Others	GF-908/SJA-001	Save the Children	31.03.08	42,120.00	1	42,120.00	Good
02	Printer	GF-908/SJA-001	Save the Children	31.03.08	9,500.00	1	9,500.00	Good
03	UPS	GF-908/SJA-001	Save the Children	31.03.08	3,800.00	1	3,800.00	Good
04	Fan (56")	GF-908/SJA-001,005-025	Save the Children	20.04.08	1,590.00	21	33,390.00	Good
05	Chair (SE-0012R.Black)	GF-908/SJA-001	Save the Children	31.03.08	5,350.00	1	5,350.00	Good
06	Chair (JE-0043R.Black)	GF-908/SJA-001-004	Save the Children	31.03.08	3,500.00	4	14,000.00	Good
07	Chair (JE-0043R.Black)	GF-908/SJA-008-030	Save the Children	30.06.08	3,347.83	23	77,000.00	Good
08	Chair (VI-00154R.Black)	GF-908/SJA-001-0010	Save the Children	31.03.08	1,095.00	10	10,950.00	Good
09	Almirah Steel	GF-908/SJA-001	Save the Children	31.03.08	13,800.00	1	13,800.00	Good
10	Almirah Steel	GF-908/SJA-002	Save the Children	22.04.08	7,700.00	1	7,700.00	Good
11	Almirah Steel	GF-908/SJA-004-008	Save the Children	30.06.08	8,900.00	5	44,500.00	Good
12	File Cabinet	GF-908/SJA-001,003	Save the Children	22.04.08	5,316.67	3	15,950.00	Good
13	File Cabinet	GF-908/SJA 002,005-009	Save the Children	30.06.08	7,560.00	5	37,800.00	Good
14	VIP Plastic Chair	GF-908/SJA-001-010	Save the Children	30.03.08	410.00	10	4,100.00	Good
15	VIP Plastic Chair	GF-908/SJA-021-070	Save the Children	17.07.08	480.00	50	24,000.00	Good
16	Secretariat Table	GF-908/SJA-001	Save the Children	31.03.08	6,600.00	1	6,600.00	Good
17	Secretariat Table	GF-908/SJA-002-004,008	Save the Children	31.03.08	5,750.00	4	23,000.00	Good
18	Secretariat Table	GF-908/SJA-009-030	Save the Children	30.06.08	5,800.00	22	127,600.00	Good
19	Woden Bench	GF-908/SJA-001-002	Save the Children	31.03.08	1,000.00	2	2,000.00	Good
20	Woden Bench	GF-908/SJA-005-015	Save the Children	03.09.08	909.09	11	10,000.00	Good
21	Rack (Wood)	GF-908/SJA-001	Save the Children	30.03.08	2,500.00	1	2,500.00	Good
22	Rack (Medicine)	GF-908/SJA-001,003-007	Save the Children	25.09.08	1,983.33	6	11,900.00	Good
23	Computer Table	GF-908/SJA-001	Save the Children	31.03.08	6,000.00	1	6,000.00	Good
	Cell Phone	GF-908/SJA-001-002	Save the Children	15.04.08	2,500.00	2	5,000.00	Good

