

**AUDIT REPORT  
AND  
FINANCIAL STATEMENTS  
OF**

**SYLHET JUBO ACADEMY (SJA)  
HOUSE NO. 20/A BLOCK-C, MAIN ROAD  
SHAJALAL UPASHAHAR  
SYLHET**

**(CONSOLIDATED ACCOUNTS)**

**FOR THE PERIOD FROM 1ST JANUARY, 2012 TO 31ST DECEMBER, 2012**

**A B SAHA & CO.**

**Chartered Accountants**

**78, Motijheel C/A (6th Floor)**

**Dhaka-1000**

**Phone-9568602, 8333581**

**Mobile: 01730-710415, 01199-806287**

**FAX: 880-2-9568602**

**E-mail: absahaco@gmail.com**

**absaha415@gmail.com**

**SYLHET JUBO ACADEMY (SJA)**  
**HOUSE NO. 20/A BLOCK-C, MAIN ROAD**  
**SHAJALAL UPASHAHAR**  
**SYLHET**

**CONSOLIDATED ACCOUNTS**

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**A B SAHA & CO.**  
Chartered Accountants  
78, Motijheel C/A (6th Floor) Dhaka-1000

Phone : (O) 9568602  
(R) 8333581  
Mobile : 01730-710415, 01199-806287  
Fax : 880-2-9568602  
E-mail : absahaco@gmail.com  
: absaha415@gmail.com

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## AUDITORS' REPORT

We have audited the annexed Financial Statements of **Sylhet Jubo Academy** for the period from 1<sup>st</sup> January 2012 to 31<sup>st</sup> December, 2012 with books, vouchers, registers and other relevant papers and documents as maintained and produced to us at the time of our audit.

The Preparation of these Financial Statements is the responsibility of the organization Management. On the other hand, our responsibility is to express an independent opinion on the Financial Statements based on our audit.

We conducted our audit of the Financial Statements in accordance with Bangladesh Standard on Auditing (BSA) and Terms of the appointment. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the Financial Statements are free of material misstatement. Our audit includes examining on test basis, evidence supporting the amounts and disclosures in the Financial Statements. Our audit also includes assessing the accounting principles used and significant estimates made by the management as well as evaluating the overall Financial Statements presentation. We believe that our audit provides a reasonable basis for our opinion.

Except the effect of our report to the Executive Director of **Sylhet Jubo Academy** we report as under:

- i) We have obtained all the information and explanations which we required for the purpose of our audit and to the best of our knowledge and belief these are adequate and satisfactory;
- ii) In our opinion, the annexed Financial Statements have been drawn up in accordance with the Generally Accepted Accounting Principles;
- iii) The Financial Statements which are in agreement with the books of account exhibit a true and fair view of the State of Affairs of the organization as at 31<sup>st</sup> December, 2012 and the result of its activities for the period ended on that date according to the best of our information and explanations given to us and as shown by the books of account of the organization; and
- iv) In our opinion, books of account of the organization have been maintained properly.

Dated, Dhaka

12 AUG 2013

*A B SAHA & CO*  
**A B SAHA & CO**  
Chartered Accountant

**SYLHET JUBO ACADEMY (SJA)**  
**HOUSE - 20 A, MAIN ROAD, BLOCK - C**  
**SHAHJALAL UPASHAHAR, SYLHET**

**BALANCE SHEET**  
**AS AT 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<b><u>PROPERTY AND ASSETS</u></b>		
<b><u>FIXED ASSETS:</u></b>	<b>4</b>	4,423,625.50
At cost less depreciation		
<b><u>CURRENT ASSETS:</u></b>		
Account Receivable from Donor	<b>5</b>	7,377,335.45
Advance	<b>6</b>	40,970.00
Investment	<b>7</b>	1,500,000.00
Loan to different projects	<b>8</b>	2,519,420.00
Cash in hand		15,931.00
Cash at Bank	<b>9</b>	1,533,011.17
		<b>Tk. <u><u>17,410,293.12</u></u></b>
<b><u>FUND AND LIABILITIES</u></b>		
Capital Fund	<b>10</b>	9,511,793.12
Security Money	<b>11</b>	200,000.00
Loan	<b>12</b>	7,613,500.00
Provision for Audit Fee	<b>13</b>	85,000.00
		<b>Tk. <u><u>17,410,293.12</u></u></b>

The accompanying notes form an integral part of this Balance Sheet

  
**Finance Director**  
 SJA

  
**Executive Director**  
 SJA

This is the Balance Sheet which we have referred to our report of even date

  
**A B SAHA & Co.**  
 Chartered Accountants

12 AUG 2013



**SYLHET JUBO ACADEMY (SJA)**  
**HOUSE - 20 A, MAIN ROAD, BLOCK - C**  
**SHAHJALAL UPASHAHAR, SYLHET**

**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>NOTE</u>	<u>AMOUNT</u>
<b>A. <u>INCOME:</u></b>		
Fund Received from Different Project		1,041,208.00
Fund Received from Donor	14	84,787,263.05
Other Received		600,240.00
Member Donatation		1,166,025.00
Service Charge Received		696,070.00
Sale of Stationery Item & Westage Goods		25,483.00
Bank Interest earned		265,692.97
Rent Received from Different Project		323,988.00
<b>Total Income</b>	<b>Tk.</b>	<b><u>88,905,970.02</u></b>
<b>B. <u>EXPENSES:</u></b>		
Fund Transfer to Project		21,990,222.00
Fund Transfer to other Project & Partner NGO		17,585,792.00
Program Expenses	15	52,490,666.25
Staff Salary	16	6,941,046.00
Fringe Benifits		168,463.00
Training	17	1,441,777.00
PP Writing & Development		50,000.00
Website Update		20,000.00
Publication & Recruitment		71,000.00
Travel & Perdiem		280,068.00
Network Membership Fees		3,000.00
Consultant Fee		50,000.00
Audit Fees (last Year)		88,990.00
Office Rent		464,500.00
Utility		27,890.00



Office Equipment		4,500.00
Office Expenses & Supply Management		1,037,410.00
Misc. Expenses		80,782.00
Printing and Photocopy		6,001.00
Monitoring & Evaluation		367,625.00
Maintenance Cost		4,955.00
Entertainment		6,308.00
Postage & Courier		575.00
Communication		50,105.00
Bank Charge		30,477.17
Audit Fees(Current Year)		75,000.00
IGM Expenses		167,544.00
Overheads	18	365,824.00
<b>Total Expenses</b>		<b>103,870,520.42</b>
<b>C. Excess of Expenses over Income (A-B)</b>		<b>(14,964,550.40)</b>
		<b>Tk. 88,905,970.02</b>

The accompanying notes form an integral part of this Income and Expenditure Account

  
**Finance Director**  
 SJA

  
**Executive Director**  
 SJA

This is the Income and Expenditure Account which we have referred to our report of even date

  
**A B SAHA & Co.**  
 Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)**  
**HOUSE - 20 A, MAIN ROAD, BLOCK - C**  
**SHAHJALAL UPASHAHAR, SYLHET**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	
Cash in hand	14,646.00
Cash at Bank	12,808,699.04
<b><u>RECEIPTS:</u></b>	
Loan Received	10,713,500.00
Loan Realised	2,261,472.00
Staff Wellfare Fund ( Employees Contribution)	777,244.00
Security Money Received	200,000.00
Security Money Realised	400,000.00
Advance Realised	13,061,123.00
Fund Received from Different Projects	1,041,208.00
Fund Received	84,787,263.05
Other Received	600,240.00
Members' Donation	1,166,025.00
Service Charge Received	696,070.00
Sale of Westage Goods & Stationery Items	25,483.00
Bank Interest earned	265,692.97
Rent Received from differetn Project	323,988.00
	<b>Tk. 129,142,654.06</b>
<b><u>PAYMENTS:</u></b>	
Staff Wellfare Fund Payment to Employee	487,713.00
Fund Transfer to Projects	21,990,222.00
Loan Refuned	4,825,000.00
Loan Payment	3,622,173.00
Advance Payment	12,043,393.00
Fund Transfer to Other Projects & Partner NGO	17,585,792.00
Program Expenses	52,490,666.25
Staff Salary	6,941,046.00
Fringe & Benifits	168,463.00
Training	1,441,777.00
PP Writing & Development	50,000.00



Website Update	20,000.00
Publication & Recruitment	71,000.00
Travel & Perdiem	280,068.00
Network Membership Fees	3,000.00
Consultant Fee	50,000.00
Return to Security Money	400,000.00
Audit Fees(last Year)	88,990.00
Office Rent	464,500.00
Utility	27,890.00
Office Equipment	4,500.00
Office Expenses & Supply Management	1,037,410.00
Misc. Expenses	80,782.00
Printing and Photocopy	6,001.00
Monitoring & Evaluation	367,625.00
Maintenance Cost	4,955.00
Entertainment	6,308.00
Postage & Courier	575.00
Communication	50,105.00
Bank Charge	30,477.17
Others Payment	573,652.00
Gratuity Payment	30,927.00
IGM Expenses	167,544.00
Overheads	365,824.00

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**125,778,378.42**

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**CLOSING BALANCE:**

Cash in hand  
Cash at Bank

**3,364,275.64**

15,931.00

3,348,344.64

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**Tk. 129,142,654.06**

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**Finance Director**  
SJA

  
**Executive Director**  
SJA

This is the Receipt and Payments Account which we have referred to our report of even date

  
**A B SAHA & Co.**  
Chartered Accountants





**SYLHET JUBO ACADEMY (SJA)**  
House - 20A, Main Road, Block - c, Shahjalal Uposhthaniv, Sylhet

**BALANCE SHEET**  
AS AT 31ST DECEMBER, 2012

Particulars	IGM - SJA	GF	SW-SJA	HIV-STI Project	EEHCO	Package - 909	Package - 908	MNH	RCBPRCD	CMEYAW	PIR Project	SJA - ECCO Project	ECDSP-B	PLCEHDP-2 (1st Phase)	PLCEHDP-2 (2nd Phase)	EHCLBP SJA	SJA - Kamalgonj	Gratuity	SWF-SJA	Total Amount
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
<b>PROPERTY AND ASSETS</b>																				
<b>FIXED ASSETS:</b>																				
Account Receivable from Donor	328,645.00	1,495,835.00	1,053,419.00			502,875.00	813,850.00	8,583.00					220,418.50							4,423,625.50
Advance & Deposit	30,000.00	10,000.00									399,777.00			1,998,899.56	4,978,658.89					7,377,335.45
Investment	169,420.00	2,350,000.00																		40,970.00
Loan	46.00			1,030.00	242.00	3,449.00				56.00	6,071.00			50.00	4,960.00					1,500,000.00
Cash in hand	3,821.74	81,936.33	3,801.33	426,190.00	63,805.00	1,008.00	3,253.00	23,668.00	11,861.00	24,344.22	9,652.00	40,925.00	216,622.00	1,050.44	106,381.11	355.00	19,469.00	32,777.00		2,519,420.00
Cash at Bank	531,932.74	5,437,771.33	3,801.33	1,481,609.00	64,047.00	507,332.00	817,103.00	23,668.00	20,471.00	24,400.22	415,500.00	40,925.00	437,040.50	2,000,000.00	5,090,000.00	355.00	19,469.00	32,777.00	462,091.00	15,931.00
<b>FUND AND LIABILITIES</b>																				
Capital Fund Account	513,932.74	5,072,771.33	3,801.33	1,481,609.00	64,047.00	507,332.00	817,103.00	23,668.00	10,471.00	24,400.22		40,925.00	437,040.50			355.00	19,469.00	32,777.00	462,091.00	9,511,793.12
Security Money		200,000.00																		200,000.00
Loan	18,000.00	90,000.00									415,500.00			2,000,000.00	5,090,000.00					7,613,500.00
Provision for Audit Fee		75,000.00							10,000.00											85,000.00
	531,932.74	5,437,771.33	3,801.33	1,481,609.00	64,047.00	507,332.00	817,103.00	23,668.00	20,471.00	24,400.22	415,500.00	40,925.00	437,040.50	2,000,000.00	5,090,000.00	355.00	19,469.00	32,777.00	462,091.00	17,410,293.12

*[Signature]*  
Director Finance  
SJA

*[Signature]*  
Executive Director  
SJA

As per our annexed report of even date  
*[Signature]*  
A B SAHA & CO  
Chartered Accountants



SYLHET JUBO ACADEMY (SJA)  
House-20/A, Main Road, Block-C, Shahjalal Upashaher, Sylhet

INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31ST DECEMBER, 2012

Particulars	Name of Project																	Total					
	Mother A/C	FDR : SJA	GF	SW-SJA	HIV-STI Project	EEHCO	Package - 909	Package - 908	MNH	RCBPRCD	CMEVAW	PHR Project	SJA - KCCO Project	ECDSP-B	PLCEHDP-2 (1st Phase)	PLCEHDP-2 (2nd Phase)	EHCLBP-SJA		SJA - Kamalgon	Gratuity	SWF - SJA	IGM - SJA	Total
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
INCOME:																							
Fund Received from Different Projects			1,041,208.00																				1,041,208.00
Fund Received from Donors	22,004,753.00				4,419,000.00		8,418,000.00	8,214,700.00		886,165.00		410,997.00	2,064,612.00	2,965,999.00	9,885,800.00	24,773,194.05	743,963.00						84,787,263.05
Other Receipts																							
Members' Donation			1,166,025.00					573,652.00															1,166,025.00
Service Charge Received			263,279.00																	2,986.00		429,805.00	696,070.00
Sale of Waste Goods & Stationery Items																					25,483.00		25,483.00
Bank Interest earned		183,750.00		207.68	11,382.00						9,586.10		352.00		436.09	46,294.22					5,645.00	131.00	265,692.97
Rent Received from different Project			333,988.00																				333,988.00
Total	22,004,753.00	183,750.00	2,800,180.88	207.68	4,430,382.00	-	8,418,000.00	8,788,352.00	26,588.00	886,165.00	9,586.10	410,997.00	2,065,014.00	2,965,999.00	9,886,236.09	24,819,488.27	743,963.00	-	2,228.00	8,631.00	455,419.00	88,905,970.02	
PAYMENTS:																							
Fund Transfer to Projects	21,990,222.00																						21,990,222.00
Fund Transfer to Other Projects & Partner NGO			834,121.00										88,385.00		5,672,600.00	10,990,686.00							17,585,792.00
Program Expenses			192,338.00		1,040,820.00		7,246,592.00	6,926,198.00		484,444.00		756,594.00	1,464,879.00	515,618.00	14,115,690.09	19,004,005.16	743,488.00						52,490,666.25
Staff Salary			1,147,750.00		2,025,308.00		692,939.00	754,116.00		308,797.00		52,500.00	95,000.00	1,864,636.00									6,941,046.00
Fringe & Benefits					168,463.00																		168,463.00
Training																							
PP Writing & Develop			50,000.00					381,988.00					280,450.00	447,524.00							3,600.00		50,000.00
Website Update			20,000.00																				20,000.00
Publication & Recruitment			71,000.00																				71,000.00
Travel & Perdiem			24,734.00		158,395.00					91,750.00													280,666.00
Network Membership Fees			3,000.00																				3,000.00
Consultant Fee			50,000.00																				50,000.00
Audit Fees (last Year)			88,990.00										18,000.00										88,990.00
Office Rent			446,500.00																				446,500.00
Utility			16,858.00																				16,858.00
Office Equipment																							
Office Expense & Supply Management								22,377.00					6,854.00	269,762.00									1,037,410.00
Misc. Expenses			80,782.00																				80,782.00
Printing and Photocopy			3,927.00																				3,927.00
Monitoring & Evaluation																							
Maintenance Cost								118,664.00															118,664.00
Entertainment																							
Postage & Courier			670.00																				670.00
Communication			6,308.00																				6,308.00
Bank Charge			575.00																				575.00
Audit Fee (Current Year)		8,645.00											5,960.00										5,960.00
IGM Expenses	75,000.00								3,654.00		4,378.61	1,680.00	2,436.00										167,544.00





SYLHET JUBO ACADEMY (SJA)  
House-20/A, Main Road, Block-C, Shahjalal Upashahar, Sylhet

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31ST DECEMBER, 2012

Particulars	Name of Project												Total									
	Mother A/C	FDR : SJA	GF	SW-SJA	HIV-STI Project	EEHCO	Package -909	Package -908	MNH	RCBPRCD	CMEVAW	PHR Project		SJA - ECCO Project	ECDSP-B	PLCHDFP-2 (1st Phase)	PLCHDFP-2 (2nd Phase)	EHCLBP-SJA	SJA - Kamalgonj	Gratuity	SWF - SJA	IGM - SJA
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
Opening Balance :																						
Cash in hand					7,045.00	242.00	505.00	38.00		1,106.00	56.00		1,250.00		80.00	4,324.00						
Cash at Bank	125,697.47	1,500,000.00	896,942.24	4,764.42	122,166.00	63,805.00	204,607.00	124,871.00	734.00	9,608.00	19,136.73		575.00	348,163.00	8,706,074.44	192,220.00		19,469.00	62,976.00	388,125.00	18,764.74	14,646.00
RECEIPTS:																						
Loan Received			90,000.00					50,000.00		400,000.00		645,500.00	110,000.00		2,000,000.00	7,040,000.00	260,000.00		100,000.00			10,713,500.00
Staff Welfare Fund (Employees Contribution)																						2,251,472.00
Security Money Received			200,000.00																		777,244.00	777,244.00
Security Money Realised			400,000.00																			400,000.00
Advance Realised			1,041,208.00																			1,041,208.00
Fund Received from Different Projects					4,419,000.00																	4,419,000.00
Fund Received	22,004,753.00									886,165.00		410,997.00	2,064,692.00	2,965,999.00	9,885,800.00	24,773,194.05	743,963.00					84,787,263.05
Other Received																						600,240.00
Members' Donation																						1,166,025.00
Service Charge Received																						263,279.00
Sale of Waste Goods & Stationery Items																						696,070.00
Bank Interest earned																						25,483.00
Rent Received from different Project											9,586.10		352.00		436.09	46,294.22						265,692.97
Total	22,130,450.47	1,683,750.00	4,387,123.12	4,972.10	4,559,593.00	64,047.00	8,701,812.00	9,013,261.00	27,322.00	1,296,879.00	28,778.83	1,056,497.00	2,176,869.00	3,314,162.00	33,524,813.53	32,656,032.27	1,003,963.00	19,469.00	165,204.00	3,193,357.00	734,298.74	129,142,654.06
PAYMENTS:																						
Staff Welfare Fund																						
Payment to Employee																						487,713.00
Fund Transfer to Projects	21,990,222.00																					21,990,222.00
Loan Refund																						
Loan Payment																						4,825,000.00
Advance Payment			850,000.00																			850,000.00
Fund Transfer to Other Projects & Partner NGO																						3,622,173.00
Program Expenses																						12,643,393.00
Staff Salary																						530,500.00
Fringe & Benefits																						17,585,792.00
Training																						52,000,666.25
PP Writing & Develop																						6,941,046.00
Website Update																						158,463.00
Publication & Recruitment																						3,600.00
Travel & Perdiem																						50,000.00
Network Membership Fees																						20,000.00
Consultant Fee																						71,000.00
										91,750.00												280,065.00
																						3,000.00
																						50,000.00





**SYLHET JUBO ACADEMY (SJA)**  
**HOUSE NO. 20/A BLOCK-C, MAIN ROAD**  
**SHAJALAL UPASHAHAR**  
**SYLHET**

**(CONSOLIDATED ACCOUNTS)**

**NOTES TO THE ACCOUNTS**

**FOR THE PERIOD FROM 1ST JANUARY, 2012 TO 31 DECEMBER, 2012**

**1. INTRODUCTION:**

SJA was established in August 1991 by a small group of philanthropists, led by former United Nations volunteer, A H M Faisal Ahmed. Their aim was to develop a locally based, not-for-profit and non-political development organization that would operate at “grassroots” level to address the real needs of economically and socially marginalized members of the community in Sylhet. The organization is duly registered with the NGO Affairs Bureau, vide Registration No. 860 Dated 10<sup>th</sup> October 1994 and also registered with Directorate of Social welfare and Directorate of Family Welfare vide registration No Syl-284/92 and 76/95 respectively.

**2. OBJECTIVE OF THE ORGANIZATION:**

SJA deals with people in distress, who are poverty stricken, socio-economically marginalized, illiterate, disables, gender discriminated, creed, ethnicity and so on and thereby excluded. Women and children, the most vulnerable group of the population, are the primary concern of SJA. The organization promisingly and persistently works to uplift the downtrodden, and to bring sustainable changes in the life of deprived people.

**3. ACCOUNTING SYSTEM AND POLICIES:**

The accounts of the organization have been prepared on accrual basis under Generally Accepted Accounting Principles.

**4. FIXED ASSETS: Tk. 4,423,625.50**

The above amount consists of the assets of following projects:

<u>Name of Project</u>	<u>Amount</u>
G F (Mother Account)	328,645.00
IGM-SJA	1,495,835.00
HIV-SCI	1,053,419.00
Package-909	502,875.00
Package-908	813,850.00
RCBPRCD	8,583.00
ECDSP-B	220,418.50

**Tk. 4,423,625.50**

Details are given in “Annexure-A, Annexure-B, Annexure-C, Annexure-D, Annexure-E, Annexure-F, and Annexure-G”.



5. **ACCOUNTS RECEIVABLE FROM DONOR: Tk. 7,377,335.45**

The above amount is receivable from donor in respect of the following projects:

<u>Name of Project</u>	<u>Amount</u>
PHR Project	399,777.00
PLCEHDP-2 (1 <sup>st</sup> Phase)	1,998,899.56
PLCEHDP-2 (1 <sup>st</sup> Phase)	4,978,658.89
<b>Tk.</b>	<b>7,377,335.45</b>

6. **ADVANCE: Tk. 40,790.00**

The above balance has been arrived at as under:

<u>Particulars</u>	<u>Amount</u>
Opening Balance	(104,847.00)
Add: Adjustment	1,163,367.00
	<b>1,058,520.00</b>
Add: Payment during the Year	12,043,393.00
	<b>13,101,913.00</b>
Less: Realized During the Year	13,061,123.00
<b>Tk.</b>	<b>40,790.00</b>

7. **INVESTMENT (FDR): Tk.1, 500,000.00**

This is made up as follows.

Opening Balance	1,500,000.00
Addition during the Year	-
	<b>1,500,000.00</b>
Less: Encashment during the Year	-
<b>Tk.</b>	<b>1,500,000.00</b>

8. **LOAN TO DIFFERENT PROJECT: Tk. 2,519,420.00**

Details of the above amount are as under:

<u>Particulars</u>	<u>Amount</u>
Opening Balance	1,158,719.00
Add: Payment during the year	3,622,173.00
	<b>4,780,892.00</b>
Less: Realized during the year	2,261,472.00
<b>Closing Balance</b>	<b>2,519,420.00</b>
<b>Tk.</b>	<b>2,519,420.00</b>

9. **CASH IN HAND AND CASH AT BANK: TK. 1,548,942.17**

The above amount consists of the following:

<u>Particulars</u>	<u>Amount</u>
Cash in hand	15,931.00
Cash at Bank	1,533,011.17
<b>Tk.</b>	<b>1,548,942.17</b>

Details are given in "Annexure-H".



10. **CAPITAL FUND** : Tk. 9,511,793.12

The above balance has been arrived at under:

<u>Particulars</u>	<u>Amount</u>
Opening Balance	24,476,343.52
Less: Excess Expenses over Income	14,964,550.40
<b>Closing Balance</b>	<b>Tk. 9,511,793.12</b>

11. **SECURITY MONEY**: TK. 200,000.00

Movement of the above balance is as under:

<u>Particulars</u>	<u>Amount</u>
Opening Balance	400,000.00
Add: Received during the year	200,000.00
	<b>600,000.00</b>
Less: Payment during the year	400,000.00
<b>Closing Balance</b>	<b>Tk. 200,000.00</b>

12. **LOAN**: Tk. 7,613,000.00

The above balance has been arrived at as under:

<u>Particulars</u>	<u>Amount</u>
Opening Balance	1,724,500.00
Add: Received during the year	10,713,500.00
	<b>12,438,000.00</b>
Less: Refund during the year	4,825,000.00
<b>Closing Balance</b>	<b>Tk. 7,613,000.00</b>

13. **PROVISION DURING THE YEAR**: Tk. 85,000.00

Details of the above amount are as under:

<u>Particulars</u>	<u>Amount</u>
Audit Fee:	
1. General Fund	75,000.00
2. RCBPRCD	10,000.00
<b>Closing Balance</b>	<b>Tk. 85,000.00</b>

14. **FUND RECEIVED FROM DONOR**: Tk. 84,787,263.00

Details of the above amount are as under:

<u>Name of Project</u>	<u>Amount</u>
Mother Account	22,004,753.00
HIV-SCI	4,419,000.00
Package-909	8,418,000.00





Package-908	8,214,700.00
RCBPRCD	886,165.00
PHR Project	410,997.00
SJA-ECCO Project	2,064,692.00
ECDSP-B	2,965,999.00
PLCEHDP-2(1 <sup>st</sup> Phase)	9,885,800.00
PLCEHDP-2(2 <sup>nd</sup> Phase)	24,773,194.05
EHCLBP-SJA	743,963.00
<b>Tk.</b>	<b><u>84,787,263.05</u></b>

15. **PROGRAM EXPENSES: Tk. 52,490,666.25**

Details of the above amount are as under:

<u>Name of Project</u>	<u>Amount</u>
GF	192,338.00
HIV-SCI	1,040,820.00
Package-909	7,246,592.00
Package-908	6,926,198.00
RCBPRCD	484,444.00
PHR Project	756,594.00
SJA-ECCO Project	1,464,879.00
ECDSP-B	515,618.00
PLCEHDP-2(1 <sup>st</sup> Phase)	14,115,690.09
PLCEHDP-2(2 <sup>nd</sup> Phase)	19,004,005.16
EHCLBP-SJA	743,488.00
<b>Tk.</b>	<b><u>52,490,666.25</u></b>