25	Cell Phone	GF-908/SJA-004-006	Save the Children	30.06.08	3,300.00	3	9,900.00	Good
26	Cell Phone	GF-908/SJA-007-008	Save the Children	28.09.08	4,200.00	2	8,400.00	Good
27	Cell Phone (Zoom Connection)	GF-908/SJA-001	Save the Children	26.02.09	4,000.00	1	4,000.00	Disorder
28	Television	GF-908/SJA-001	Save the Children	20.04.08	13,590.00	1	13,590.00	Good
29	Sony DVD Player	GF-908/SJA-001	Save the Children	20.04.08	4,200.00	1	4,200.00	Good
30	Trolley Kbob	GF-908/SJA-001	Save the Children	20.04.08	2,100.00	1	2,100.00	Good
31	Television	GF-908/SJA-003-007	Save the Children	30.06.08	11,990.00	5	59,950.00	Good
32	Sony DVD Player	GF-908/SJA-003-007	Save the Children	30.06.08	4,200.00	5	21,000.00	Good
33	Trolley Kbob	GF-908/SJA-003-007	Save the Children	30.06.08	2,100.00	5	10,500.00	Good
34	Digital Camera	GF-908/SJA-001	Save the Children	20.04.08	10,000.00	1	10,000.00	Good
35	Almirah Steel	RCC-GF/SJA-SA-001	Save the Children	29.03.10	8,500.00	1	8,500.00	Good
36	File Cabinet	RCC-GF/SJA-FC-001	Save the Children	29.03.10	5,000.00	1	5,000.00	Good
37	Secretariat Table	RCC-GF/SJA-ST-001-004	Save the Children	29.03.10	4,000.00	4	16,000.00	Good
38	Arm Chair	RCC-GF/SJA-SC-001-003	Save the Children	29.03.10	3,000.00	3	9,000.00	Good
39	VIP Plastic Chair	RCC-GF/SJA-PC-001-003	Save the Children	29.03.10	500.00	3	1,500.00	Good
40	Woden Bench	RCC-GF/SJA-WB-001	Save the Children	29.03.10	1,500.00	1	1,500.00	Good
41	TCL Power Fan	RCC-GF/SJA-Fan-001-003	Save the Children	29.03.10	1,500.00	3	4,500.00	Good
42	Display Board	RCC-GF/SJA-DB-001-002	Save the Children	29.03.10	1,100.00	2	2,200.00	Good
43	Notice Board	RCC-GF/SJA-NB-001-002	Save the Children	29.03.10	650.00	2	1,300.00	Good
44	Television With Trolley	RCC-GF/SJA-TV-001	Save the Children	29.03.10	8,000.00	1	8,000.00	Good
45	Power Fan(56")	RCC-GF/SJA PF(006-011)	Save the Children	06.03.11	1,300.00	6	7,800.00	Good
46	Water Filter	RCC-GF/SJA WF(002-003)	Save the Children	06.03.11	1,250.00	2	2,500.00	Good
47	Chair	RCC-GF/SJA.C(004-006)	Save the Children	03.03.11	3,000.00	3	9,000.00	Good
48	Steel Almirah	RCC-GF/SJA SA-001	Save the Children	06.03.11	9,000.00	1	9,000.00	Good
49	File Cabinet	RCC-GF/SJA FC-001	Save the Children	06.03.11	5,600.00	1	5,600.00	Good
50	Table Big	RCC-GF/SJA TB(005-007)	Save the Children	06.03.11	4,000.00	3	12,000.00	Good
51	Table Small	RCC-GF/SJA.TS(003-004)	Save the Children	06.03.11	2,500.00	2	5,000.00	Good
52	Woden Bench	RCC-GF/SJA WB(002-004)	Save the Children	06.03.11	1,500.00	3	4,500.00	Good
53	Rack(Wood)	RCC-GF/SJA R(002-004)	Save the Children	06.03.11	733.33	3	2,200.00	Good
54	Television (Walton)	RCC-GF/SJA TV(002)	Save the Children	06.03.11	8,700.00	1	8,700.00	Good
55	Plastic Chair	RCC-GF/SJA PC(006-014)	Save the Children	06.03.11	500.00	9	4,500.00	Good
56	White Board	RCC-GF/SJA WB(001)	Save the Children	06.03.11	1,250.00	1	1,250.00	Good
57	Notice Board	RCC-GF/SJA NB(001-003)	Save the Children	06.03.11	700.00	3	2,100.00	Good
							Tk. 813,850.00	

**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

**Expanding Provision of Essential Services to Street Based and Hotel/Residence-Based
Female Sex Workers
RCC-1, PACKAGE # 909 (Phase-2)
BALACNE SHEET
AS AT 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<u>PROPERTY AND ASSETS</u>		
FIXED ASSETS:		502,875.00
CURRENT ASSETS:		
Advance		92,500.00
Cash in hand		4,027.00
Cash at Bank		840,432.40
		Tk. 1,439,834.40
<u>FUND AND LIABILITIES:</u>		
Capital Fund		1,439,834.00
		Tk. 1,439,834.00

Notes to the Accounts

1.00 CAPITAL FUND: Tk. 1,439,834.00

Opening Balance	507,332.00
Less: Excess Income over Expenses	932,502.00
	Tk. 1,439,834.00