16. **STAFF SALARY: Tk. 6,941,046.00**

Details of the above amount are as under:

<u>Name of Project</u>	<u>Amount</u>
GF	1,147,750.00
HIV-SCI	2,025,308.00
Package-909	692,939.00
Package-908	754,116.00
RCBPRCD	308,797.00
PHR Project	52,500.00
SJA-ECCO Project	95,000.00
ECDSP-B	1,864,636.00
<b>Tk.</b>	<b><u>6,941,046.00</u></b>



17. **TRAINING EXPENSES: Tk. 1,441,777.00**

Details of the above amount are as under:

<u>Name of Project</u>	<u>Amount</u>
Package-909	328,175.00
Package-908	381,988.00
SJA-ECCO Project	280,490.00
ECDSP-B	447,524.00
IGM-SJA	3,600.00
<b>Tk.</b>	<b><u>1,441,777.00</u></b>

18. **OVERHEADS: Tk. 365,824.00**

Details of the above amount are as under:

<u>Name of Project</u>	<u>Amount</u>
Package-909	172,411.00
Package-908	150,069.00
SJA-ECCO Project	42,000.00
IGM-SJA	1,344.00
<b>Tk.</b>	<b><u>365,824.00</u></b>



**SYLHET JUBO ACADEMY (SJA)**  
**SYLHET**

Provision of Essential Services to Street Based and Hotel/Residence Based Female Sex Worker  
Package -908-SJA

Annexure---"A"

**SCHEDULE OF FIXED ASSETS**  
**AS ON 31ST DECEMBER, 2012**

SL #	Assets Description	Assets Number	Source	Date of Purchase	Unit cost	Quantity	Cost	Status/Condition	Remarks
01	Monitor & Others	GF-908/SJA-001	Save the Children	31.03.08	42,120.00	1	42,120.00	Good	
02	Printer	GF-908/SJA-001	Save the Children	31.03.08	9,500.00	1	9,500.00	Good	
03	UPS	GF-908/SJA-001	Save the Children	31.03.08	3,800.00	1	3,800.00	Good	
04	Fan (56")	GF-908/SJA-001,005-025	Save the Children	20.04.08	1,590.00	21	33,390.00	Good	
05	Chair (SE-0012R.Black)	GF-908/SJA-001	Save the Children	31.03.08	5,350.00	1	5,350.00	Good	
06	Chair (JE-0043R.Black)	GF-908/SJA-001-004	Save the Children	31.03.08	3,500.00	4	14,000.00	Good	
07	Chair (JE-0043R.Black)	GF-908/SJA-008-030	Save the Children	30.06.08	3,347.83	23	77,000.00	Good	
08	Chair (VI-00154R.Black)	GF-908/SJA-001-0010	Save the Children	31.03.08	1,095.00	10	10,950.00	Good	
09	Almirah Steel (ALO-0101D/L Grey)	GF-908/SJA-001	Save the Children	31.03.08	13,800.00	1	13,800.00	Good	
10	Almirah Steel (72" X 35 " X 20") Silver	GF-908/SJA-002	Save the Children	22.04.08	7,700.00	1	7,700.00	Good	
11	Almirah Steel (72" X 35 " X 20") Silver	GF-908/SJA-004-008	Save the Children	30.06.08	8,900.00	5	44,500.00	Good	
12	File Cabinet (50"X20"X22") Grey	GF-908/SJA-001,003	Save the Children	22.04.08	5,316.67	3	15,950.00	Good	
13	File Cabinet (50"X20"X22") Grey	GF-908/SJA 002,005-009	Save the Children	30.06.08	7,560.00	5	37,800.00	Good	
14	VIP Plastic Chair	GF-908/SJA-001-010	Save the Children	30.03.08	410.00	10	4,100.00	Good	
15	VIP Plastic Chair	GF-908/SJA-021-070	Save the Children	17.07.08	480.00	50	24,000.00	Good	



16	Secretariat Table	GF-908/SJA-001	Save the Children	31.03.08	6,600.00	1	6,600.00	Good
17	Secretariat Table	GF-908/SJA-002-004,008	Save the Children	31.03.08	5,750.00	4	23,000.00	Good
18	Secretariat Table	GF-908/SJA-009-030	Save the Children	30.06.08	5,800.00	22	127,600.00	Good
19	Woden Bench	GF-908/SJA-001-002	Save the Children	31.03.08	1,000.00	2	2,000.00	Good
20	Woden Bench	GF-908/SJA-005-015	Save the Children	03.09.08	909.09	11	10,000.00	Good
21	Rack (Wood)	GF-908/SJA-001	Save the Children	30.03.08	2,500.00	1	2,500.00	Good
22	Rack (Medicine)	GF-908/SJA-001,003-007	Save the Children	25.09.08	1,983.33	6	11,900.00	Good
23	Computer Table	GF-908/SJA-001	Save the Children	31.03.08	6,000.00	1	6,000.00	Good
24	Cell Phone	GF-908/SJA-001-002	Save the Children	15.04.08	2,500.00	2	5,000.00	Good
25	Cell Phone	GF-908/SJA-004-006	Save the Children	30.06.08	3,300.00	3	9,900.00	Good
26	Cell Phone	GF-908/SJA-007-008	Save the Children	28.09.08	4,200.00	2	8,400.00	Good
27	Cell Phone (Zoom Connection)	GF-908/SJA-001	Save the Children	26.02.09	4,000.00	1	4,000.00	Disorder
28	Television Rangs tell 21" Model # 61644-61889)RC2116	GF-908/SJA-001	Save the Children	20.04.08	13,590.00	1	13,590.00	Good
29	Sony DVD Player (Model # DVD 919)	GF-908/SJA-001	Save the Children	20.04.08	4,200.00	1	4,200.00	Good
30	Trolley Kbob	GF-908/SJA-001	Save the Children	20.04.08	2,100.00	1	2,100.00	Good
31	Television Rangs tell 21" Model # 61644-61889)RC2116	GF-908/SJA-003-007	Save the Children	30.06.08	11,990.00	5	59,950.00	Good
32	Sony DVD Player (Model # DVD 6551)	GF-908/SJA-003-007	Save the Children	30.06.08	4,200.00	5	21,000.00	Good
33	Trolley Kbob	GF-908/SJA-003-007	Save the Children	30.06.08	2,100.00	5	10,500.00	Good
34	Digital Camera	GF-908/SJA-001	Save the Children	20.04.08	10,000.00	1	10,000.00	Good
35	Almirah Steel	RCC-GF/SJA-SA-001	Save the Children	29.03.10	8,500.00	1	8,500.00	Good
36	File Cabinet	RCC-GF/SJA-FC-001	Save the Children	29.03.10	5,000.00	1	5,000.00	Good
37	Secretariat Table	RCC-GF/SJA-ST-001-004	Save the Children	29.03.10	4,000.00	4	16,000.00	Good
38	Arm Chair	RCC-GF/SJA-SC-001-003	Save the Children	29.03.10	3,000.00	3	9,000.00	Good
39	VIP Plastic Chair	RCC-GF/SJA-PC-001-003	Save the Children	29.03.10	500.00	3	1,500.00	Good
40	Woden Bench	RCC-GF/SJA-WB-001	Save the Children	29.03.10	1,500.00	1	1,500.00	Good
41	TCL Power Fan	RCC-GF/SJA-Fan-001-003	Save the Children	29.03.10	1,500.00	3	4,500.00	Good

42	Display Board	RCC-GF/SJA-DB-001-002	Save the Children	29.03.10	1,100.00	2	2,200.00	Good	
43	Notice Board	RCC-GF/SJA-NB-001-002	Save the Children	29.03.10	650.00	2	1,300.00	Good	
44	Television With Trolley	RCC-GF/SJA-TV-001	Save the Children	29.03.10	8,000.00	1	8,000.00	Good	
45	Power Fan(56")	RCC-GF/SJA PF(006-011)	Save the Children	06.03.11	1,300.00	6	7,800.00	Good	
46	Water Filter	RCC-GF/SJA WF(002-003)	Save the Children	06.03.11	1,250.00	2	2,500.00	Good	
47	Chair	RCC-GF/SJA.C(004-006)	Save the Children	03.03.11	3,000.00	3	9,000.00	Good	
48	Steel Almirah	RCC-GF/SJA SA-001	Save the Children	06.03.11	9,000.00	1	9,000.00	Good	
49	File Cabinet	RCC-GF/SJA FC-001	Save the Children	06.03.11	5,600.00	1	5,600.00	Good	
50	Table Big	RCC-GF/SJA TB(005-007)	Save the Children	06.03.11	4,000.00	3	12,000.00	Good	
51	Table Small	RCC-GF/SJATS(003-004)	Save the Children	06.03.11	2,500.00	2	5,000.00	Good	
52	Woden Bench	RCC-GF/SJA WB(002-004)	Save the Children	06.03.11	1,500.00	3	4,500.00	Good	
53	Rack(Wood)	RCC-GF/SJA R(002-004)	Save the Children	06.03.11	733.33	3	2,200.00	Good	
54	Television (Walton)	RCC-GF/SJA TV(002)	Save the Children	06.03.11	8,700.00	1	8,700.00	Good	
55	Plastic Chair	RCC-GF/SJA PC(006-014)	Save the Children	06.03.11	500.00	9	4,500.00	Good	
56	White Board	RCC-GF/SJA WB(001)	Save the Children	06.03.11	1,250.00	1	1,250.00	Good	
57	Notice Board	RCC-GF/SJA NB(001-003)	Save the Children	06.03.11	700.00	3	2,100.00	Good	
							<b>Tk.</b>	<b>813,850.00</b>	

**SYLHET JUBO ACADEMY (SJA)**  
**SYLHET**

**Provision of Essential Services to Street Based and Hotel/Residence Based Female Sex Worker**  
**Package -909-SJA**

**Annexure---"B"**

**SCHEDULE OF FIXED ASSETS**  
**AS AT 31ST DECEMBER, 2012**

SL #	FF&E #	Description of Item	Qty.	Rate	Amount	Vr# & Date	Location	Remark
1	GF-909/SJA-001-006.	National fan (56")	6	1,450.00	8,700.00	JV# 01 & 30/04/08	6 in Halishahar	
2	GF-909/SJA-007-018.	National fan (56")	12	1,350.00	16,200.00	JV# 007 & 30/06/08	6 in Chandpur, 6 in Cox's Bazar.	
3	GF-909/SJA-019-028.	National fan (56")	10	1,350.00	13,500.00	DrB# 80 & 21/08/08	6 in Askerdigi, 4 in Kagrachari	
4	GF-909/SJA-001	Water Filter	1	2,600.00	2,600.00	JV# 01 & 30/04/08	1 in Halishahar	
5	GF-909/SJA-002,003.	Water Filter	2	2,600.00	5,200.00	JV# 04 & 31/05/08	1 in Chandpur, 1 in Cox's Bazar.	
6	GF-909/SJA-004,005.	Water Filter	2	2,725.00	5,450.00	DrB# 80 & 21/08/08	1 in Askerdigi, 1 in Kagrachari	
7	GF-909/SJA-001	White Board(withsteel stand)	1	1,800.00	1,800.00	JV# 01 & 30/04/08	1 in Halishahar	
8	GF-909/SJA-002,003.	White Board(withsteel stand)	2	1,850.00	3,700.00	JV# 04 & 31/05/08	1 in Chandpur, 1 in Cox's Bazar.	
9	GF-909/SJA-004,005.	White Board(withsteel stand)	2	1,850.00	3,700.00	DrB# 80 & 21/08/08	1 in Askerdigi, 1 in Kagrachari	
10	GF-909/SJA-001	Notice Board	1	700.00	700.00	JV# 01 & 30/04/08	1 in Halishahar	
11	GF-909/SJA-002,003.	Notice Board	2	750.00	1,500.00	JV# 04 & 31/05/08	1 in Chandpur, 1 in Cox's Bazar.	
12	GF-909/SJA-004,005.	Notice Board	2	850.00	1,700.00	DrB# 80 & 21/08/08	1 in Askerdigi, 1 in Kagrachari	
13	GF-909/SJA-001	Monitor, Ups, Printer	1	41,825.00	41,825.00	Dr. B# 03 & 31/03/08	1 in Askerdigi	
14	GF-909/SJA-001	Medicine Trolley	1	2,000.00	2,000.00	JV# 01 & 30/04/08	1 in Halishahar	
15	GF-909/SJA-002,003.	Medicine Trolley	2	2,000.00	4,000.00	JV# 04 & 31/05/08	1 in Chandpur, 1 in Cox's Bazar.	
16	GF-909/SJA-004,005.	Medicine Trolley	2	2,200.00	4,400.00	DrB# 80 & 21/08/08	1 in Askerdigi, 1 in Kagrachari	
17	GF-909/SJA-001	Spot light	1	1,000.00	1,000.00	JV# 01 & 30/04/08	1 in Halishahar	
18	GF-909/SJA-002,003.	Spot light	2	1,000.00	2,000.00	JV# 04 & 31/05/08	1 in Chandpur, 1 in Cox's Bazar.	
19	GF-909/SJA-004,005.	Spot light	2	1,000.00	2,000.00	DrB# 80 & 21/08/08	1 in Askerdigi, 1 in Kagrachari	
20	GF-909/SJA-001	First Aid Box	1	450.00	450.00	JV# 01 & 30/04/08	1 in Halishahar	