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

Expanding Provision of Essential Services to Street

Based and

**Hotel/Residence-Based Female Sex Workers
RCC-1, PACKAGE # 909 (Phase-2)
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>INCOME</u>	10,989,000.00
Fund Received from DNS	10,989,000.00
B. <u>EXPENDITURE</u>	10,056,498.00
Human Resources	965,313.00
Training	159,061.00
Infrastructure and other Equipment	228,384.00
Communication Materials	16,506.00
Monitoring and Evaluation	268,493.00
Living support to Clients/Target Population	8,255,621.00
Planning and Administration	13,125.00
Overheads	149,995.00
Excess Income over Expenses	932,502.00
	Tk. 10,989,000.00

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A B SAHA & CO
Chartered Accountants



SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

**Expanding Provision of Essential Services to Street
and Hotel/Residence-Based Female Sex Workers**

Based

RCC-1, PACKAGE # 909 (Phase-2)
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>Opening Balacne</u>	4,457.25
Cash in Hand	3,449.00
Cash at Bank	1,008.25
B. <u>RECEIPTS</u>	11,262,600.00
Fund Received from DNS	10,989,000.00
Loan from General Fund	273,600.00
	Tk. <u>11,267,057.25</u>
C. <u>PAYMENTS:</u>	10,422,597.85
Human Resources	965,313.00
Training	159,061.00
Infrastructure and other Equipment	228,384.00
Communcation Materials	16,506.00
Monitoring and Evaluation	268,493.00
Living support to Clients/Traget Population	8,255,620.85
Planning and Adminstration	13,125.00
Overheads	149,995.00
Advance	92,500.00
Loan Payment	273,600.00
D. <u>CLOSING BALANCE:</u>	844,459.40
Cash at Bank	840,432.40
Cash in Hand	4,027.00
	Tk. <u>11,267,057.25</u>

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A B SAHA & CO
Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G, SYLHET**

Provision of Essential Services to Street Based and Hotel/Residence Based Female Sex Worker
Package -909-SJA

Annexure---"B"

**SCHEDULE OF FIXED ASSETS
AS AT 31ST DECEMBER, 2013**

SLNo.	FF&E	Description of Item	Qty.	Rate	Amount	Vr# & Date	Location	Remark
1	GF-909/SJA-001-006.	National fan (56")	6	1,450.00	8,700.00	JV# 01 & 30/04/08	6 in Halishahar	
2	GF-909/SJA-007-018.	National fan (56")	12	1,350.00	16,200.00	JV# 007 & 30/06/08	6 in Chandpur, 6 in Cox's Bazar.	
3	GF-909/SJA-019-028.	National fan (56")	10	1,350.00	13,500.00	DrB# 80 & 21/08/08	6 in Askerdigi, 4 in Kagrachari	
4	GF-909/SJA-001	Water Filter	1	2,600.00	2,600.00	JV# 01 & 30/04/08	1 in Halishahar	
5	GF-909/SJA-002,003.	Water Filter	2	2,600.00	5,200.00	JV# 04 & 31/05/08	1 in Chandpur, 1 in Cox's Bazar.	
6	GF-909/SJA-004,005.	Water Filter	2	2,725.00	5,450.00	DrB# 80 & 21/08/08	1 in Askerdigi, 1 in Kagrachari	
7	GF-909/SJA-001	White Board(withsteel stand)	1	1,800.00	1,800.00	JV# 01 & 30/04/08	1 in Halishahar	
8	GF-909/SJA-002,003.	White Board(withsteel stand)	2	1,850.00	3,700.00	JV# 04 & 31/05/08	1 in Chandpur, 1 in Cox's Bazar.	
9	GF-909/SJA-004,005.	White Board(withsteel stand)	2	1,850.00	3,700.00	DrB# 80 & 21/08/08	1 in Askerdigi, 1 in Kagrachari	
10	GF-909/SJA-001	Notice Board	1	700.00	700.00	JV# 01 & 30/04/08	1 in Halishahar	
11	GF-909/SJA-002,003.	Notice Board	2	750.00	1,500.00	JV# 04 & 31/05/08	1 in Chandpur, 1 in Cox's Bazar.	
12	GF-909/SJA-004,005.	Notice Board	2	850.00	1,700.00	DrB# 80 & 21/08/08	1 in Askerdigi, 1 in Kagrachari	
13	GF-909/SJA-001	Monitor, Ups, Printer	1	41,825.00	41,825.00	Dr.B# 03 & 31/03/08	1 in Askerdigi.	
14	GF-909/SJA-001	Medicine Trolley	1	2,000.00	2,000.00	JV# 01 & 30/04/08	1 in Halishahar	
15	GF-909/SJA-002,003.	Medicine Trolley	2	2,000.00	4,000.00	JV# 04 & 31/05/08	1 in Chandpur, 1 in Cox's Bazar.	
16	GF-909/SJA-004,005.	Medicine Trolley	2	2,200.00	4,400.00	DrB# 80 & 21/08/08	1 in Askerdigi, 1 in Kagrachari	
17	GF-909/SJA-001	Spot light	1	1,000.00	1,000.00	JV# 01 & 30/04/08	1 in Halishahar	
18	GF-909/SJA-002,003.	Spot light	2	1,000.00	2,000.00	JV# 04 & 31/05/08	1 in Chandpur, 1 in Cox's Bazar.	
19	GF-909/SJA-004,005.	Spot light	2	1,000.00	2,000.00	DrB# 80 & 21/08/08	1 in Askerdigi, 1 in Kagrachari	
20	GF-909/SJA-001	First Aid Box	1	450.00	450.00	JV# 01 & 30/04/08	1 in Halishahar	
21	GF-909/SJA-002,003.	First Aid Box	2	450.00	900.00	JV# 04 & 31/05/08	1 in Chandpur, 1 in Cox's Bazar.	
22	GF-909/SJA-004,005.	First Aid Box	2	450.00	900.00	DrB# 80 & 21/08/08	1 in Askerdigi, 1 in Kagrachari	
23	GF-909/SJA-001-010.	Penis model	10	245.00	2,450.00	JV# 01 & 30/04/08	1 in Askerdigi, 3 in Halishahar, 2 in Chandpur, 3 in Cox's Bazar, 1 in Kagrachari.	
24	GF-909/SJA-001	Steel Almirah	1	7,990.00	7,990.00	DrB# 07 & 16/04/08	1 in Halishahar	

25	GF-909/SJA-002,003,	Steel Almirah	2	7,795.00	15,590.00	DrB# 34 & 26/05/08	1 in Chandpur , 1 in Cox's Bazar .
26	GF-909/SJA-004,005.	Steel Almirah	2	7,600.00	15,200.00	DrB# 67 & 17/07/08	1 in Askerdigi , 1 in Kagrachari
27	GF-909/SJA-006.	Steel Almirah	1	9,500.00	9,500.00	DrB# 198 & 30/04/09	Head office
28	GF-909/SJA-001,	Steel Safety Box	1	8,200.00	8,200.00	Dr.B# 07 & 16/04/08	1 in Halishahar
29	GF-909/SJA-002,003,	Steel Safety Box	2	8,200.00	16,400.00	Dr.B# 34 & 26/05/08	1 in Chandpur , 1 in Cox's Bazar .
30	GF-909/SJA-004,005,	Steel Safety Box	2	8,000.00	16,000.00	Dr.B# 67 & 17/07/08	1 in Askerdigi , 1 in Kagrachari
31	GF-909/SJA-001,	Steel File Cabinet	1	4,970.00	4,970.00	Dr.B# 07 & 16/04/08	1 in Halishahar
32	GF-909/SJA-002,003,	Steel File Cabinet	2	4,870.00	9,740.00	Dr.B# 34 & 26/05/08	1 in Chandpur , 1 in Cox's Bazar .
33	GF-909/SJA-004,005,	Steel File Cabinet	2	4,900.00	9,800.00	Dr.B# 67 & 17/07/08	1 in Askerdigi , 1 in Kagrachari
34	GF-909/SJA-006.	Steel File Cabinet	1	7,900.00	7,900.00	JV# 014 & 20/04/09	1 in Askerdigi
35	GF-909/SJA-001	Secriteriate Table (4' *2½')	1	3,800.00	3,800.00	Dr.B# 06 & 16/04/08	1 in Halishahar
36	GF-909/SJA-002	Secriteriate Table (4' *2½')	1	4,400.00	4,400.00	JV# 014 & 20/04/09	1 in Cox's Bazar
37	GF-909/SJA-001	Secriteriate Table (2' *3½')	1	3,400.00	3,400.00	Dr.B# 06 & 16/04/08	1 in Askerdigi
38	GF-909/SJA-002,003,	Secriteriate Table (2' *3½')	2	3,550.00	7,100.00	Dr.B# 33 & 26/05/08	2 in Chandpur
39	GF-909/SJA-004,005,	Secriteriate Table (2' *3½')	2	3,375.00	6,750.00	Dr.B# 66 & 17/07/08	1 in Askerdigi , 1 in Kagrachari
40	GF-909/SJA-001, 002,003,	Secriteriate Table (2' *3')	3	3,400.00	10,200.00	Dr.B# 06 & 16/04/08	3 in Halishahar
41	GF-909/SJA-004, 005,006,007,	Secriteriate Table (2' *3')	4	3,350.00	13,400.00	Dr.B# 33 & 26/05/08	1 in Chandpur , 3 in Cox's Bazar
42	GF-909/SJA-008, 009,010,011,	Secriteriate Table (2' *3')	4	3,275.00	13,100.00	Dr.B# 66 & 17/07/08	2 in Askerdigi , 2 in Kagrachari
43	GF-909/SJA-001.	Secriteriate Table (3' *2')	1	4,200.00	4,200.00	JV# 014 & 20/04/09	1 in Askerdigi
44	GF-909/SJA-002.	Secriteriate Table (3' *2')	1	4,000.00	4,000.00	JV# 014 & 20/04/09	1 in Chandpur
45	GF-909/SJA-001.	Computer Table	1	4,900.00	4,900.00	JV# 014 & 20/04/09	1 in Askerdigi
46	GF-909/SJA-001,002	Revolving Chair	2	1,600.00	3,200.00	Dr.B# 06 & 16/04/08	1 in Askerdigi , 1 in Halishahar
47	GF-909/SJA-003.	Revolving Chair	1	3,300.00	3,300.00	Dr.B# 205 & 30/04/09	1 in Cox's Bazar
48	GF-909/SJA-004.	Revolving Chair	1	3,200.00	3,200.00	Dr.B# 205 & 30/04/09	1 in Chandpur
49	GF-909/SJA-005.	Revolving Chair	1	3,600.00	3,600.00	JV# 014 & 20/04/09	1 in Askerdigi
50	GF-909/SJA-001,002, 003,004, 005,	Visitor Chair with Arm(Plastic)	5	700.00	3,500.00	DrB# 06 & 16/04/08	3 in Askerdigi , 2 in Halishahar
51	GF-909/SJA-001,002, 003,004, 005,	Single sufa chair	5	760.00	3,800.00	DrB# 06 & 16/04/08	5 in Halishahar
52	GF-909/SJA-001, 002,003, 004,	Dining Chair without Arm	4	375.00	1,500.00	DrB# 06 & 16/04/08	4 in Halishahar
53	GF-909/SJA-005-018.	Dining Chair without Arm	14	400.00	5,600.00	DrB# 66 & 17/07/08	7 in Askerdigi , 7 in Kagrachari
54	GF-909/SJA-001, 002.	Sufa chair with Arm	2	900.00	1,800.00	Dr.B# 33 & 26/05/08	1 in Chandpur , 1 in Cox's Bazar
55	GF-909/SJA-003, 004.	Sufa chair with Arm	2	900.00	1,800.00	DrB# 66 & 17/07/08	1 in Askerdigi , 1 in Kagrachari
56	GF-909/SJA-001, 002,003,004.	Visitor chair flat bar	4	850.00	3,400.00	Dr.B# 33 & 26/05/08	2 in Chandpur , 2 in Cox's Bazar
57	GF-909/SJA-005,006,007,008.	Visitor chair flat bar	4	850.00	3,400.00	Dr.B# 66 & 17/07/08	2 in Askerdigi , 2 in Kagrachari
58	GF-909/SJA-001-014.	Chair (cata carning)	14	450.00	6,300.00	Dr.B# 33 & 26/05/08	7 in Chandpur , 7 in Cox's Bazar .
59	GF-909/SJA-001	Patient Bed	1	5,800.00	5,800.00	JV# 01 & 30/04/08	1 in Halishahar
60	GF-909/SJA-002, 003.	Patient Bed	2	5,975.00	11,950.00	Dr.B# 33 & 26/05/08	1 in Chandpur , 1 in Cox's Bazar .
61	GF-909/SJA-004,005.	Patient Bed	2	5,475.00	10,950.00	Dr.B# 66 & 17/07/08	1 in Askerdigi , 1 in Kagrachari