21	GF-909/SJA-002,003.	First Aid Box	2	450.00	900.00	JV# 04 & 31/05/08	1 in Chandpur, 1 in Cox's Bazar.
22	GF-909/SJA-004,005.	First Aid Box	2	450.00	900.00	DrB# 80 & 21/08/08	1 in Askerdigi, 1 in Kagrachari
23	GF-909/SJA-001-010.	Penis model	10	245.00	2,450.00	JV# 01 & 30/04/08	1 in Askerdigi, 3 in Chandpur, 3 in Cox's Bazar, 1 in Kagrachari
24	GF-909/SJA-001	Steel Almirah	1	7,990.00	7,990.00	DrB# 07 & 16/04/08	1 in Halishahar
25	GF-909/SJA-002,003,	Steel Almirah	2	7,795.00	15,590.00	DrB# 34 & 26/05/08	1 in Chandpur, 1 in Cox's Bazar.
26	GF-909/SJA-004,005.	Steel Almirah	2	7,600.00	15,200.00	DrB# 67 & 17/07/08	1 in Askerdigi, 1 in Kagrachari
27	GF-909/SJA-006.	Steel Almirah	1	9,500.00	9,500.00	DrB# 198 & 30/04/09	Head office
28	GF-909/SJA-001,	Steel Safety Box	1	8,200.00	8,200.00	Dr. B# 07 & 16/04/08	1 in Halishahar
29	GF-909/SJA-002,003,	Steel Safety Box	2	8,200.00	16,400.00	Dr. B# 34 & 26/05/08	1 in Chandpur, 1 in Cox's Bazar.
30	GF-909/SJA-004,005,	Steel Safety Box	2	8,000.00	16,000.00	Dr. B# 67 & 17/07/08	1 in Askerdigi, 1 in Kagrachari
31	GF-909/SJA-001,	Steel File Cabinet	1	4,970.00	4,970.00	Dr. B# 07 & 16/04/08	1 in Halishahar
32	GF-909/SJA-002,003,	Steel File Cabinet	2	4,870.00	9,740.00	Dr. B# 34 & 26/05/08	1 in Chandpur, 1 in Cox's Bazar.
33	GF-909/SJA-004,005,	Steel File Cabinet	2	4,900.00	9,800.00	Dr. B# 67 & 17/07/08	1 in Askerdigi, 1 in Kagrachari
34	GF-909/SJA-006.	Steel File Cabinet	1	7,900.00	7,900.00	JV# 014 & 20/04/09	1 in Askerdigi
35	GF-909/SJA-001	Secriteriate Table (4' * 2½')	1	3,800.00	3,800.00	Dr. B# 06 & 16/04/08	1 in Halishahar
36	GF-909/SJA-002	Secriteriate Table (4' * 2½')	1	4,400.00	4,400.00	JV# 014 & 20/04/09	1 in Cox's Bazar
37	GF-909/SJA-001	Secriteriate Table (2' * 3½')	1	3,400.00	3,400.00	Dr. B# 06 & 16/04/08	1 in Askerdigi
38	GF-909/SJA-002,003,	Secriteriate Table (2' * 3½')	2	3,550.00	7,100.00	Dr. B# 33 & 26/05/08	2 in Chandpur
39	GF-909/SJA-004,005,	Secriteriate Table (2' * 3½')	2	3,375.00	6,750.00	Dr. B# 66 & 17/07/08	1 in Askerdigi, 1 in Kagrachari
40	GF-909/SJA-001, 002,003,	Secriteriate Table (2' * 3')	3	3,400.00	10,200.00	Dr. B# 06 & 16/04/08	3 in Halishahar
41	GF-909/SJA-004, 005,006,007,	Secriteriate Table (2' * 3')	4	3,350.00	13,400.00	Dr. B# 33 & 26/05/08	1 in Chandpur, 3 in Cox's Bazar.
42	GF-909/SJA-008, 009,010,011,	Secriteriate Table (2' * 3')	4	3,275.00	13,100.00	Dr. B# 66 & 17/07/08	2 in Askerdigi, 2 in Kagrachari
43	GF-909/SJA-001.	Secriteriate Table (3' * 2')	1	4,200.00	4,200.00	JV# 014 & 20/04/09	1 in Askerdigi
44	GF-909/SJA-002.	Secriteriate Table (3' * 2')	1	4,000.00	4,000.00	JV# 014 & 20/04/09	1 in Chandpur
45	GF-909/SJA-001.	Computer Table	1	4,900.00	4,900.00	JV# 014 & 20/04/09	1 in Askerdigi
46	GF-909/SJA-001,002	Revolving Chair	2	1,600.00	3,200.00	Dr. B# 06 & 16/04/08	1 in Askerdigi, 1 in Halishahar
47	GF-909/SJA-003.	Revolving Chair	1	3,300.00	3,300.00	Dr. B# 205 & 30/04/09	1 in Cox's Bazar

48	GF-909/SJA-004.	Revolving Chair	1	3,200.00	3,200.00	Dr.B# 205 & 30/04/09	1 in Chandpur
49	GF-909/SJA-005.	Revolving Chair	1	3,600.00	3,600.00	JV# 014 & 20/04/09	1 in Askerdigi
50	GF-909/SJA-001,002, 003,004,005	Visitor Chair with Arm( Plastic)	5	700.00	3,500.00	DrB# 06 & 16/04/08	3 in Askerdigi , 2 in Halishahar
51	GF-909/SJA-001,002, 003,004,005	Single sufa chair	5	760.00	3,800.00	DrB# 06 & 16/04/08	5 in Halishahar
52	GF-909/SJA-001, 002,003,004	Dining Chair without Arm	4	375.00	1,500.00	DrB# 06 & 16/04/08	4 in Halishahar
53	GF-909/SJA-005-018.	Dining Chair without Arm	14	400.00	5,600.00	DrB# 66 & 17/07/08	7 in Askerdigirpar , 7 in Kagrachari
54	GF-909/SJA-001, 002.	Sufa chair with Arm	2	900.00	1,800.00	Dr.B# 33 & 26/05/08	1 in Chandpur , 1 in Cox's Bazar .
55	GF-909/SJA-003, 004.	Sufa chair with Arm	2	900.00	1,800.00	DrB# 66 & 17/07/08	1 in Askerdigirpar , 1 in Kagrachari
56	GF-909/SJA-001, 002,003,004	Visitor chair flat bar	4	850.00	3,400.00	Dr.B# 33 & 26/05/08	2 in Chandpur , 2 in Cox's Bazar .
57	GF-909/SJA- 005,006,007,008.	Visitor chair flat bar	4	850.00	3,400.00	Dr.B# 66 & 17/07/08	2 in Askerdigirpar , 2 in Kagrachari
58	GF-909/SJA-001-014.	Chair (cata earning)	14	450.00	6,300.00	Dr.B# 33 & 26/05/08	7 in Chandpur , 7 in Cox's Bazar .
59	GF-909/SJA-001	Patient Bed	1	5,800.00	5,800.00	JV# 01 & 30/04/08	1 in Halishahar
60	GF-909/SJA-002, 003.	Patient Bed	2	5,975.00	11,950.00	Dr.B# 33 & 26/05/08	1 in Chandpur , 1 in Cox's Bazar .
61	GF-909/SJA-004,005.	Patient Bed	2	5,475.00	10,950.00	Dr.B# 66 & 17/07/08	1 in Askerdigirpar , 1 in Kagrachari
62	GF-909/SJA-001	TV trolley	1	3,800.00	3,800.00	Dr.B# 29 & 30/04/08	1 in Halishahar
63	GF-909/SJA-002, 003	TV trolley	2	3,950.00	7,900.00	Dr.B# 33 & 26/05/08	1 in Chandpur , 1 in Cox's Bazar .
64	GF-909/SJA-004, 005.	TV trolley	2	3,200.00	6,400.00	Dr.B# 56 & 26/05/08	1 in Askerdigirpar , 1 in Kagrachari
65	GF-909/SJA-001,002,003	Cell Phone (Ranks Tel)	3	2,500.00	7,500.00	Dr.B# 08 & 15/04/08	1 in Askerdigirpar , 1 in Halishahar, 1 in Chandpur.
66	GF-909/SJA-004,005.	Cell Phone (Ranks Tel)	2	2,500.00	5,000.00	Dr.B# 08 & 22/04/08	1 in Cox's Bazar, 1 in Kagrachari
67	GF-909/SJA-001	Television (Rangs 21", RC-2116)	1	13,190.00	13,190.00	Dr.B# 10 & 24/04/08	1 in Askerdigir par
68	GF-909/SJA-002,003,004.	Television (Rangs 21", RC-2131 EMF)	3	14,990.00	44,970.00	Dr.B# 56 & 30/06/08	1 in Halishahar, 1 in Chandpur , 1 in Cox's Bazar.
69	GF-909/SJA-005.	Television (Rangs 21", RC-2131 EMF)	1	14,990.00	14,990.00	Dr.B# 63 & 14/07/08	1 in Kagrachari .
70	GF-909/SJA-001	Gas double chula	1	780.00	780.00	JV# 01 & 30/04/08	1 in Halishahar
71	GF-909/SJA-001	Gas single chula	1	380.00	380.00	Dr.B #60 & 30/06/08	1 in Cox's Bazar.
72	GF-909/SJA-001	Gas Slender	1	1,650.00	1,650.00	Dr. B #60 & 30/06/08	1 in Cox's Bazar .
				<b>Tk.</b>	<b>502,875.00</b>		



**Sylhet Jubo Academy (SJA)**  
**20/A Main Road, Shajalal Uposahar, Sylhet**

Removing Cultural Barrier and Promoting Rights of Children with Disabilities Project

Annexure--"C"

**SCHEDULE OF FIXED ASSETS**  
**AS AT 31ST DECEMBER, 2012**

Particulars	Cost				Depreciation				Written down Value as at 31.12.2012	
	Balance as on 01.01.2012	Addition during the period	Adj. during the period	Balance as at 31.12.2012	Dep. Rate	Balance as on 01.01.2012	Adj. during the period	Charge for the period		Balance as at 31.12.2012
Computer with Printer -1	55,250	-	-	55,250	20%	44,200	-	11,050	55,250	-
Digital camera-1	20,000	-	-	20,000	20%	16,000	-	4,000	20,000	-
Sec. Table -3	25,154	-	-	25,154	15%	15,092	-	3,773	18,865	6,289
File Cabinet -1	9,175	-	-	9,175	15%	5,505	-	1,376	6,881	2,294
Celing Fan -1	1,950	-	-	1,950	20%	1,560	-	390	1,950	-
<b>Total</b>	<b>111,529</b>			<b>111,529</b>		<b>82,357</b>		<b>20,589</b>	<b>102,946</b>	<b>8,583</b>



**SYLHET JUBO ACADEMY (SJA)**

**SYLHET**

**Annexure-"D"**

**List Of Equipment/ Furniture & Fixture  
As at 31st December, 2012**

Date of Purchase	Item Description	Unit Cost	Quantity of Items	Total Cost	Model Number/ Serial Number	Inventory/ID Number	Location	Remarks	Voucher No.	Condition
23.02.2003	HP Laser Printer 1200	20,500	1 (one)	20,500	HPLJ 1200	USAID/FHI/SJA/ Printer-01	HO		CP-03/002	Good
23.02.2003	HP Scanner	15,500	1 (one)	15,500	HPSJ4500C	USAID/FHI/SJA/ Scanner-01	HO		CP-03/002	Good
23.02.2003	SENDON UPS	8,300	1 (one)	8,300	SENDON	USAID/FHI/SJA/ UPS-01	HO	Out of order	CP-03/003	
23.02.2003	DELL Dextop Computer	59,000	1 (one)	59,000	DELL	USAID/FHI/SJA/ UPS-01	HO	Out of order	CP-03/004	
12.03.2003	Steel Almerah	6,200	4 (four)	18,600	Local Made	USAID/FHI/SJA/S A - 1 to 4	HO-1/MHC, Syl - 2 & MHC, Sree-1		CP-03/008	
12.03.2003	File Cabinet	4,350	4 (four)	17,400	Local Made	USAID/FHI/SJA/F C - 1 to 4	HO-1/MHC, Syl - 2 & MHC, Sree-1		CP-03/008	
25.03.2003	Revolving Arms Chair	2,000	6 (six)	10,000	Local Made	USAID/FHI/SJA/A C - 1 to 6	MHC-Sylhet	Out of order	CP-03/015	1(One) damaged
25.03.2003	Training Chair	900	20 (twenty)	18,000	Local Made	USAID/FHI/SJA/T C - 1 to 20	MHC-Sylhet		CP-03/015	
25.03.2003	Armless Chair	375	16 (sixteen)	6,000	Local Made	USAID/FHI/SJA/Armsle ss Chair - 1 to 16	MHC-Syl & MC-Sree	Out of order	CP-03/015	
27.03.2003	Computer Table	8,000	1 (one)	8,000	Local Made	USAID/FHI/SJA/Comp. Table - 1	HO		CP-03/016	

30.03.2003	Half Sec. Table (4'X2.25')	7,200	2 (two)	14,400	Local Made	USAID/FHI/SJA/Sec. Table (S) - 1 to 6	HO-1, MHC-Syl-4 & MHC-Sree-1		CP-03/017
30.03.2003	Half Sec. Table (4.5'X2.25')	8,700	3 (three)	26,100	Local Made	USAID/FHI/SJA/Sec. Table (M) - 1 to 3	HO-1, MC-Syl-2 & MC-Sree-2		CP-03/017
30.03.2003	Normal Table	4,500	9 (nine)	40,500	Local Made	USAID/FHI/SJA/Table - 1 to 11	HO-6/MHC-Syl-4 & MHC-Sree-1		CP-03/017
30.03.2003	What Not (Rack)	3,800	6 (six)	22,800	Local Made	USAID/FHI/SJA/Rack - 1 to 08	HO-2/MHC.Syl-4 & MHC-Sree-2		CP-03/017
30.03.2003	White Board with Stand	3,600	1 (one)	3,600	Local Made	USAID/FHI/SJA/HB - 1	Training Room (MHC.Syl)		CP-03/017
30.03.2003	Display Board	8,000	4 (four)	32,000	Local Made	USAID/FHI/SJA/D B - 1 to 4	MHC-Syl		CP-03/017
30.03.2003	Office Show Case	14,000	1 (one)	14,000	Local Made	USAID/FHI/SJA/S how Case - 01	Conference Room - HO		CP-03/017
03.04.2003	Apollo Stabilizer	3,000	1 (one)	3,000	Apolo (600VA)	USAID/FHI/SJA/Stabilizer - 02	HO	Out of order	CP-03/022
10.04.2003	Ceiling Fan - 56"	9,000	5 (five)	45,000	GEC	USAID/FHI/SJA/Ceiling Fan - 01 to 05	MHC.Syl-4/MHC.Sree-1	Out of order	CP-03/023
07.06.2003	Basin	3,180	1 (one)	3,180	Local Made	USAID/FHI/SJA/Basin - 01	HO		PC-03/081 & PC-03/084
09.07.2003	Spot Light	2,800	1 (one)	2,800	Local Made	USAID/FHI/SJA/Spot Light - 01	MHC-Syl	Out of order	CP-03/060
09.07.2003	Patient Bed	3,800	1 (one)	3,800	Local Made	USAID/FHI/SJA/Patient Bed - 01	MHC-Sree		CP-03/060
29.08.2003	Calculator	250	5 (One)	750	Local Made	USAID/FHI/SJA/Calculator - 09 to 13	MHC-Syl	Out of order	
21.11.2004	Laser Jet Printer	12,500	1 (one)	12,500	Local Made	USAID/FHI/SJA/Printer - 02	HO		CP-04/070
21.11.2004	UPS - Navana 500 VA	5,800	1 (one)	5,800	Navana	USAID/FHI/SJA/UPS - 02	HO	Out of order	CP-04/071

25.11.2004	PANASONIC Color TV - 21"	27,800	1 (one)	27,800	PANASONIC	USAID/FHII/SJA/T V-01	MHC-Syl	Out of order	CP-04/072
25.11.2004	PANASONIC DVD	10,800	1 (one)	10,800	PANASONIC	USAID/FHII/SJA/D VD-01	MHC-Syl		CP-04/072
04.12.2004	Half Sec. Table(Med)	9,600	1 (one)	9,600	Local Made	USAID/FHII/SJA/sec. Table(M)-04	MHC-Syl		CP-04/076
04.12.2004	Half Sec. Table(Med)	8,500	5 (five)	42,500	Local Made	USAID/FHII/SJA/sec. Table(S)-07 to 11	HO-1/MHC-Syl-3 & MHC-Sree-1		CP-04/076
04.12.2004	Display Board	2,000	2 (two)	4,000	Local Made	USAID/FHII/SJA/D B-05 to 06	MHC-Syl & MHC-Sree		CP-04/076
04.12.2004	Book Self	5,800	1 (One)	5,800	Local Made	USAID/FHII/SJA/B S-01	MHC-Syl		CP-04/076
04.12.2004	Normal Table	6,500	1 (One)	6,500	Local Made	USAID/FHII/SJA/T abel - 12	MHC-Syl		CP-04/076
26.06.2005	Armless Steel Chair	350	10 (Ten)	3,500	Local Made	USAID/FHII/SJA/C F - 27 to 36	MHC-Syl-5 & MHC-Sree-5	Maximum Damaged	CP-05/159
26.06.2005	Armed Steel Chair	800	7 (Seven)	5,600	Local Made	USAID/FHII/SJA/C F - 01 to 07	HO-1/MC-Syl-4/ MC-Sree-2	Maximum Damaged	CP-05/159
26.06.2005	Sign Board	1,700	1 (One)	1,700	Local Made	USAID/FHII/SJA/Si gn Board - 02	MHC-Sree		PC-05/151
17.05.2006	White Board 3'X4'	950	1 (One)	950	Local Made	USAID/FHII/SJA/ White Board - 02	MHC-Sree		PC-05/033
13.08.2006	Sink	1,133	3 Three	3,399	Local Made	USAID/FHII/SJA/Si nk - 01 to 03	MHC-Syl		PC-06/260
24.08.2006	Wall Moving Fan	4,500	3 Three	13,500	Local Made	USAID/FHII/SJA/M F - 01 to 03	MHC-Syl		PC-06/260
28.08.2006	Handle Backet	900	6 (Six)	5,400	Local Made	USAID/FHII/SJA/M F - 01 to 06	MHC-Syl - 1-3 & MHC-Sree-4-6		PC-06/267
29.08.2006	Sink	1,067	3 Three	3,201	Local Made	USAID/FHII/SJA/Si nk - 01 to 03	MHC-Sree-1 to 3		PC-06/272

17.09.2006	Wall Moving Fan	1,500	3 Three)	4,500	Local Made	USAID/FHI/SJA/M F - 04 to 06	MHC-Sree		PC-06/291
18.09.2006	File Cabinet(Malamine)	14,500	1 (one)	14,500	Local Made	USAID/FHI/SJA/FC( Mela)-01 & 02	MHC-Syl-1 & MHC- Sree-1		CP-06/168
18.09.2006	Medicine Rack	10,500	1 (one)	10,500	Local Made	USAID/FHI/SJA/MR( Mela)-01 & 02	MHC-Syl-1 & MHC- Sree-2		CP-06/168
18.09.2006	Cabinet for Sluice Room	6,200	2 (Two)	12,400	Local Made	USAID/FHI/SJA/Cab (Mela)-01 & 02	MHC-Syl-1 & MHC- Sree-2		CP-06/168
18.09.2006	Wall Cabinet	4,800	1 (One)	4,800	Local Made	USAID/FHI/SJA/WC (Mela)-01 & 02	MHC-Syl-1 & MHC- Sree-2		CP-06/168
18.09.2006	Table	9,800	2 (Two)	19,600	Local Made	USAID/FHI/SJA/Tab (Mela)-01 & 02	MHC-Syl-1 & MHC- Sree-2		CP-06/168
22.01.2007	PANASONIC TV - 14"	8,800	1 (One)	8,800	Local Made	USAID/FHI/SJA/T V-02	MHC-Sree		CP-07/054
22.01.2007	Samsong DVD	4,500	1 (One)	4,500	Local Made	USAID/FHI/SJA/D VD-02	MHC-Sree		CP-07/054
25.01.2007	Tape Recorder	2,150	1 (One)	2,150	Local Made	USAID/FHI/SJA/T R - 01	MHC-Syl		CP-06/099
29.04.2007	Condom Self	9,850	1 (One)	9,850	Local Made	USAID/FHI/SJA/C S-02	MHC-Sree		CP-07/105
15.05.2007	Computer (Clone)	19,000	1 (One)	19,000	Local Made	USAID/FHI/SJA/C omp-03	MHC-Sree	Out of order	CP-07/122
26.08.2007	Tape Recorder	2,850	1 (One)	2,850	Local Made	USAID/FHI/SJA/T R - 02	MHC-Sree		CP-07/273
17.09.2007	Display Board	1,203	2 (Two)	2,406	Local Made	USAID/FHI/SJA/D B-07 to 08	MHC-Syl		PC-07/294
26.09.2007	Stabilizer	5,500	1 (One)	5,500	Local Made	USAID/FHI/SJA/St e - 02	MHC-Sree		PC-07/188
26.09.2007	Zoom (EC 325)	6,000	1 (One)	6,000	Local Made	USAID/FHI/SJA/Z oom - 01	MHC-Syl	Not in use	CP-07/190

31.12.2007	Display Board	4,558	2 (Two)	9,116	Local Made	USAID/FHI/SJA/D B - 09 to 10	MHC-Syl			
30.04.2008	Almira (File Cabinet - Malamine)	14,000	1 (One)	14,000	Local Made	USAID/FHI/SJA/F C(Mela)-03	MHC-Syl		CP-08/120	
17.02.2009	Lab. Table	12,260	2 (Two)	24,520	Local Made	USAID/FHI/SJA/L ab.Tab -01 & 02	MHC-Syl & MHC- Sree			
22.02.2009	Almira (File Cabinet - Malamine)	14,584	1 (One)	14,584	Local Made	USAID/FHI/SJA/F C(Mela)-04	MHC-Syl.			
22.02.2009	Fridge	22,500	1 (One)	22,500	Local Made	USAID/FHI/SJA/Fr d - 01	MHC-Sree	Out of order	CP-09/032	
05.03.2009	Comp. Table	2,350	1 (One)	2,350	Local Made	USAID/FHI/SJA/C omp.Table - 02	MHC-Sree		PC-09/068	
30.06.2009	Stabilizer	2,400	1 (One)	2,400	Local Made	USAID/FHI/SJA/ Sta - 03	MC-Sree		PC-09/082	
30.06.2009	IPS	37,000	1 (one)	37,000	Local Made	USAID/FHI/SJA/ IPC - 01	MHC-Sree	Suplyed by FHI Office	JV-09/003	Supplied by FHI
30.06.2009	Sign Board	9,220	1 (one)	9,220	Local Made	USAID/FHI/SJA/ Sign Board	MHC-Sree	Suplyed by FHI Office	JV-09/003	Supplied by FHI
05.01.2011	Fridge	21,700	1 (One)	21,700	Local Made	USAID/FHI/SJA/Fr d - 02	MHC-Syl		B-53	
05.01.2011	Color TV - 21"	13,100	1 (One)	13,100	Local Made	USAID/FHI/SJA/Fr d - 0	MHC-Sree		B-53	
05.01.2011	Computer (Clean) with Samsung Printer & UPS	32,000	1 (One)	32,000	Local Made	USAID/FHI/SJA/C om(Clon) - 05	Computer for Syl & Printer for Sree		B-55	
05.01.2011	Digatal Camera	10,000	1 (One)	10,000	Local Made	USAID/FHI/SJA/C amara - 02	MHC-Syl		B-55	
13.01.2011	Lab Table	9,833	1 (One)	9,833	Local Made	USAID/FHI/SJA/La b.Tab	MHC-Syl		JV-005	
23.01.2011	IPS	37,000	1 (One)	37,000	Local Made	USAID/FHI/SJA/IP A - 02	MHC-Syl		B-61	

23.01.2011	Internet Zoom (Citycell)	990	1 (One)	990	Local Made	USAID/FHI/SJA/Z oom- 02	MHC-Sree	Dr.C-48	
05.04.2011	Steel Almerah	13,000	2 (Two)	26,000	Local Made	USAID/FHI/SJA/S A-015-016	MHC-Syl & MHC- Sree	Dr.B-100	
11.06.2011	Ceiling Fan - 56"	1,400	2 (Two)	2,800	Local Made	USAID/FHI/SJA/C F-015-016	MHC-Sree	Dr.C-145	
06.09.2011	Mobile Set NOKIA	2,060	1(one)	4,120	Local Made	USAID/FHI/SJA/M S-01-002	MHC-Syl & MHC- Sree	Dr.C-219	
24.12.2011	Color TV - 21"	14,300	1 (One)	14,300	Local Made	USAID/FHI/SJA/T V-04	MHC-Syl	Dr.B-31	
26.12.2011	Charge Light	1,150	1 (One)	1,150	Local Made	USAID/FHI/SJA/C L-05	MHC-Sree		
25.01.2012	Computer with PC, Key board, 16" Monitor & UPS	38,100	1 (One)	38,100	Local Made	USAID/FHI/SJA/C omp-05	Head Office		
07.02.2012	Autoclave (Heavy)	15,500	1 (One)	15,500	Local Made	USAID/FHI/SJA/A utoclave-01	MHC-Sree		
04.04.2012	Laboratory Rotator	8,000	1 (One)	8,000	Local Made	USAID/FHI/SJA/L R-01	MHC-Sree		
<b>Total :</b>				<b>1,053,419</b>					