62	GF-909/SJA-001	TV trolley	1	3,800.00	3,800.00	Dr. B# 29 & 30/04/08	1 in Halishahar
63	GF-909/SJA-002, 003	TV trolley	2	3,950.00	7,900.00	Dr. B# 33 & 26/05/08	1 in Chandpur, 1 in Cox's Bazar.
64	GF-909/SJA-004, 005.	TV trolley	2	3,200.00	6,400.00	Dr. B# 56 & 26/05/08	1 in Askerdigirpar, 1 in Kagrachari
65	GF-909/SJA-001,002,003	Cell Phone (Ranks Tel)	3	2,500.00	7,500.00	Dr. B# 08 & 15/04/08	1 in Askerdigirpar, 1 in Halishahar, 1 in Chandpur.
66	GF-909/SJA-004,005.	Cell Phone (Ranks Tel)	2	2,500.00	5,000.00	Dr. B# 08 & 22/04/08	1 in Cox's Bazar, 1 in Kagrachari
67	GF-909/SJA-001	Television (Rangs 21", RC-2116)	1	13,190.00	13,190.00	Dr. B# 10 & 24/04/08	1 in Askerdigir par
68	GF-909/SJA-002,003,004.	Television (Rangs 21", RC-2131 EMF)	3	14,990.00	44,970.00	Dr. B# 56 & 30/06/08	1 in Halishahar, 1 in Chandpur, 1 in Cox's Bazar.
69	GF-909/SJA-005.	Television (Rangs 21", RC-2131 EMF)	1	14,990.00	14,990.00	Dr. B# 63 & 14/07/08	1 in Kagrachari.
70	GF-909/SJA-001	Gas double chula	1	780.00	780.00	JV# 01 & 30/04/08	1 in Halishahar
71	GF-909/SJA-001	Gas single chula	1	380.00	380.00	Dr. B #60 & 30/06/08	1 in Cox's Bazar.
72	GF-909/SJA-001	Gas Slender	1	1,650.00	1,650.00	Dr. B #60 & 30/06/08	1 in Cox's Bazar.
				Tk.	502,875.00		