**SYLHET JUBO ACADEMY**  
**SYLHET**

**SJA- EC DSP-B**

Annexure--"E"

**SCHEDULE OF FIXED ASSETS**  
**AS AT 31ST DECEMBER, 2012**

Particulars	Cost					Dep. Rate	Depreciation			Written down value as at 31.03.12
	Balance as on 01.04.2010	Addition during the period	Adj. during the period	Balance as at 31.03.2010	Balance as on 01.04.10		Adj. during the period	Charge for the period	Balance as at 31.03.12	
Dell Computer - 3	76,000	7,500	-	83,500	31,900.00	20%	16,700.00	-	48,600.00	34,900.00
UPS n - 1	3,000		-	3,000	1,200.00	20%	600.00	-	1,800.00	1,200.00
Pen Drive	1,400		-	1,400	560.00	20%	280.00	-	840.00	560.00
Printer - HP Leserjet	19,500		-	19,500	7,800.00	20%	3,900.00	-	11,700.00	7,800.00
Executive Chair - 1	5,635		-	5,635	1,690.25	15%	845.25	-	2,535.50	3,099.50
Chair with Arms - 4	14,760		-	14,760	4,428.00	15%	2,214.00	-	6,642.00	8,118.00
Chair with Arms (Moving)- 6	13,980		-	13,980	4,194.00	15%	2,097.00	-	6,291.00	7,689.00
Armless Chair - 15	16,335		-	16,335	4,900.25	15%	2,450.25	-	7,350.50	8,984.50
Almirah (Steel) - 1	14,490		-	14,490	4,347.50	15%	2,173.50	-	6,521.00	7,969.00
File Cabinet - 2	18,500		-	18,500	5,550.00	15%	2,775.00	-	8,325.00	10,175.00
Executive Table - 4	28,060		-	28,060	8,418.00	15%	4,209.00	-	12,627.00	15,433.00
Executive Table - 1	8,545		-	8,545	2,563.75	15%	1,281.75	-	3,845.50	4,699.50
Computer Table - 2	10,470		-	10,470	3,141.50	15%	1,570.50	-	4,712.00	5,758.00
Hero Hunda - 2	230,000		-	230,000	92,000.00	20%	46,000.00	-	138,000.00	92,000.00



Ceiling Fan - 2 (56")	2,700		-	2,700	20%	1,080.00	540.00	-	1,620.00	1,080.00
Water Filter - 2	2,500		-	2,500	20%	1,000.00	500.00	-	1,500.00	1,000.00
Notice board - 3	2,500		-	2,500	20%	1,000.00	500.00	-	1,500.00	1,000.00
Vipp Board - 3	2,370		-	2,370	20%	947.00	474.00	-	1,421.00	949.00
White Board	2,960		-	2,960	20%	1,184.00	592.00	-	1,776.00	1,184.00
Coocaries	3,000		-	3,000	20%	1,200.00	600.00	-	1,800.00	1,200.00
Digital Signboard	2,800		-	2,800	20%	1,120.00	560.00	-	1,680.00	1,120.00
Camara		7,500		7,500	20%	1,500.00	1,500.00	-	3,000.00	4,500.00
<b>Total :</b>	<b>479,505</b>	<b>15,000</b>	<b>-</b>	<b>494,505</b>	<b>-</b>	<b>181,724.25</b>	<b>92,362.25</b>	<b>-</b>	<b>274,086.50</b>	<b>220,418.50</b>

## SYLHET JUBO ACADEMY(SJA)

SYLHET

## General Fund

## Detailed List of Fixed Assets as on 31.12.12

Annexure--"F"

Sl #	Code	Description of assets	Quantity	Rate	Original Cost
1	1.6.1	Computer (colon) with accessories	2	75,000.00	150,000.00
2	1.6.2	Mobile Phone	2	6,500.00	13,000.00
3	1.6.3	Digital Camera	1	16,400.00	16,400.00
4	1.6.5	Table - TEX35 1200x750x750	5	7,500.00	37,500.00
5	1.6.6	Sitting Chair PFVC41	5	2200.00	11,000.00
6	1.6.7	Plain Table	1	4400.00	4,400.00
7	1.6.8	Student Chair	30	2150.00	64,500.00
8	1.6.9	Almirah	1	12500.00	12,500.00
9	1.6.10	File Cabinet	2	7,000.00	14,000.00
10	1.6.11	Display Board	2	1,600.00	1,600.00
11	1.6.12	White Board with Stand	1	3000.00	3,000.00
12	1.6.13	Ceiling Fan	6	1000.00	6,000.00
13	1.6.14	Bi-cycle	7	5500	38,500.00
		Table (wood/steel) for union	10	6,800.00	68,000.00
14	1.6.15	staff	6	4400.00	26,400.00
15	1.6.16	Chairs	36	510	18,360.00
		Self/Rack	1	400.00	400.00
			6	4000.00	24,000.00
			1	2000.00	2,000.00
17	1.6.18	Motorcycle- Hero Honda 100	2	106160.00	212,320.00
		Motor cycle/Honda CD-80	1	152,600.00	152,600.00
18	1.6.19	Table TEX-33BH - 1 (One)	1	8,575.00	8,575.00
19	1.6.20	Table TEX-35BH - 5 (Five)	5	35,075.00	35,075.00
		Chair JE-0053R - 1 (One)	1	3,690.00	3,690.00
20	1.6.21	Chair JE-0043R - 5 (Five)	5	3,500.00	17,500.00
		Computer Table TCM-38BH - 1	1	5,340.00	5,340.00
21	1.6.22	Chair VI-0104K - 24 (Twenty)	24	29,040.00	29,040.00
		Office Ammirah with Drawer - 1	1	18,000.00	18,000.00
22	1.6.23	File Cabinet - 1 (One)	1	10,100.00	10,100.00
		Ceiling Fan - 4 (Four)	4	5,700.00	5,700.00
23	1.6.24	Mobile NOKIA 2330 - 2 (Two)	2	5,395.00	5,395.00
		Digital Camera NIKON - 1	1	13,000.00	13,000.00
24	1.6.25	Camera Battery Charger - 1	1	2,500.00	2,500.00
		Signboard - 2 (Two)	2	6,440.00	6,440.00
25	1.6.26	Computer-Dell 01(one)	1	55,000.00	55,000.00
		Internet modem-Citicon zoom-	1	4,000.00	4,000.00
26	1.6.27	HP-ledger Printers-01(one)	1	20,000.00	20,000.00
		TCN-48MG.B(Table)-01	1	20,000.00	20,000.00
27	1.6.28	Motro Cycle	04	90,000.00	360,000.00
<b>Tk.</b>					<b>1,495,835.00</b>



**Sylhet Jubo Academy (SJA)**  
**20/A Main Road, Shajjal Uposhahar, Sylhet**

**IGM-SJA**

**Annexure--"G"**

**Schedule of Fixed Assets**  
**As at 31st December 2012**

Particulars	COST			DEPRECIATION					Written down Value as at 31.12.2012	
	Balance as on 01.12.2012	Addition during the period	Adj. during the period	Balance as at 31.12.2012	Dep. Rate	Balance as on 01.12.2012	Adj. during the period	Charge for the period		Balance as at 31.12.2012
AC	125,000	-	-	125,000	20%	25,000	25,000	-	20,000	80,000
Established cost	353,476	-	-	353,476	20%	70,695	70,695	-	56,556	226,225
Freeze	28,000	-	-	28,000	20%	5,600	22,400	-	4,480	17,920
Celing Fan -1		4,500	-	4,500	20%	4,500	-	-	4,500	4,500
<b>Total</b>	<b>506,476</b>	<b>4,500</b>		<b>510,976</b>		<b>105,795</b>			<b>85,536</b>	<b>328,645</b>

**SYLHET JUBO ACADEMY (SJA)**  
**HOUSE - 20 A, MAIN ROAD, BLOCK - C**  
**SHAHJALAL UPASHAHAR, SYLHET**

**STATEMENT OF CASH AND BANK BALANCE**  
**AS AT 31ST DECEMBER, 2012**

**Annexure--"H"**

Sl. No.	Account Title	Name of the Bank	Cash Balance	Bank Balance	Total
1	General Fund	Eastern Bank Ltd.	-	81,936.33	81,936.33
2	SJA ( Social Welfare)	Bank Asia	-	3,801.33	3,801.33
3	HIV-STI Prevention Project	Eastern Bank Ltd.	1,031.00	426,190.00	427,221.00
4	EEHCO	National Bank Ltd.	242.00	63,805.00	64,047.00
5	GF-908	National Bank Ltd.	3,449.00	1,008.00	4,457.00
6	GF-909	National Bank Ltd.	-	3,253.00	3,253.00
7	MNH-SJA	National Bank Ltd.	-	23,668.00	23,668.00
8	RCBPRCD-SJA	National Bank Ltd.	27.00	11,861.00	11,888.00
9	CMEVAW-SJA	National Bank Ltd.	56.00	24,344.22	24,400.22
10	PHR PROJECT-SJA	National Bank Ltd.	6,071.00	9,652.00	15,723.00
11	ECCO PROJECT-SJA	National Bank Ltd.	-	40,925.00	40,925.00
12	ECDSP-B	National Bank Ltd.	-	216,622.00	216,622.00
13	PLCEHDO-B (1st Phase)	Agrani Bank Ltd.	50.00	1,050.44	1,100.44
14	PLCEHDO-B (2nd Phase)	Agrani Bank Ltd.	4,960.00	106,381.11	111,341.11
15	EHCLBP-SJA	Eastern Bank Ltd.	-	355.00	355.00
16	KAMALGONJ-SJA	Sonali Bank Ltd.	-	19,469.00	19,469.00
17	GRATUTIY A/C	National Bank Ltd.	-	32,777.00	32,777.00
18	SWF-SJA	National Bank Ltd.	-	462,091.00	462,091.00
19	IGM-SJA	National Bank Ltd.	46.00	3,821.74	3,867.74
	<b>Total</b>		<b>15,932.00</b>	<b>1,533,011.17</b>	<b>1,548,943.17</b>



**PROGRAM WISE RECEIPTS AND PAYMENTS ACCOUNT**



**SYLHET JUBO ACADEMY (SJA)**  
**HOUSE - 20/A, MAIN ROAD, BLOCK - C**  
**SHAHJALAL UPASHAHAR, SYLHET**

**GENERAL FUND**  
**MOTHER ACCOUNT - SJA**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	<b>125,697.47</b>
Cash in hand	-
Cash at Bank	125,697.47
<b><u>RECEIPTS</u></b>	
<b><u>REVENUE :</u></b>	
Fund Received from Doner	22,004,753.00
Bank Interest	-
	<b>Tk. <u>22,130,450.47</u></b>
<b><u>PAYMENTS</u></b>	<b>21,998,867.00</b>
Fund Transfer to Project Account	21,990,222.00
Bank charge	8,645.00
<b><u>CLOSING BALANCE:</u></b>	<b>131,583.47</b>
Cash in hand	-
Cash at Bank	131,583.47
	<b>Tk. <u>22,130,450.47</u></b>

As per our annexed report of even date

*AB Saha & Co*  
**A B SAHA & Co.**  
Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)**  
**HOUSE - 20/A, MAIN ROAD, BLOCK - C**  
**SHAHJALAL UPASHAHAR, SYLHET**

**GENERAL FUND**  
**FDR ACCOUNT - SJA**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	<b>1,500,000.00</b>
Cash in hand	-
Cash at Bank	1,500,000.00
 <b><u>RECEIPTS</u></b>	
<b><u>REVENUE :</u></b>	
Fund Transfer from different Project	-
Bank Interest	183,750.00
	Tk. 1,683,750.00
 <b><u>PAYMENTS</u></b>	
Transfer to FDR/GF	-
<b><u>CLOSING BALANCE:</u></b>	<b>1,683,750.00</b>
Cash in hand	-
Cash at Bank	1,683,750.00
	Tk. 1,683,750.00

As per our annexed report of even date

*A B Saha & Co.*  
**A B SAHA & Co.**  
Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)**  
**HOUSE - 20/A, MAIN ROAD, BLOCK - C**  
**SHAHJALAL UPASHAHAR, SYLHET**

**General Fund - SJA**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	<b>896,942.24</b>
Cash in hand	-
Cash at Bank	896,942.24
 <b><u>RECEIPTS</u></b>	
<b><u>CAPITAL :</u></b>	<b>90,000.00</b>
Loan	90,000.00
 <b><u>REVENUE :</u></b>	<b>3,400,180.88</b>
Rental Charge/Hall Room Rent	323,988.00
Fund Received from Different Project	1,041,208.00
Donation Received	1,166,025.00
Security Money Received	200,000.00
Security Money Realized	400,000.00
Bank Interest	5,680.88
Overhead Cost Received	263,279.00
	<b>Tk. 4,387,123.12</b>
 <b><u>PAYMENTS :</u></b>	
<b><u>CAPITAL :</u></b>	<b>860,000.00</b>
Loan Payment	850,000.00
Advance	10,000.00
 <b><u>REVENUE :</u></b>	<b>3,445,186.79</b>
Fund transfer from Other Project	834,121.00
Program Expenses	192,338.00
Staff Salary	1,147,750.00
Travel & Perdiem	24,734.00
PP Writing & Develop	50,000.00
Website Update	20,000.00
Audit Fees	88,990.00





Publication & Recruitment	71,000.00
Network Membership Fees	3,000.00
Consultancy Fees	50,000.00
Return Security Money	400,000.00
Office Rent	446,500.00
Utility	16,858.00
Miscellaneous	80,782.00
Printing and Photocopies	3,927.00
Maintenance Cost	670.00
Entertainment	6,308.00
Postage & Courier	575.00
Communication (Telephone/Mobile/Email etc.)	2,984.00
Bank Charge	4,649.79
<b><u>CLOSING BALANCE:</u></b>	<b>81,936.33</b>
Cash in Hand	-
Cash at Bank	81,936.33
<b>Tk.</b>	<b><u><u>4,387,123.12</u></u></b>

As per our annexed report of even date

*A B Saha & Co.*  
**A B SAHA & Co.**  
 Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)**  
**House - 20/A, Main Road, Block - C**  
**Shahjalal Upashahar, Sylhet**

**GENERAL FUND - SJA**  
**General Fund (For Social Welfare)**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	4,764.42
Cash in hand	-
Cash at Bank	4,764.42
 <b><u>RECEIPTS</u></b>	
<b><u>CAPITAL :</u></b>	
<b><u>REVENUE :</u></b>	207.68
Fund Transfer from different Project	-
Bank Interest	207.68
	Tk. <u>4,972.10</u>
 <b><u>PAYMENTS:</u></b>	
Bank charge	1,170.77
 <b><u>CLOSING BALANCE:</u></b>	3,801.33
Cash in hand	-
Cash at Bank	3,801.33
	Tk. <u>4,972.10</u>

As per our annexed report of even date

*A B Saha & Co.*  
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 Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)**  
House - 20/A, Main Road, Block - C, Shahjalal Upashahar, Sylhet

**HEALTH PROGRAM**  
**HIV & STI Prevention Project - SJA**

**RECEIPTS AND PAYMENT ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	<b>129,211.00</b>
Cash in hand	7,045.00
Cash at Bank	122,166.00
<b>RECEIPTS</b>	
<b><u>CAPITAL :</u></b>	
Advance	-
<b><u>REVENUE :</u></b>	<b>4,430,382.00</b>
Fund received from Donor	4,419,000.00
Bank Interest	11,382.00
	<b>Tk. 4,559,593.00</b>
<b><u>PAYMENTS :</u></b>	
<b><u>CAPITAL :</u></b>	
Advance	970.00
<b><u>REVENUE :</u></b>	<b>4,131,403.00</b>
Salaries	2,025,308.00
Fringe Benefits	168,463.00
Travel, Transportation	158,395.00
Office Expenses	738,417.00
Other Direct Cost	1,040,820.00
<b><u>CLOSING BALANCE:</u></b>	<b>427,220.00</b>
Cash in hand	1,030.00
Cash at Bank	426,190.00
	<b>Tk. 4,559,593.00</b>

As per our annexed report of even date

*A B Saha & Co.*  
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Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)**  
**House - 20/A, Main Road, Block - C, Shahjalal Upashahar, Sylhet**

**EEHCO - SJA**  
**HEALTH PROGRAM**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	<b>64,047.00</b>
Cash in hand	242.00
Cash at Bank	63,805.00
<b>RECEIPTS:</b>	
<b><u>CAPITAL :</u></b>	
Loan A/C	-
Advance to Project Staff	-
<b><u>REVENUE :</u></b>	
Fund Received from WAB	-
<b>Total Receipts</b>	<b>Tk. 64,047.00</b>
<b><u>PAYMENTS :</u></b>	
<b><u>CAPITAL :</u></b>	
Loan A/C	-
Advance	-
<b><u>REVENUE :</u></b>	
1.A. Water Service Delivery	-
2.A. Sanitation Service Delivery	-
3.A. Hygiene Service Delivery	-
3.C. Hygiene Sector Effectiveness	-
4.B. Sector Policy Advocacy	-
4.C. Sector Effectiveness	-
4.D.1. Staff Salary	-
4.D.2. Travel & Perdiem	-
4.D.4. Rent, Utility & communication/Stationery	-
Overhead cost	-
<b>Total Payment</b>	-
<b><u>CLOSING BALANCE:</u></b>	<b>64,047.00</b>
Cash in hand	242.00
Cash at Bank	63,805.00
	<b>Tk. 64,047.00</b>

As per our annexed report of even date

*A B Saha & Co.*  
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Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)**  
House - 20/A, Main Road, Block - C, Shahjalal Upashahar, Sylhet

Provision of Essential Services to Street Based and Hotel Residence Based Project Package - 909

**HEALTH PROGRAM**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	<b>205,112.00</b>
Cash in hand	505.00
Cash at Bank	204,607.00
 <b><u>RECEIPTS</u></b>	
<b><u>CAPITAL :</u></b>	<b>78,700.00</b>
Advance	78,700.00
Loan	-
 <b><u>REVENUE :</u></b>	<b>8,418,000.00</b>
Fund received from Donor	8,418,000.00
Bank Interest	-
	<b>Tk. 8,701,812.00</b>
 <b><u>PAYMENTS :</u></b>	
<b><u>CAPITAL :</u></b>	
Advance	-
Loan Payment	-
 <b><u>REVENUE :</u></b>	
Human Resources	692,939.00
Technical Assistance (TA)	-
Training	328,175.00
Health Product & Health Equipment	-
Medical and Pharmaceutical Product	-
Procurement and Supply Management	-
Infrastructure and other Equipment	-
Communication Materials	8,277.00
Monitoring and Evaluation	248,961.00
Living support to Clients/Target Population	7,246,592.00
Planning and Administration	-
Overheads	172,411.00
	<b>8,697,355.00</b>



**CLOSING BALANCE:**Cash in hand  
Cash at Bank

4,457.00

3,449.00

1,008.00

Tk. 8,701,812.00

As per our annexed report of even date

*AB Saha & Co.*  
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Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)**House - 20/A, Main Road, Block - C, Shahjalal Upashahar, SylhetProvision of Essential Services to Street Based and Hotel Residence Based Female Sex  
Worker Project Package - 908**HEALTH PROGRAM****RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	<b>124,909.00</b>
Cash in hand	38.00
Cash at Bank	124,871.00
<b><u>RECEIPTS</u></b>	
<b><u>CAPITAL :</u></b>	<b>100,000.00</b>
Loan	50,000.00
Advance	50,000.00
<b><u>REVENUE :</u></b>	<b>8,788,352.00</b>
Fund received from Donor	8,214,700.00
Bank Transfer to New A/c	-
Bank Interest	-
Other Receipts (Paramedic Salary (Payable amount from	573,652.00
<b>Total Receipts</b>	<b>Tk. 9,013,261.00</b>
<b><u>PAYMENTS :</u></b>	
<b><u>CAPITAL :</u></b>	
Loan Payment	50,000.00
<b><u>REVENUE :</u></b>	
Human Resources	754,116.00
Training	381,988.00
Procurement and Supply Management (PSM)	22,377.00
Communication Materials	32,944.00
Monitoring and Evaluation	118,664.00
Living Support to Clients/Target Population	6,926,198.00
Overheads	150,069.00
Others (Receivable from BWHC)	573,652.00
<b>Total Payment :</b>	<b>9,010,008.00</b>
<b><u>CLOSING BALANCE:</u></b>	<b>3,253.00</b>
Cash in hand	-
Cash at Bank	3,253.00
<b>Total</b>	<b>Tk. 9,013,261.00</b>

As per our annexed report of even date

*A B Saha & Co*  
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Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)**  
**House - 20/A, Main Road, Block - C, Shahjalal Upashahar, Sylhet**

**MNH - SJA**

**HEALTH PROGRAM**

**RECEIPTS AND PAYMENTS ACCOUNT  
 FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	734.00
Cash in hand	-
Cash at Bank	734.00
<b>RECEIPTS</b>	
<b>CAPITAL :</b>	
Loan	
Advance	
<b>REVENUE :</b>	26,588.00
Fund received from Donor	-
Cancellation of timebird Cheque # 1033530	15,000.00
Cancellation of timebird Cheque # 1033532	9,548.00
Bank Interest	2,040.00
	27,322.00
Tk.	27,322.00
<b>PAYMENTS :</b>	
<b>CAPITAL :</b>	
Advance	
Loan Payment	
<b>REVENUE :</b>	
Staff Salary & Benefits	
Program Cost	
Project Support Cost	
Bank Charge (for 2011 & 2012)	3,654.00
	3,654.00
<b><u>CLOSING BALANCE:</u></b>	23,668.00
Cash in hand	-
Cash at Bank	23,668.00
	23,668.00
Tk.	27,322.00

As per our annexed report of even date

*A B Saha & Co.*  
**A B SAHA & Co.**  
 Chartered Accountants





**SYLHET JUBO ACADEMY (SJA)**  
**House - 20/A, Main Road, Block - C, Shahjalal Upashahar, Sylhet**

**Removing Cultural Barriers and Promoting Rights of Children with Disabilities**

**DISABLE PROGRAM**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	<b>10,714.00</b>
Cash in hand	1,106.00
Cash at Bank	9,608.00
<b>RECEIPTS</b>	
<b>CAPITAL :</b>	
Loan Received	400,000.00
<b>REVENUE :</b>	
Fund received from Donor	886,165.00
SJA Contribution	-
	<b>Tk. 1,296,879.00</b>
<b>PAYMENTS :</b>	
<b>CAPITAL :</b>	
Loan Refund	400,000.00
<b>REVENUE :</b>	
<b>Programme Expenditure</b>	<b>884,991.00</b>
Staff Cost	308,600.00
Program Cost	484,444.00
Office Admin & Travel Cost	91,750.00
Excess payment in the year 2011	197.00
<b><u>CLOSING BALANCE:</u></b>	<b>11,888.00</b>
Cash in hand	27.00
Cash at Bank	11,861.00
	<b>Tk. 1,296,879.00</b>

As per our annexed report of even date

*A B Saha & Co.*  
**A B SAHA & Co.**  
Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)**  
House - 20/A, Main Road, Block - C, Shahjalal Upashahar, Sylhet

**Gender & Justice Program**  
**CMEVAW : SJA**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	<b>19,192.73</b>
Cash in hand	56.00
Cash at Bank	19,136.73
<b>RECEIPTS</b>	
<b>CAPITAL :</b>	
Loan receipts from General Fund	
Advance	
<b>REVENUE :</b>	
Grant from Donor	
Bank Interest	9,586.10
	<b>Tk. 28,778.83</b>
<b>PAYMENTS :</b>	
<b>CAPITAL :</b>	
Loan payment	
Advance	
<b>REVENUE :</b>	
Campaign Activities	
Enrolment and Capacity Building of Change Maker	
Advocacy and Responsive work	
Salary of Staff with travel cost	
Central over head cost	
Bank Charge	4,378.61
	<b>4,378.61</b>
<b><u>CLOSING BALANCE:</u></b>	<b>24,400.22</b>
Cash in hand	56.00
Cash at Bank	24,344.22
	<b>Tk. 28,778.83</b>

As per our annexed report of even date

*AB Saha & Co.*  
**A B SAHA & Co.**  
 Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)**  
**House - 20/A, Main Road, Block - C, Shahjalal Upashahar, Sylhet**

**Gender & Justice Program**  
**SJA - PHR Project**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	-
Cash in hand	-
Cash at Bank	-
<b>RECEIPTS</b>	
<b>CAPITAL :</b>	
Loan receipts from General Fund Advance	645,500.00
<b>REVENUE :</b>	
Grant from Donor (Plan - Bangladesh)	410,997.00
Bank Interest	
<b>Tk.</b>	<b><u>1,056,497.00</u></b>
<b>PAYMENT :</b>	
<b>CAPITAL :</b>	
Loan payment Advance	230,000.00
<b>REVENUE :</b>	
Advocacy Meeting - Union Level	258,090.00
Meeting with HRAF sub committee at Upozila	10,539.00
Evidence Based Advocacy - Data Collection	13,749.00
Social Worker Stipend (Salary)	52,500.00
Day Celebration - Public Events - District	463,716.00
Award Ceremony - Division Level	10,500.00
Bank Charge & Commission	1,680.00
	<b><u>1,040,774.00</u></b>
<b><u>CLOSING BALANCE:</u></b>	<b><u>15,723.00</u></b>
Cash in hand	6,071.00
Cash at Bank	9,652.00
<b>Tk.</b>	<b><u>1,056,497.00</u></b>