**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

**SOCIAL WELFARE FUND
BALANCE SHEET
AS AT 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<u>PROPERTY AND ASSETS</u>		
FIXED ASSETS:		
CURRENT ASSETS:		
Cash in hand		2,797.23
Cash at Bank		2,797.23
		Tk. <u>2,797.23</u>
<u>FUND AND LIABILITIES:</u>		
Capital Fund		2,797.23
		Tk. <u>2,797.23</u>

Notes to the Accounts

1.00 CAPITAL FUND: Tk. 2,797.23

Opening Balance	3,801.33
Less: Excess Expenses	(1,004.10)
	Tk. <u>2,797.23</u>


A B SAHA & CO
 Chartered Accountants



SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

SOCIAL WELFARE FUND

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>INCOME</u>	162.11
Bank Interest received	162.11
B. <u>EXPENDITURE</u>	1,166.21
Bank Charge	1,166.21
Excess Expenditure over Income	(1,004.10)
	Tk. 162.11

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Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

SOCIAL WELFARE FUND

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>Opening Balacne</u>	3,801.33
Cash in Hand	-
Cash at Bank	3,801.33
B. <u>RECEIPTS</u>	162.11
Bank Interest received	162.11
	Tk. 3,963.44
C. <u>PAYMENTS:</u>	1,166.21
Bank Charge	1,166.21
Total Payments	1,166.21
D. <u>CLOSING BALANCE:</u>	2,797.23
Cash at Bank	2,797.23
Cash in Hand	-
	Tk. 3,963.44

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Chartered Accountants



SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET

STAFF WELFARE FUND

BALANCE SHEET
AS AT 31ST DECEMBER, 2013

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
PROPERTY AND ASSETS		
FIXED ASSETS:		
<u>CURRENT ASSETS:</u>		
Loan		86,090.00
Cash in hand		
Cash at Bank		1,971,317.90
		Tk. <u>2,057,407.90</u>
<u>FUND AND LIABILITIES:</u>		
Capital Fund		1,808,407.90
Loan over Recovered		249,000.00
		Tk. <u>2,057,407.90</u>

Notes to the Accounts

1.00 CAPITAL FUND: Tk. 1,808,407.90

Opening Balance	462,091.00
Less: Excess Income over Expenses	1,346,316.90
	Tk. <u>1,808,407.90</u>

AB Saha & Co
A B SAHA & CO
Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

STAFF WELFARE FUND

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>INCOME</u>	2,109,160.00
Staff Welfare Fund received from Employees	807,623.00
Bank Interest received	22,855.00
FDR Receipts	1,278,682.00
B. <u>EXPENDITURE</u>	762,843.10
Staff Welfare Payment to Employees	689,421.00
Bank Charge	4,273.10
Interest payment to General Fund	69,149.00
Excess Income over Expenses	1,346,316.90
	Tk. 2,109,160.00

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

STAFF WELFARE FUND

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER, 2013**

<u>PARTICULARS</u>	<u>AMOUNT</u>
A. <u>Opening Balance</u>	462,091.00
Cash in Hand	-
Cash at Bank	462,091.00
B. <u>RECEIPTS</u>	4,129,260.00
Staff Welfare Fund received from Employees	807,623.00
Bank Interest received	22,855.00
Loan return received from Staff	9,000.00
FDR Receipts	1,278,682.00
Loan return from Project	2,011,100.00
	Tk. <u>4,591,351.00</u>
C. <u>PAYMENTS:</u>	2,620,033.00
Staff Welfare Payment to Employees	689,421.00
Bank Charge	4,273.00
Loan to Project Staff	95,090.00
Loan to different Project (Gratuity Fund)	1,762,100.00
Interest payment to General Fund	69,149.00
D. <u>CLOSING BALANCE:</u>	1,971,318.00
Cash at Bank	-
Cash in Hand	1,971,318.00
	Tk. <u>4,591,351.00</u>

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**SYLHET JUBO ACADEMY (SJA)
HOUSE NO-79, ROAD NO-4, BLOCK-G
SHAHJALAL UPASHAHAR, SYLHET**

**STATEMENT OF CASH AND BANK BALANCE
AS AT 31ST DECEMBER, 2013**

Annexure--"H"

Sl. No.	Account Title	Name of the Bank	Cash Balance	Bank Balance	Total
1	General Fund	Eastern Bank Ltd.	-	354,943.35	354,943.35
2	Social Welfare Fund	Bank Asia	-	2,797.23	2,797.23
3	HIV-STI Prevention Project	Eastern Bank Ltd.	3,167.00	79,028.57	82,195.57
4	ECCO	National Bank Ltd.	-	910.00	910.00
5	RCC-1 Package-908	National Bank Ltd.	-	902,407.00	902,407.00
6	RCC-1 Package-909	National Bank Ltd.	4,027.00	840,432.40	844,459.40
7	MNH	National Bank Ltd.	-	-	-
8	RCBPRCD	National Bank Ltd.	3.00	85,156.50	85,159.50
9	CMEVAW	National Bank Ltd.	-	24,072.27	24,072.27
10	PHR	National Bank Ltd.	239.00	917.00	1,156.00
11	ECDSP-B	National Bank Ltd.	-	1,604.95	1,604.95
12	PLCEHDP-2 (1st Phase)	Agrani Bank Ltd.	50.00	321.85	371.85
13	PLCEHDP-2 (2nd Phase)	Agrani Bank Ltd.	10.00	46,634.00	46,644.00
14	EHCLBP-SJA	Eastern Bank Ltd.	-	508.64	508.64
15	GRATUTIY A/C	National Bank Ltd.	-	-	-
16	SWF-SJA	National Bank Ltd.	-	1,971,317.90	1,971,317.90
17	IGM-SJA	National Bank Ltd.	13.00	322,691.69	322,704.69
18	Mother Account	National Bank Ltd.	-	127,290.42	127,290.42
	Total		7,509.00	4,761,033.77	4,768,542.77