As per our annexed report of even date

*A B SAHA & Co.*  
**A B SAHA & Co.**  
**Chartered Accountants**



**SYLHET JUBO ACADEMY (SJA)**  
**House - 20/A, Main Road, Block - C, Shahjalal Upashahar, Sylhet**

**SJA - ECCO Project**  
**EDUCATION PROGRAM**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	<b>1,825.00</b>
Cash in hand	1,250.00
Cash at Bank	575.00
<b>RECEIPTS</b>	
<b>CAPITAL :</b>	
Loan Received	110,000.00
<b>REVENUE :</b>	
Fund Received	2,064,692.00
Bank Interest	352.00
	<u>2,176,869.00</u>
<b>PAYMENTS :</b>	
<b>CAPITAL :</b>	<b>132,000.00</b>
Loan Returned	132,000.00
<b>REVENUE :</b>	
<b>Administrative Cost</b>	<b>1,430,379.00</b>
Shonglap Supervisor Salary	263,333.00
Travel for Shonglap Supervisor	32,224.00
Mobile Phone bill for SS & Others	-
Field Organizer Salary	73,334.00
Travel for FO	8,109.00
ECD & NFPE Supervisor Salary	90,149.00
ECD & NFPE Supervisor Travel	10,998.00
Shonglap Animator Honorarium	524,378.00
ECD Animator Honorarium	120,500.00
NFPE Animator Honorarium	123,335.00
Shonglap house Rent for Centre	72,000.00
ECD house reant for Centre	23,100.00
NFPE House rent for Centre	16,500.00
Shonglap Animator's monthly meeting	32,860.00
ECD Animator's monthly meeting	7,650.00
NFPE Animator's monthly meeting	6,370.00
SST & Spouse meeting	15,609.00
Parent Meeting	750.00
Mothers meeting	780.00
PRA Exercise & background study	8,400.00



<b>Occupational Training of Participants</b>	<b>280,490.00</b>
Tailoring Training	169,500.00
Agro based Trining	79,520.00
Day Observation	10,170.00
Certificate Ceremony/Gathering	21,300.00
<b>Sanglap Centre Followup Activities</b>	<b>34,500.00</b>
Exta Curriculam & Day observation	10,300.00
Daylong Advocacy meeting on Union Level	3,980.00
Cultural Activities/Theater/Folsong	11,000.00
Bi-Monthly/Quarterly Foram meeting	9,220.00
<b>Administrative Cost :</b>	<b>113,000.00</b>
Accountant Salaryn (Partial)	56,000.00
Focul Person Salary (Partial)	39,000.00
Branch Office Rent	18,000.00
<b>Other Logistics Support</b>	<b>15,190.00</b>
Communication (Mobile, Phone, Fax, Email)	5,900.00
Stationery/Printing/Photocopy	6,854.00
Bank Charge	2,436.00
<b>Overhead cost</b>	<b>42,000.00</b>
Executive Director Honorarium	42,000.00
<b>Fund Transfer :</b>	<b>88,385.00</b>
To ERA	88,385.00
<b>Total Payment :</b>	<b>2,135,944.00</b>
<b><u>CLOSING BALANCE:</u></b>	<b>40,925.00</b>
Cash in hand :	-
Cash at Bank :	40,925.00
	<b>Tk. 2,176,869.00</b>

As per our annexed report of even date

  
**A B SAHA & Co.**  
 Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)**  
**House - 20/A, Main Road, Block - C, Shahjalal Upashahar, Sylhet**

**SJA- ECDSP-B Project**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	<b>348,163.00</b>
Cash in hand	-
Cash at Bank	348,163.00
<b>RECEIPTS</b>	
<b>CAPITAL :</b>	
Advance/Loan	
<b>REVENUE :</b>	
Fund received from Donor	2,965,999.00
Bank Interest	
	<b>Tk. 3,314,162.00</b>
<b>PAYMENTS :</b>	
<b>CAPITAL :</b>	
Furniture , Fixture & Motorcycle	
Advance	
<b>REVENUE :</b>	
Staff Salaries & Benefits	1,864,636.00
Office Operational Expenses	269,762.00
ECD Program cost	515,618.00
Training, Meeting and Support cost	447,524.00
<b>Total Payment :</b>	<b>3,097,540.00</b>
<b><u>CLOSING BALANCE:</u></b>	<b>216,622.00</b>
Cash in hand	-
Cash at Bank	216,622.00
	<b>Tk. 3,314,162.00</b>

As per our annexed report of even date

  
**A B SAHA & Co.**  
 Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)**  
**House - 20/A, Main Road, Block - C, Shahjalal Upashahar, Sylhet**

**PLCEHDP - 2 (1st Phase)**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	<b>8,706,154.44</b>
Cash in hand	80.00
Cash at Bank	8,706,074.44
<b>RECEIPTS</b>	
<b>CAPITAL :</b>	<b>14,932,423.00</b>
Loan	2,000,000.00
Advance	12,932,423.00
<b>REVENUE :</b>	<b>9,886,236.09</b>
Fund received from Donor	9,885,800.00
Bank Interest	436.09
Received for Televation	
	<b>Tk. 33,524,813.53</b>
<b>PAYMENTS :</b>	
<b>CAPITAL :</b>	
Loan Refund	1,703,000.00
Advance	12,032,423.00
<b>REVENUE :</b>	
A. PLCE Centre Establishment Cost	1,191,250.00
B. PLCE Centre Operation Cost	-
C. Distric INGO staff Cost	12,924,440.09
D. Cost of baseline Survey	-
Fund Transfer to Parners NGO Accounts	5,672,600.00
<b>Total Payment :</b>	<b>33,523,713.09</b>
<b><u>CLOSING BALANCE:</u></b>	<b>1,100.44</b>
Cash in hand	50.00
Cash at Bank	1,050.44
	<b>Tk. 33,524,813.53</b>

As per our annexed report of even date

*AB Saha & Co.*  
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 Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)**  
**House - 20/A, Main Road, Block - C, Shahjalal Upashahar, Sylhet**

**PLCEHDP - 2 (2nd Phase)**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<b><u>PARTICULARS</u></b>	<b><u>AMOUNT</u></b>
<b><u>OPENING BALANCE:</u></b>	<b>196,544.00</b>
Cash in hand	4,324.00
Cash at Bank	192,220.00
<b>RECEIPTS</b>	
<b>CAPITAL :</b>	
Loan	7,040,000.00
Advance	-
<b>REVENUE :</b>	
Fund received from Donor	24,773,194.05
Bank Interest	46,294.22
Received for Televation	-
	<b>Tk. 32,056,032.27</b>
<b>PAYMENTS :</b>	
<b>CAPITAL :</b>	
Loan Refund	1,950,000.00
Advance	
<b>REVENUE :</b>	
A. PLCE Centre Establishment Cost	-
B. PLCE Centre Operation Cost	11,997,214.00
C. Distric Level INGO Cost	7,006,791.16
D. Cost of baseline Survey	-
Fund Transfer to Parners NGO Accounts	10,990,686.00
<b>Total Payment :</b>	<b>31,944,691.16</b>
<b><u>CLOSING BALANCE:</u></b>	<b>111,341.11</b>
Cash in hand	4,960.00
Cash at Bank	106,381.11
	<b>Tk. 32,056,032.27</b>

As per our annexed report of even date

*AB Saha & Co*  
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Chartered Accountants





**SYLHET JUBO ACADEMY (SJA)**  
**House - 20/A, Main Road, Block - C, Shahjalal Upashahar, Sylhet**

**EHCLBP - SJA**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	
Cash in hand	-
Cash at Bank	-
<b>RECEIPTS</b>	
<b>CAPITAL :</b>	
Loan	260,000.00
Advance	
<b>REVENUE :</b>	
Fund received from Donor	743,963.00
Bank Interest	
Received for Televation	
<b>Tk.</b>	<b><u><u>1,003,963.00</u></u></b>
<b>PAYMENTS :</b>	
<b>CAPITAL :</b>	
Loan Refund	260,000.00
Advance	
<b>REVENUE :</b>	
Survey Cost	39,244.00
Stipend & NGO Charge	704,244.00
Bank Charge	120.00
<b>Total Payment :</b>	<b>1,003,608.00</b>
<b><u>CLOSING BALANCE:</u></b>	
Cash in hand	-
Cash at Bank	355.00
<b>Tk.</b>	<b><u><u>1,003,963.00</u></u></b>

As per our annexed report of even date

*AB Saha & Co*  
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 Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)**  
House - 20/A, Main Road, Block - C, Shahjalal Upashahar, Sylhet

**SJA - Kamalgonj**  
**Development Program**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	
Cash in hand	-
Cash at Bank	19,469.00
<b>RECEIPTS</b>	
<b>CAPITAL :</b>	
<b>REVENUE :</b>	
Service Charge	
Tk.	19,469.00
<b>PAYMENTS :</b>	
<b>CAPITAL :</b>	
<b>REVENUE :</b>	
Administrative cost	
Staff Salary	
Bank charge	
<b>Total Payment :</b>	
<b><u>CLOSING BALANCE:</u></b>	
Cash in hand	-
Cash at Bank	19,469.00
Tk.	19,469.00

As per our annexed report of even date

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Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)**  
**House - 20/A, Main Road, Block - C, Shahjalal Upashahar, Sylhet**

**DEVELOPMENT PROGRAM**  
**Gratuity Fund - SJA**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	
Cash in hand	-
Cash at Bank	62,976.00
<b>RECEIPTS</b>	
<b>CAPITAL :</b>	
Loan Account	100,000.00
<b>REVENUE :</b>	
Fund Received from WAB	
Bank Interest	2,228.00
<b>Tk.</b>	<u><u>165,204.00</u></u>
<b>PAYMENTS :</b>	
<b>CAPITAL :</b>	
Loan Account	100,000.00
<b>REVENUE :</b>	
Bank Charge	1,500.00
Gratuity Payment	30,927.00
Fund Transfer	
<b>Total Payment :</b>	<b>132,427.00</b>
<b><u>CLOSING BALANCE:</u></b>	
Cash in hand	-
Cash at Bank	32,777.00
<b>Tk.</b>	<u><u>165,204.00</u></u>

As per our annexed report of even date

*A B Saha & Co*  
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Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)**  
**House - 20/A, Main Road, Block - C, Shahjalal Upashahar, Sylhet**

**Staff Welfare Fund - SJA**  
**DEVELOPMENT PROGRAM**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	<b>388,125.00</b>
Cash in hand	-
Cash at Bank	388,125.00
<b>RECEIPTS</b>	
<b>CAPITAL :</b>	
Staff Welfare Fund (Employees contribution)	777,244.00
Loan refund received from Project Staff	27,357.00
Loan refund received from different Project	1,992,000.00
<b>REVENUE :</b>	
Staff loan service charge	2,986.00
Bank Interest	5,645.00
	<b>Tk. <u>3,193,357.00</u></b>
<b>PAYMENTS :</b>	
<b>CAPITAL :</b>	
Return - Staff Welfare Fund	487,713.00
Loan to Project Staff	103,050.00
Loan payment to different Project	2,138,623.00
<b>REVENUE :</b>	
Bank charge	1,880.00
<b>Total Payment :</b>	<b><u>2,731,266.00</u></b>
<b><u>CLOSING BALANCE:</u></b>	<b>462,091.00</b>
Cash in Hand	-
Cash at Bank	462,091.00
	<b>Tk. <u>3,193,357.00</u></b>

As per our annexed report of even date

*A B Saha & Co.*  
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Chartered Accountants



**SYLHET JUBO ACADEMY (SJA)**  
**House - 20/A, Main Road, Block - C, Shahjalal Upashahar, Sylhet**

**IGM - SJA**  
**DEVELOPMENT PROGRAM**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2012**

<u>PARTICULARS</u>	<u>AMOUNT</u>
<b><u>OPENING BALANCE:</u></b>	<b>18,764.74</b>
Cash in hand	-
Cash at Bank	18,764.74
 <b>RECEIPTS</b>	
<b>CAPITAL :</b>	<b>18,000.00</b>
Loan From ED	18,000.00
 <b>REVENUE :</b>	<b>697,534.00</b>
Guest Room Services	36,822.00
Entertainment	288,698.00
Conference Hall Room rent	87,380.00
Training Centre Rent	6,210.00
Bank Interest	131.00
Printing & Photocopies	1,195.00
Multimedia Services	9,500.00
Sale Proceed of Waste goods	1,115.00
Sale of Stationery	24,368.00
Loan Realized	242,115.00
<b>Tk.</b>	<b>734,298.74</b>



**PAYMENTS :****CAPITAL :**

Loan Payment to Different Project

**530,500.00****REVENUE :**

Entertainment

167,544.00

Bank Charge

363.00

Printing &amp; Photocopis

2,074.00

Office Maintenance

4,285.00

Furniture &amp; Equipment Maintenance

4,500.00

Travel &amp; Transportation Cost

5,189.00

Electricity

11,032.00

Dishline Montly Charge

3,600.00

Service Charge (VAT)

1,344.00

**Total Payment :****199,931.00****CLOSING BALANCE:****3,867.74**

Cash in Hand

46.00

Cash at Bank

3,821.74

Tk.

**734,298.74**

As per our annexed report of even date

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